

Consolidated Fee Schedule



COPY/GRAMA/MISCELLANEOUS

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COPY/GRAMA/MISCELLANEOUS

| COPY/GRAMA/MISCELLANEOUS | |
|--------------------------------|---|
| Certification of Record | \$1.00/certification |
| Postage | Actual cost to City |
| Other costs | Actual cost to City |
| Copies/GRAMA Fees | \$0.10/black & white printed page (8 ½ x 11) |
| | \$0.15/black & white printed page (11 x 14) |
| | \$0.20/black & white printed page (11 x 17) |
| | \$0.20/redacted black & white printed page (8 ½ x 11) |
| | \$0.75/color printed page ** |
| | \$1.50/redacted color printed page** |

** The City may not be required to produce color copies of any record, the City may reply to an express request for color copies of a color document or color copies of a redacted color document and may charge as shown above.

The City shall not charge a fee for reviewing a record to determine whether it is subject to disclosure, except the cost of staff time for search, retrieval, and other direct administrative costs for complying with a request.

When, as a result of a record request, the City compiles a record in a form other than that normally maintained by the City, the City may charge for actual costs that include:

1. The per page charges set forth above;
2. The cost of staff time for compiling, formatting, manipulating, packaging, summarizing, or tailoring the record either into an organization or media to meet the person’s request;
3. The cost of staff time for search, retrieval, and other direct administrative costs for complying with a request; and
4. In the case of fees for a record that is the result of computer output other than word processing, the actual incremental cost of providing the electronic services and products together with a reasonable portion of the costs associated with formatting or interfacing the information for particular users, and the administrative costs as set forth in 2 and 3 above.

The hourly charge for 2, 3, and 4 above may not exceed the salary of the lowest paid employee who, in the discretion of the City Manager, has the necessary skill and training to perform the request. Notwithstanding any other provision of this policy, no charge shall be made for the first quarter hour of staff time.

The City may require payment of past fees and future estimated fees before beginning to process a request if (a) fees are expected to exceed \$50; or (b) the requester has not paid fees from previous requests. Any prepaid amount in excess of fees due shall be returned to the requester.

Res. R11-11 (2-15-11)

| CODE/PLANS/ MISCELLANEOUS | |
|--|---------|
| Development Code, bound copy | \$25.00 |
| Standards & Specifications Manual | \$50.00 |

COPY/GRAMA/MISCELLANEOUS

| | |
|---|---------------------------|
| Culinary Water Master Plan, bound copy | \$25.00 |
| Secondary Water Master Plan, bound copy | \$25.00 |
| Storm Drain Master Plan, bound copy | \$25.00 |
| Sewer Master Plan, bound copy | \$25.00 |
| Transportation Master Plan, bound copy | \$25.00 |
| Personnel Policies & Procedures Manual | \$25.00 |
| City Maps | \$20.00/24 x 36 color map |
| | \$15.00/18 x 24 color map |
| | \$5.00/11 x 17 color map |
| General Plan | \$15.00 |
| Registration of Sex Offenders | \$19.00 |
| City Pavilion Reservation | \$25.00 |
| City Pavilion Booking (non-refundable portion of reservation fee in case of reservation cancellation) | \$10.00 |
| Marina Annual Pass, Non-Resident | \$75.00 |
| Marina Annual Pass, Resident | \$50.00 |
| Street Light Lockable Fuse Box | \$230.00/box |

PASSPORT SERVICES FEE SCHEDULE

| | |
|---------------------------------------|-----------------------------------|
| Passport Acceptance/Processing Fee | \$35.00/per person |
| Passport Photo Fee | \$15.00/per person (tax included) |
| Passport Priority Express Mailing Fee | \$40.00/per person |

Res. R21-12 (2-16-21)

BUILDING

Building Valuation

The building valuation for each structure shall be equal to the amount set forth by the International Code Council (ICC). Valuation is determined at 75% of the “Building Valuation Data” published by the ICC in Building Safety magazine.

Building Permits

Building permit fee shall be as per fee schedule found in the International Residential Code.

Escrow Bond Fees

These fees are collected for items that may not be able to be completed prior to final inspection due to weather conditions; will be refunded upon request by builder after completion of items.

| ESCROW BOND FEES | |
|--------------------------------|----------------------|
| Replacement of Sidewalks | \$100.00/section |
| Final Grade | \$200.00/lot |
| Remove Dirt Piles | \$500.00 |
| Install Approach | \$500.00/2 car drive |
| | \$750.00/3 car drive |
| Replacement of Curb and Gutter | \$50.00/foot |
| Concrete Steps and Porches | \$5.00/sq. ft. |
| Flat Work Concrete | \$2.00/sq. ft |
| Asphalt | \$2.00/sq. ft |

Other Inspections and Fees

| OTHER INSPECTIONS AND FEES | |
|--|--------------------------------|
| Demolition, when required by the Building Official | \$25.00 |
| Plan Review | 65% of the building permit fee |
| Inspections * outside normal business Hours (min. charge two (2) hours) | \$47.00/hour |
| Re-inspection * (min. charge one (1) hour) | \$47.00/hour |
| Inspections for which no fee is specifically indicated (min. charge one (1) hour) | \$47.00/hour |
| Additional plan reviews required by changes, additions, or revisions to the plans (min. charge one (1) hour) | \$47.00/hour |
| For use of outside consultants for plan reviews, inspections, or both | Actual costs** |
| Permits not requiring complete plan review | 25% of building permit fees |

BUILDING

| | |
|----------------------------------|------------------|
| State of Utah inspector training | 1% of permit fee |
|----------------------------------|------------------|

* Or the total hourly cost to the jurisdiction, whichever is greatest. This cost shall include supervision, overhead, equipment, hourly wages, and fringe benefits of the employee(s) involved.

** Actual cost includes administrative overhead costs.

*** This fee covers the cost of future basement permit and inspection services if and when a homeowner decides to finish the basement portion of the home. That is, in the future, a homeowner can receive a permit and inspection related to finishing a basement at no charge.

Res. R21-46 (7-6-21)

Electrical Permit Fees

| ELECTRICAL PERMIT FEES | |
|--|--------------|
| Issuance of each Electrical Permit Fee | \$22.00/each |
| Issuance of each Supplemental Permit for which the original permit has not expired | \$6.50/each |

NOTE: These fees are not applicable when an electrical permit is issued in conjunction with a building permit.

System Fee Schedule (NOTE: The following do not include permit issuing fees)

New Residential Buildings

The following fees shall include the wiring and electrical equipment on each building or other electrical equipment on the premises constructed at the same time.

| NEW RESIDENTIAL BUILDINGS | |
|--|---------------------------|
| New multi-family residential buildings (apartments and condominiums) having three (3) or more living units not including the area of the garage, carports, or other non-commercial automobile storage areas constructed at the same time | \$.045/sq. ft. |
| One (1) and two (2) family residential building not including garages, carports, and other minor accessory buildings constructed at the same time | \$.050/sq. ft. |
| All other types of residential occupancies and alterations, additions, and modifications to existing residential buildings | Use the Unit Fee Schedule |

BUILDING

Private Swimming Pools

PRIVATE SWIMMING POOLS

| | |
|---|---------------------------|
| New private, residential, in-ground swimming pools for single-family and multi-family occupancies including the complete system of necessary branch circuit wiring, bonding, grounding, underwater lighting, water pumping, and other similar electrical equipment directly related to the operation of a swimming pool | \$44.25/each pool |
| Other types of swimming pools, therapeutic whirlpools, spas, and alterations to the existing swimming pools | Use the Unit Fee Schedule |

Carnivals and Circuses

Carnivals, circuses, or other traveling shows or exhibitions utilizing transportation type rides, booths, and attractions.

CARNIVALS AND CIRCUSES

| | |
|---|---------------------------|
| Electric generators and electrically driven rides | \$22.00/each |
| Mechanically driven rides and walk-through attractions or displays having electric lighting | \$6.50/each |
| A system of area and booth lighting | \$6.50/each |
| Permanently installed rides, booths, displays, and attractions | Use the Unit Fee Schedule |

Temporary Power Service

TEMPORARY POWER SERVICE

| | |
|--|--------------|
| Temporary power service, pole-pole or pedestal including all pole or pedestal-mounted receptacle outlets and appurtenances | \$22.00/each |
| Temporary distribution system and temporary lighting and receptacle outlets for construction sites, decorative lights, Christmas tree sale stands, firework stands, etc. | \$11.00/each |

Unit Fee Schedule (NOTE: The following do not include permit issuance fees)

Receptacles, Switches, Light Outlets

RECEPTACLES, SWITCHES, LIGHT OUTLETS

| | |
|---|-----------------------|
| Receptacle switches, lights, or other outlets at which current is controlled. Except services, feeders, and meters. | \$1.00/each, first 20 |
|---|-----------------------|

BUILDING

\$.065/each, additional fixtures

NOTE: For multi-outlet assemblies, each 5 feet or fraction thereof may be considered as one outlet.

Lighting Fixtures

LIGHTING FIXTURES

| | |
|--|--|
| Lighting fixtures and other lamp holding devices | \$1.00/each first 20 \$.065/each, additional fixtures |
| Pole or platform-mounted fixtures | \$1.00/each |
| Theatrical type lighting fixtures or assemblies | \$1.00/each |

Residential Appliances

RESIDENTIAL APPLIANCES

| | |
|---|-------------|
| Fixed residential appliance or receptacle outlets for the same, including wall-mounted electric ovens, counter-mounted cooking tops, electric ranges, self-contained room, console or through wall air conditioners, space heaters, food waste grinder, dishwashers, washing machines, water heater, clothes dryers, or other motor-operated appliances not exceeding one horse power (HP-746W) in rating | \$4.25/each |
|---|-------------|

NOTE: For other types of air conditions and other motor driven appliances having larger electrical ratings, see Power Apparatus

Non-Residential Appliances

NON-RESIDENTIAL APPLIANCES

| | |
|---|-------------|
| Non-residential appliances and self-contained factory wired, non-residential appliances not exceeding one horse power (HP), Kilowatt(KW, or kilovolt ampere (KVA), in rating including medical or dental devices, food, beverage, and ice cream cabinets, illuminated show cases, drinking fountains, vending machines, or other similar types of equipment | \$4.25/each |
|---|-------------|

Power Apparatus

Motor, generators, transformers, rectifiers, synchronous converters, capacitors, industrial heating, air conditioning, and heat pumps, cooking and baking equipment, and other apparatus.

POWER APPARATUS

| | |
|--|------------------------------------|
| Rating in horse power (HP), kilowatt (KW), kilovolt-ampere (KVA), or kilovolt-Ampere-reactive (KVAR) | \$4.25/each, up to and including 1 |
|--|------------------------------------|

BUILDING

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|--|---|
| | \$11.00/each, over 1 and not over 10 |
| | \$22.00/each, over 10 and not over 50 |
| | \$100.00/each, over 50 and not over 100 |
| | \$66.50/each, over 100 |

NOTES: Equipment and appliances having over 1 motor, transformer, heater, etc. the combined ratings may be used.

These fees include switches, circuit breakers, contractors, thermostats, relays, and other directly related equipment.

Busways

| BUSWAYS | |
|---|---|
| Trolley and plug in type busways | \$6.50/each 100 feet, or fraction thereof |

NOTES: An additional fee will be required for lighting fixtures, motors and other appliances that are connected to trolley and plug-in type busways.

A fee is not required for plug in type tools.

Signs, Outline Lighting, and Marquees

Signs, outline lighting systems or marquees supplied from one branch circuit for each branch circuit within the same sign, outline lighting system, or marquee.

Services

| POWER APPARATUS | |
|---|---------------|
| Services of 600 volts or less and not over 200 ampere in rating | \$27.25/each |
| Services of 600 volts or less and over 200 amperes to 1000 amperes in rating | \$55.50/each |
| Services over 600 volts and 1000 amperes in rating | \$111.00/each |

Miscellaneous Apparatus, Conduits, and Conductors

| NON-RESIDENTIAL APPLIANCES | |
|---|---------|
| Electrical apparatus, conduits, and conductors for which a permit is required but for which no fee is herein set forth | \$16.25 |

NOTE: This fee is not applicable when a fee is paid for one or more services, outlets, fixtures, appliances, power apparatus, busways, signs or other equipment.

Other Inspection Fees

BUILDING

| OTHER INSPECTION FEES | |
|---|------------------------------|
| Plan Review Fee (estimated fee may be required prior to review) | 25% of electrical permit fee |
| Inspections Outside Normal Business Hours (min. charge two 2 hours) | \$47.00/hour |
| Re-Inspection | \$47.00/hour |
| Inspections for which no fee is specifically indicated (min. charge one-half hour) | \$47.00/hour |
| Additional Plan Review required by changes, additions, or revisions to plans or to plans for which an initial review has been completed (min. charge one-half hour) | \$47.00/hour |
| Single Family Dwelling Permit Application Deposit | \$200.00 |
| Multi-Family and Commercial Permit Application Deposit | \$500.00 |
| Release of Non-Compliance | \$50.00 |
| State of Utah inspector training | 1% of permit fee |

* Or the total hourly cost to the jurisdiction, whichever is greater. This cost shall include supervision, overhead, equipment, hourly wages, and fringe benefits of the employee(s) involved.

Mechanical Permit Fees

| RECEPTACLES, SWITCHES, LIGHT OUTLETS | |
|--------------------------------------|--------------|
| Permit issuance | \$22.00/each |
| Supplemental permit | \$6.50/each |

NOTE: These fees are not applicable when a mechanical permit is issued in conjunction with a building permit.

Unit Fee Schedule (NOTE: The following do not include permit fees)

Furnaces

| FURNACES | |
|---|--------------|
| Installation or relocation of each forced air or gravity type furnace or burner including ducts and vents attached to such appliance, up to and including 100,000 Btu/h | \$13.25/each |
| Installation or relocation of each forced air or gravity type furnace or burner including ducts and vents attached to such appliance over 100,000 Btu/h | \$16.26/each |
| Installation or relocation of each floor furnace, including vent | \$13.25/each |
| Installation or relocation of each suspended heater, recessed wall heater or floor mounted unit heater | \$13.25/each |

BUILDING

Appliance Vents

APPLIANCE VENTS

| | |
|--|-------------|
| Installation, relocation, or replacement of each appliance vent installed and not included in the application permit | \$6.50/each |
|--|-------------|

Repairs and Additions

REPAIRS AND ADDITIONS

| | |
|--|--------------|
| Repair of, alteration of, or addition to each heating appliance, refrigeration unit, cooling unit, absorption or evaporative cooling system, including installation of controls regulated by the Mechanical Code | \$12.25/each |
|--|--------------|

Boiler, Compressors, and Absorption Systems

BOILERS, COMPRESSORS, AND ABSORPTION SYSTEMS

| | |
|---|--------------|
| Boiler, Compressors, and Absorption Systems Installation, relocation of each boiler or compressor to and including three 3 horse power, or each absorption system to and including 100,000 Btu/h (29.3kw) | \$13.15/each |
|---|--------------|

| | |
|---|--------------|
| Installation, relocation of each boiler or compressor over three 3 horsepower (10.6kw) to and including 15 horsepower (52.7kw) or each absorption system over 100,000 Btu/h (29.3kw) to and including 500,000 Btu/h (146.6kw) | \$24.25/each |
|---|--------------|

| | |
|---|--------------|
| Installation or relocation of each boiler or compressor over 15 horsepower (52.7kw) to and including 30 horsepower (105.5kw) or absorption system over 500,000 Btu/h (146.6kw) to and including 1,000,000 Btu/h (293.1kw) | \$33.25/each |
|---|--------------|

| | |
|--|--------------|
| Installation or relocation of each boiler or compressor over 30 horsepower (105.5kw to and including 50 horsepower (176.6kw), or absorption system over 100,000 Btu/h (293.1kw) to and including 1,750,000 Btu/h (512.9kw) | \$49.50/each |
|--|--------------|

| | |
|---|--------------|
| Installation or relocation of each boiler or compressor over 50 horsepower (176.6kw), or absorption system over 1,750,000 Btu/h (512.9kw) | \$82.75/each |
|---|--------------|

Air Handlers

AIR HANDLERS

| | |
|---|-------------|
| Air handling unit to and including 10,000 cubic feet per minute, including ducts attached thereto | \$9.50/each |
|---|-------------|

BUILDING

NOTE: This fee does not apply to an air handling unit which is a portion of a factory-assemble appliance, cooling unit, evaporative cooler or absorption unit for which a permit is required elsewhere in the Mechanical Code.

Evaporative Coolers

| EVAPORATIVE COOLERS | |
|---|-------------|
| Evaporative cooler other than portable type | \$9.50/each |

Ventilation and Exhaust

| VENTILATION AND EXHAUST | |
|--|-------------|
| Ventilation connected to a single duct | \$6.50/each |
| Ventilation system which is not a portion of a heating or air-conditioning system authorized by a permit | \$9.50/each |
| Installation of each hood which is served by a mechanical exhaust | \$9.50/each |

Incinerators

| INCINERATORS | |
|--|--------------|
| Installation or relocation of each domestic type incinerator | \$16.25/each |
| Installation or relocation of each commercial or industrial type incinerator | \$66.20/each |

Miscellaneous

| MISCELLANEOUS | |
|---|-------------|
| Appliance or piece of equipment regulated by the Mechanical Code but not classed in other appliance categories, or for which no other fee is listed in the code | \$9.50/each |

Other Inspections and Fees

| OTHER INSPECTIONS AND FEES | |
|--|----------------------------------|
| Plan Review (estimated fees may be required prior to review) | 25% of the Mechanical Permit fee |
| Inspections outside normal business hours(min. charge two 2 hours) | \$47.00/hour |
| Re-Inspections under provisions of the code | \$47.00/hour |

BUILDING

| | |
|--|------------------|
| Inspections for which no fee is specifically indicated (min. charge one-half hour) | \$47.00/hour* |
| Additional plan reviews required by changes, additions or revisions to plans, or to plans for which an initial review has been completed (min. charge one-half hour) | \$47.00/hour |
| State of Utah Inspector Training | 1% of permit fee |

* Or the total hourly cost to the jurisdiction, whichever is greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of employee(s) involved.

Plumbing Permit Fees

| PLUMBING PERMITS FEES | |
|------------------------------|--------------|
| Permit Issuance | \$22.00/each |
| Supplemental Permit Issuance | \$10.00/each |

NOTE: These fees are not applicable when a permit is issued in conjunction with a building permit.

Unit Fee Schedule (NOTE: The following do not include permit issuing fees)

Fixtures and Vents

| FIXTURES AND VENTS | |
|---|-------------|
| Plumbing fixture or trap or set of fixtures on one trap (including water, drainage piping, and backflow protection thereof) | \$8.75/each |
| Repair or alteration of drainage or vent piping fixtures | \$4.25/each |

Sewers, Disposal Systems, and Interceptors

| FURNACES | |
|---|--------------|
| Building sewer and each trailer park sewer | \$33.25/each |
| Cesspool | \$33.25/each |
| Private sewage disposal system | \$66.50/each |
| Industrial waste pretreatment interceptor, its traps and vents, except kitchen type grease interceptor functioning as fixture traps | \$17.75/each |
| Rainwater systems, inside building | \$8.75/drain |

Water Piping and Water Heaters

| WATER PIPING AND WATER HEATERS | |
|--------------------------------|--|
|--------------------------------|--|

BUILDING

| | |
|---|--------------|
| Installation, alteration or repair of water piping or water treating equipment, or both | \$4.25/each |
| Water heater including vents | \$11.00/each |

Gas Piping Systems

| WATER PIPING AND WATER HEATERS | |
|--|-------------|
| Gas piping system of one to five outlets | \$5.50/each |
| Additional outlet over five | \$1.00/each |

Lawn Sprinklers, Vacuum Breakers, and Backflow Prevention Devices

| LAWN SPRINKLERS, VACUUM BREAKERS, AND BACKFLOW PREVENTION DEVICES | |
|---|---|
| For each lawn sprinkler system on any one meter, including backflow prevention devices | \$13.25/each |
| Atmospheric type vacuum breakers or backflow protection devices not included in item #1 | \$11.00/1 to 5 devices |
| | \$2.00/each, over 5 devices |
| Backflow prevention device other than atmospheric-type vacuum breakers | \$11.00/each, two inches (2") (50.8mm) or smaller |
| Rainwater systems, inside building | \$22.00/each, over 2" (50.8mm) |

Swimming Pools

| LAWN SPRINKLERS, VACUUM BREAKERS, AND BACKFLOW PREVENTION DEVICES | |
|---|--------------|
| Public Pool | \$81.50/each |
| Public Spa | \$54.25/each |
| Private Pool | \$54.25/each |
| Private Spa | \$27.00/each |

Miscellaneous

| MISCELLANEOUS | |
|--|-------------|
| Appliance or piece of equipment regulated by the Plumbing Code but not classed in any other appliance category, or for which no other fee is listed in this code | \$8.75/each |

BUILDING

Other Inspections and Fees

| OTHER INSPECTIONS AND FEES | |
|---|--------------------------------|
| Plan Review (estimated fees may be required prior to review) | 25% of the Plumbing Permit fee |
| Inspections outside normal business hours(min. charge two 2 hours) | \$47.00/hour |
| Re-Inspections under provisions of the code | \$47.00/hour |
| Inspections for which no fee is specifically indicated (min. charge one-half hour) | \$47.00/hour* |
| Additional plan reviews required by changes, additions or revisions to plans, or to plans for which an initial review has been completed (min. charge one-half hour) | \$47.00/hour |
| State of Utah Inspector Training | 1% of the plumbing permit fee |

* Or the total hour cost to the jurisdiction, whichever is greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employee(s) involved.

BUSINESS LICENSE

General Businesses

| GENERAL BUSINESSES | |
|---|---|
| Administrative Fee | \$25.00/one-time |
| General Businesses | \$50.00, plus \$25.00 for each employee over one (\$500.00 maximum) |
| Home Based Businesses/Occupations | \$0.00 |
| <p>*There is no fee for Home Occupations unless after review, and possible inspection, it has been determined the combined offsite impact of the home based business and the primary residential use materially exceeds the offsite impact of the primary residential use alone.</p> <p>**Three or more customers or deliveries per day also requires a home occupation permit, which is a separate application and is only allowed in single family homes.</p> | |

Liquor/Beer Licenses

| LIQUOR/BEER LICENSES | |
|----------------------|-------------------|
| Liquor License | \$100.00/annually |

Liquor/Beer Permits

| LIQUOR/BEER PERMITS | |
|--|-------------------|
| Beer/Liquor Permit – Class A, Class B, Class C, Class D, Class E | \$300.00/annually |
| Single-Event Permit | \$50.00 |

Temporary Licenses- Canvasser, Solicitors, other Itinerant Merchants

| OTHER INSPECTIONS AND FEES | |
|--|--|
| Pawn Broker, Swap Meets, Secondhand Dealers* | \$50.00, plus \$25.00/each employee over one (\$500.00 maximum)/annually |
| Exhibition or Performances | \$100.00/24 hour period |
| Carnival or Circus* | \$300.00/day, plus \$75.00/week per ride |
| Dance Hall | \$100.00/annually |

BUSINESS LICENSE

| | |
|-----------------------------------|--|
| Itinerant (Transient) | \$100.00/annually, plus 35.00/employee over one |
| Junk Dealer* | \$100.00/annually |
| Auctioneer* | \$100.00/annually or \$25.00/day |
| Arts & Crafts Exhibit* | \$35.00 annual fee, plus \$100.00/exhibit (\$400.00 maximum) |

Ord. 11-9; Ord. 98-0728-1, Municipal Code Title 5

COMMUNITY DEVELOPMENT

Applications

| APPLICATIONS | | | |
|--|-------------------------|----------------------------------|---|
| <u>Application Type</u> | <u>Fee</u> | <u>Reviews/Meetings Included</u> | <u>Cost per Additional Review/Meeting</u> |
| Annexation Application | \$1,000 + \$10 per acre | Reviews – 3 | \$400 |
| | | Planning Commission – 1 | \$1,350 |
| | | City Council - 2 | \$1,050 |
| Code Amendment | \$3,500 | Reviews – 2 | \$1,300 |
| | | Planning Commission – 1 | \$1,050 |
| | | City Council - 1 | \$900 |
| Change of Use Permit | \$100 | Reviews – 1 | \$100 |
| Community Plan - New | \$2,500 + \$50 per acre | Reviews – 5 | \$1,700 |
| | | Planning Commission – 2 | \$1,100 |
| | | City Council - 2 | \$1,000 |
| Community Plan – Major Amendment | \$2,500 + \$25 per acre | Reviews – 2 | \$1,100 |
| | | Planning Commission – 1 | \$1,200 |
| | | City Council - 1 | \$1,000 |
| Community Plan – Minor Amendment | \$750 | Reviews – 1 | \$400 |
| Concept Plan | \$1,250 | Reviews – 1 | \$1,250 |
| CUP – General (Council Approval Required) | \$1,000 | Reviews – 2 | \$1,000 |
| | | Planning Commission – 1 | \$975 |
| | | City Council - 1 | \$1,000 |
| CUP – Amendment (Staff Approval) | \$500 | Reviews – 1 | \$600 |
| CUP – Home Occupation (PC Approval) | \$500 | Reviews – 1 | \$875 |
| | | Planning Commission – 1 | \$950 |
| CUP – Home Occupation (Staff Approval) | \$150 | Reviews – 1 | \$600 |
| Development Agreement | \$1,500 | Reviews – 2* | \$1,200 |
| | | Planning Commission – 0 | \$1,200 |
| | | City Council - 0 | \$1,050 |
| Development Agreement – Major Amendment | \$1,000 | Reviews – 2* | \$1,200 |
| | | Planning Commission – 0 | \$1,200 |

COMMUNITY DEVELOPMENT

| | | | |
|--|---|--|---------|
| | | City Council - 0 | \$1,050 |
| Development Agreement – Minor Amendment | \$750 | Reviews – 2* | \$1,200 |
| | | Planning Commission – 0 | \$1,200 |
| | | City Council - 0 | \$1,050 |
| Final Plat – Residential | \$500 + \$50 per lot | Reviews – 2 | \$1,450 |
| Final Plat – Commercial | \$500 | Reviews – 2 | \$1,450 |
| General Plan Amendment | \$1,000 | Reviews – 2 | \$1,200 |
| | | Planning Commission – 1 | \$1,000 |
| | | City Council – 1 | \$875 |
| IADU (Internal Accessory Dwelling Unit) Map Amendment | <u>Base Fee:</u> Neighborhoods up to 20 lots = \$250 <u>Additional Fee:</u> Per lot for lots over 20 = \$ 10 <u>Total Maximum Fee:</u> \$500 or the actual cost of printing and mailing notices to affected lots, whichever is agreater. | Reviews – 2 Planning Commission – 1 City Council – 1 | \$250 |
| IADU (Internal Accessory Dwelling Unit) Registration | \$50 | Reviews – 1 | \$50 |
| Lot Line Adjustment | \$350 + \$20 per lot + actual cost of recording fees | Reviews – 3 | \$1,100 |
| Master Development Agreement | \$5,000 | Reviews – 3 | \$1,750 |
| | | Planning Commission – 1 | \$1,200 |
| | | City Council - 1 | \$1,000 |
| Master Development Agreement – Major Amendment | \$2,500 | Reviews – 3 | \$1,400 |
| | | Planning Commission – 1 | \$1,150 |
| | | City Council - 1 | \$1,000 |
| Master Development Agreement – Minor Amendment | \$1,000 | Reviews – 2 | \$1,200 |
| Minor Subdivision | \$1,200 | Reviews – 3 | \$950 |
| Neighborhood Plan MR Zone – New Plan | Cost | Reviews – 3 | \$1,850 |
| | | Planning Commission – 2 | \$1,175 |
| | | City Council - 1 | \$1,125 |

COMMUNITY DEVELOPMENT

| | | | |
|--|--|-------------------------|---------|
| Neighborhood Plan MR Zone – Major Amendment | Cost | Reviews – 2 | \$1,350 |
| | | Planning Commission – 1 | \$1,150 |
| | | City Council - 1 | \$1,050 |
| Neighborhood Plan MR Zone – Minor Amendment | Cost | Reviews – 1 | \$700 |
| Plat Amendment – Does not Affect ROW | \$1,000 + \$50 per lot | Reviews – 2 | \$1,200 |
| | | Planning Commission – 1 | \$1,200 |
| Plat Amendment – Affects ROW | \$1,000 + \$50 per lot | Reviews – 2 | \$1,200 |
| | | City Council – 1 | \$1,050 |
| Plat Amendment – Staff Approval | \$500 + \$50 per lot | Reviews – 2 | \$900 |
| Preliminary Plat – Residential | \$500 + \$100 per lot for lots 1 – 50; \$25 for each additional lot after 50 | Reviews – 3 | \$1,700 |
| | | Planning Commission – 1 | \$1,100 |
| | | City Council - 1 | \$1,000 |
| Preliminary Plat – Commercial | \$500 + \$100 per lot | Reviews – 3 | \$1,700 |
| | | Planning Commission – 1 | \$1,100 |
| | | City Council - 1 | \$1,000 |
| Rezone – Downzone (less dense than GP) | \$0 | Reviews – 3 | \$1,050 |
| | | Planning Commission – 1 | \$1,150 |
| | | City Council - 1 | \$1,050 |
| Rezone – Same as GP | \$3,000 | Reviews – 3 | \$1,050 |
| | | Planning Commission – 1 | \$1,150 |
| | | City Council - 1 | \$1,050 |
| Rezone – Upzone (greater density than the GP) | \$5,750 | Reviews – 3 | \$1,050 |
| | | Planning Commission – 1 | \$1,150 |
| | | City Council - 1 | \$1,050 |
| Sign – Permanent | \$100 for the first sign + \$50 for each additional sign | Reviews – 1 | \$100 |
| Sign – Temporary | \$100 for the first sign + \$100 for all additional signs (\$200 max) | Reviews – 1 | \$100 |
| Site Plan – Residential | \$60 per unit or \$5000, whichever is less | Reviews – 3 | \$1,600 |
| | | Planning Commission – 1 | \$1,100 |
| | | City Council - 1 | \$1,050 |

COMMUNITY DEVELOPMENT

| | | | |
|--|--|--|-------------------------------|
| Site Plan – Non-Residential | \$5,000 | Reviews – 3 Planning Commission – 1 City Council - 1 | \$1,600 \$1,100 \$1,050 |
| Site Plan – Residential Major Amendment | \$500 plus \$50 per unit | Reviews – 3 Planning Commission – 1 City Council - 1 | \$1,600 \$1,100 \$1,050 |
| Site Plan – Non-residential Major Amendment | \$500 plus \$50 per 1000 sq. ft. of building area, or per acre for outdoor | Reviews – 3 Planning Commission – 1 City Council - 1 | \$1,600 \$1,100 \$1,050 |
| Site Plan – Minor Amendment | \$250 | Reviews – 1 | \$1,000 |
| Subdivision Exception | \$200 per parcel + actual cost of recording fees | Reviews – 3 | \$1,100 |
| Temporary Use | \$125 | Reviews – 1 | \$125 |
| Village Plan – New Plan | Cost | Reviews – 3 Planning Commission – 2 City Council – 1 | \$1,850 \$1,175 \$1,125 |
| Village Plan – Major Amendment | Cost | Reviews – 2 Planning Commission – 2 City Council – 1 | \$1,350 \$1,150 \$1,050 |
| Village Plan – Minor Amendment | Cost | Reviews – 1 | \$700 |

*Assumes the application is made in conjunction with other land-use applications. If separate applications, then additional fees would apply.

Res. R17-94 (10-3-17); R18-40 (7-3-18); R21-62 (11-16-21); R22-57 (9-6-22)

Hearing Examiner

| HEARING EXAMINER | |
|--|-------|
| Appeal of City Council/Planning Commission Decision | \$500 |
| Appeal of Planning Director Decision | \$500 |
| Variance | \$500 |

Public Noticing

| PUBLIC NOTICING | |
|------------------------------------|--------------------|
| Newspaper Public Notice Fee | \$75/advertisement |

COMMUNITY DEVELOPMENT

Mailed notice (postcards)

\$1/postcard

NEW INSTALLATIONS OR NEW BUSINESS

Inspection Fees (Based on Engineer's Calculation of the total bond amount (115%) prior to any bond releases or reductions that may be authorized before the posting of the final bond amount).

| INSPECTION FEES | |
|------------------------|---|
| \$1.00 to \$50,000 | 5% |
| \$50,001 to \$250,000 | 2,500.00, plus 2.5% of remaining balance greater than \$50,000, but not more than \$250,000 |
| \$250,001 to \$500,000 | \$7,500.00, plus 2% of remaining balance greater than \$250,000 but not more than \$500,000 |
| Over \$500,001 | \$11,250.00, plus 1% of remaining balance greater than \$500,000.00 |

Res. R15-12 (3-31-15)

Automatic Fire Sprinkler

| AUTOMATIC FIRE SPRINKLER | |
|---|----------|
| Inspection of plan(s), one visual inspection and one test for sprinkler or suppression system from 100 up to 10,000 square feet in area | \$109.00 |
| Re-inspection | \$38.00 |

Automatic Fire Suppression (Hood and Duct System)

| AUTOMATIC FIRE SUPPRESSION | |
|---|----------|
| Inspection of plan(s), one visual inspection and one test for a fire suppression system that is installed | \$109.00 |
| Re-inspection | \$38.00 |

Standpipe and Basement Pipe Inlet System

| STANDPIPE AND BASEMENT PIPE INLET SYSTEM | |
|---|----------|
| Inspection of plan(s), one visual inspection and one test for a fire standpipe or pipe inlet system that is installed | \$109.00 |
| Re-inspection | \$38.00 |

Fire Alarm System

NEW INSTALLATIONS OR NEW BUSINESS

FIRE ALARM SYSTEM

| | |
|--|----------|
| Inspection of plan(s), one visual inspection and one test for a fire alarm system from 100 to 10,000 square feet | \$109.00 |
| Re-inspection | \$38.00 |

Carnival, Fair, and Temporary Use

CARNIVAL, FAIR, AND TEMPORARY USE

| | |
|--|----------|
| Inspection of plan(s), one visual inspection and one test for a fire alarm system from 100 to 10,000 square feet | \$109.00 |
| Re-inspection | \$38.00 |

Combustible Material Storage

COMBUSTIBLE MATERIAL STORAGE

| | |
|--|--------------|
| Inspection of the plan(s), one visual inspection of aisles and test sprinkler or suppression system that is installed for storage totaling no more than 2,500 cubic feet | \$71.00 |
| Over 2,500 Cubic feet | \$38.00/hour |
| Re-inspection | \$38.00 |

Flammable and Combustible Liquid Vessel, Above-Ground and Underground, Outside or Within Structure

FLAMMABLE AND COMBUSTIBLE LIQUID VESSEL

| | |
|---|---------------|
| Inspection of plan(s), one visual inspection of electrical systems, clearances, liquid spill protection, galvanic protection, ventilation, explosion control and testing of tightness | \$109.00/unit |
| Re-inspection | \$38.00 |

Liquid Petroleum Gas Vessel, Above-Ground and Underground

LIQUID PATROLEUM GAS VESSEL

| | |
|---|---------|
| Inspection of plan(s), one visual inspection of clearances, galvanic protection, and testing of tightness as per R710-7, Utah State Fire Marshall Laws, Rules and Regulations | \$54.00 |
| Re-inspection | \$38.00 |
| Each additional tank at same site | \$20.00 |

NEW INSTALLATIONS OR NEW BUSINESS

Flammable and Combustible Liquid or Gas Dispensing (Except Motor Fuels)

| FLAMMABLE AND COMBUSTIBLE LIQUID OR GAS DISPENSING | |
|--|-------------------------|
| Inspection of plan(s), one visual inspection of electrical systems including grounding, clearances, liquid spill protection, ventilation and explosion control | \$71.00/dispensing area |
| Re-inspection | \$38.00 |

Motor Fuel Dispensing Station

| MOTOR FUEL DISPENSING STATION | |
|---|----------|
| Inspection of plan(s), one visual inspection and one test for tightness of the tank(s) and piping | \$109.00 |
| Re-inspection | \$38.00 |

Flammable and Combustible Liquid and Solid Mixing or Blending

| FLAMMABLE AND COMBUSTIBLE LIQUID AND SOLID MIXING OR BLENDING | |
|--|--------------------------|
| Inspection of plan(s), one visual inspection of electrical systems including grounding, clearances, liquid spill protection, ventilation and explosion control | \$109.00/dispensing area |
| Re-inspection | \$38.00 |

Repair Garage, Automotive Spray Booths, and Aircraft Hanger

| REPAIR GARAGE, AUTOMOTIVE SPRAY BOOTHS, AND AIRCRAFT HANGER | |
|---|----------|
| Inspection of plan(s), one visual inspection of electrical systems, clearances, storage practices, storage of flammable and combustible materials | \$109.00 |
| Re-inspection | \$38.00 |

Site Plan Reviews

| SITE PLAN REVIEWS | |
|--|---------|
| Single family dwelling | \$54.00 |
| Duplexes, Multi-Family dwelling, Planned Unit Development (PUD) and apartments | \$71.00 |
| Commercial (minimum) | \$32.00 |

NEW INSTALLATIONS OR NEW BUSINESS

Salvage, Wrecking, Impound Lot

| SALVAGE, WRECKING, IMPOUND LOT | |
|---|----------|
| Inspection of plan(s), one visual inspection for compliance to adopted Fire Codes | \$109.00 |
| Re-inspection | \$38.00 |

Fireworks Display in Permanent Structure, Temporary Firework Tent Stand, and Temporary Firework Stand

| FIREWORKS DISPLAY | |
|---|---------|
| Inspection of plan(s), one visual inspection for compliance to adopted Fire Codes | \$54.00 |
| Re-inspection | \$38.00 |

INSPECTION OF EXISTING OCCUPANCIES, SYSTEMS, AND PERMITS

Automatic Fire Sprinkler System

| AUTOMATIC FIRE SPRINKLER SYSTEM | |
|--|----------|
| Inspection and one test for sprinkler system from 100 up to 10,000 square feet in area | \$76.00 |
| Over 10,000 square feet | X \$0.02 |
| Each re-inspection shall be charged at a rate of 75% of the total cost as calculated above | \$57.00 |

Basic Fire Inspection

| BASIC FIRE INSPECTION | |
|--|---------|
| Preschool, home daycare with one re-inspection | \$57.00 |
| All other classifications | \$57.00 |
| Each re-inspection shall be charged at a rate of 75% of the total cost as calculated above | \$42.00 |

Combustible Material Storage

| COMBUSTIBLE MATERIAL STORAGE | |
|--|---------|
| Basic fire inspection, visual inspection for compliance to adopted Fire Codes | \$57.00 |
| Each re-inspection shall be charged at a rate of 75% of the total cost as calculated above | \$42.00 |

Dry-Cleaning Plant

| DRY-CLEANING PLANT | |
|--|---------|
| Basic fire inspection, visual inspection for compliance to adopted Fire Codes | \$57.00 |
| Each re-inspection shall be charged at a rate of 75% of the total cost as calculated above | \$42.00 |

Dust Producing Operation (Grain Elevator, Flour Starch Mill or Plant Pulverizing Aluminum, Coal, Magnesium, Spices, Coca, Sugar, or Other Operation Producing Dusts as Defined in the International Fire Code and NFPA)

INSPECTION OF EXISTING OCCUPANCIES, SYSTEMS, AND PERMITS

DUST PRODUCING OPERATION

| | |
|--|---|
| Basic fire inspection up to 10,000 square feet in area | \$76.00 |
| Over 10,000 square feet in area | Total square feet x \$0.02 plus basic fire inspection fee |
| Each re-inspection shall be charged at a rate of 75% of the total cost as calculated above | \$57.00 |

Fire Hydrant

FIRE HYDRANT

| | |
|---|--------------|
| Test for residual, static pressures and gallons | \$95.00/unit |
|---|--------------|

Fire Alarm System

FIRE ALARM SYSTEM

| | |
|---|---|
| Inspection of plan(s), one visual inspection up to 10,000 square feet | \$0.00 |
| Over 10,000 square feet in area | Total square feet x \$0.02 plus basic fire inspection fee |

Flammable and Combustible Vessel, Above-Ground and Underground

FLAMMABLE AND COMBUSTIBLE VESSEL, ABOVE-GROUND AND UNDERGROUND

| | |
|---|---------|
| Visual inspection of electrical system, clearances, liquid spill protection, galvanic protection, ventilation, explosion control and testing of tightness of piping | \$71.00 |
| Re-inspection | \$38.00 |

Liquid Petroleum Gas Vessel, Above-Ground and Underground

FLAMMABLE AND COMBUSTIBLE VESSEL, ABOVE-GROUND AND UNDERGROUND

| | |
|--|---------|
| Visual inspection of clearances, liquid spill protection, galvanic protection and testing of tightness as per R710-7, Utah State Fire Marshall Laws, Rules and Regulations | \$38.00 |
| Re-inspection | \$38.00 |

Flammable and Combustible Liquid Vessel within a Structure

INSPECTION OF EXISTING OCCUPANCIES, SYSTEMS, AND PERMITS

FLAMMABLE AND COMBUSTIBLE LIQUID VESSEL WITHIN A STRUCTURE

| | |
|---|---------|
| Visual Inspection of electrical systems, clearances, liquid spill protection, galvanic protection, explosion control, ventilation, and testing of piping for compliance to adopted Fire Codes | \$76.00 |
| Re-inspection | \$38.00 |

Flammable and Combustible Liquid Piping Within a Structure, Above-Ground and Underground

FLAMMABLE AND COMBUSTIBLE LIQUID PIPING WITHIN A STRUCTURE, ABOVE-GROUND AND UNDERGROUND

| | |
|--|---------|
| Visual inspection of electrical systems, clearances, galvanic protection, ventilation, explosion control, and testing of tightness of piping | \$76.00 |
| Re-inspection | \$38.00 |

Flammable and Combustible Liquid and Gas Dispensing Includes Motor Fuel Dispensing Station

FLAMMABLE AND COMBUSTIBLE LIQUID AND GAS DISPENSING INCLUDES MOTOR FUEL DISPENSING STATION

| | |
|---|-------------------------|
| Visual inspection of electrical systems, clearances, galvanic protection, ventilation, explosion control and testing of tightness of piping | \$76.00/dispensing area |
| Re-inspection | \$38.00/dispensing area |

Flammable and Combustible Liquid and Solid Mixing or Blending

FLAMMABLE AND COMBUSTIBLE LIQUID AND SOLID MIXING OR BLENDING

| | |
|---|---------------|
| Visual inspection of electrical systems, clearances, ventilation, explosion control, and liquid spill | \$76.00/ area |
| Re-inspection | \$38.00/ area |

Fumigation or Thermal Insecticidal Fogging

FUMIGATION OR THERMAL INSECTICIDAL FOGGING

| | |
|--|---------------|
| To operate a business of fumigation or thermal insecticidal fogging and to maintain a room, vault, or chamber in which a toxic or flammable fumigant is used | \$76.00 |
| Re-inspection | \$38.00/ area |

INSPECTION OF EXISTING OCCUPANCIES, SYSTEMS, AND PERMITS

Salvage, Wrecking and Impound Lot

| SALVAGE, WRECKING AND IMPOUND LOT | |
|---|---------|
| Inspection of plan(s), one visual inspection for compliance to adopted Fire Codes | \$92.00 |
| Re-inspection | \$38.00 |

Lumber Storage

| LUMBER STORAGE | |
|---|---------|
| Under 100,000 board feet - visual inspection of electrical systems, fire access roads, ducts, ventilation, explosion control, fire alarms, fire sprinklers and hydrants | \$76.00 |
| Re-inspection | \$38.00 |

Refrigeration System

| REFRIGERATION SYSTEM | |
|--|---------|
| Visual inspection of electrical systems, clearances, ducts, ventilation, explosion control, testing alarms and equipment, storage of flammable and combustible materials, and all compliance records | \$76.00 |
| Re-inspection | \$38.00 |

CODE ENFORCEMENT

Hearings

HEARING FOR DEFAULT HEARING OR ADMINISTRATIVE

| | |
|----------------------------------|--|
| Code Enforcement Hearings | \$100.00 if responsible Person is unsuccessful or fails to appear after proper notice. |
|----------------------------------|--|

Extension

Regardless of whether an extension is granted or denied, the following fees shall apply to all administrative code enforcement compliance deadline extension requests.

EXTENSION

| | |
|----------------------------|------------------|
| First Request | \$0 |
| Second Request | \$50.00 |
| Additional Requests | \$100.00/request |

Res. R15-43 (9-15-15)

EMS SERVICES

EMS SERVICES

A ground ambulance of paramedic provider is only allowed to charge a fee for transporting a patient when the patient is actually transported. However, this does not apply to licensed ambulance providers, licensed paramedic providers, or designated quick response providers responding to a medical assessment in a geographic service area which contains a town as defined in Utah Code Annotated Title 10-2-301(2)(f).

Pursuant to Utah Code Annotated Title 26-8a-403 and Administrative Rule R426-8-2 the allowable ambulance rates beginning July 1, 2019 are as follows:

Base Rates

Ground ambulance: \$1,000.00 per transport

Advanced EMT ground ambulance: \$1,320.00 per transport

Advanced EMT ground ambulance license level, who prior to June 30, 2016 was licensed as an EMT-IA ground licensed ambulance provider: \$1,625.00 per transport

Paramedic ground ambulance license level: \$1,930.00 per transport; and

Paramedic on-board (paramedic not employed by the licensed ambulance provider): \$1,930.00

Mileage Rates

The standard mileage rate is \$38.75 per mile or a fraction thereof. In all cases, mileage shall be computed from the point of pick-up to the point of patient delivery.

Fuel fluctuation rate changes may be granted when diesel fuel exceeds \$5.10 per gallon or when gasoline exceeds \$4.25 per gallon as invoiced; a surcharge of \$0.25 per mile traveled may be assessed.

An off-road rate may be charged when an ambulance is required to travel 10 miles or more on unpaved road. A surcharge of \$1.50 per mile may be assessed.

Supplies and Medications

A Licensed ground ambulance provider may charge for supplies and for providing supplies, medications, and administering medications used on any response if (1) supplies and medications are priced fairly and competitively, (2) the individual does not refuse service, and (3) the licensed personnel for the licensed ambulance provider assess or treat the individual.

Special Provisions

If more than one patient is transported from the location of the patients to the same destination hospital or patient receiving facility, a charge shall be assessed to each patient as follows: (1) the transportation base rate; and (2) the mileage rate divided equally between the total number of patients.

A Licensed ground ambulance provider may charge separately for a round trip if the following conditions apply: (1) no charge is billed to the patient for at least 30 minutes at the hospital or a patient receiving facility at the half-way point of the trip; and (2) no more than \$22.05 per quarter hour is charged for time over 30 minutes.

Res. R19-41 (7-16-19); R21-46 (7-6-21); R22-44 (7-19-22)

POLICE DEPARTMENT

| POLICE DEPARTMENT | |
|---|-------------------------|
| Case Photos | \$13.00 |
| Court Prints | \$10.00 |
| False Alarm Fees | |
| - 1 st False Alarm per calendar year | No Charge |
| - 2 nd False Alarm per calendar year | \$25.00 |
| - 3 rd False Alarm per calendar year | \$50.00 |
| - Any subsequent response per calendar year | \$100.00 per response |
| Fingerprint Card | |
| - Resident | \$10.00 |
| - Non-Resident | \$20.00 |
| - Additional Card, up to 2 Cards | \$5.00 each |
| Loss Report | \$13.00 |
| Police Clearance | \$8.00 |
| Sex Offender Registration | \$19.00 |
| Traffic Accident Report | \$13.00 |
| <hr/> | |
| Electric Vehicle Charging Station Fee | \$1.00/hour of charging |

Res. R20-19 (4-14-20)

UTILITIES

Excavation Permits – Asphalt, Concrete Cuts, Unimproved Surface

| EXCAVATION PERMITS – ASPHALT, CONCRETE CUTS, UNIMPROVED SURFACE | |
|---|----------------------|
| Minimum fee for cuts in paved surfaces more than 3 years old | \$200.00 |
| Minimum fee for cuts in paved surfaces 3 years old or less | \$800.00 |
| Cutting into City Road or Utility without Permit | \$1000.00/occurrence |

Water Rates Service Fees

| WATER RATES SERVICE FEES | |
|--|-----------------------------|
| Deposit | \$100.00 |
| Processing Fee | \$20.00 |
| Residential Minimum Monthly Charge (includes 1st 3,000 gallons) | \$17.75 |
| Residential Minimum Monthly Charge (Master Metered) (includes 1st 3,000 gallons) | \$17.75 x # of units served |
| Residential Monthly Usage Rate | |
| 3,001-7000 gallons | \$2.40/1,000 gallons |
| 7,001 – 12,000 gallons | \$3.25/1,000 gallons |
| 12,001 gallons and greater | \$4.00/1,000 gallons |
| Non-Residential Minimum Monthly Charge | |
| ¾” | \$17.75 |
| 1” | \$23.08 |
| 1.5” | \$28.40 |
| 2” | \$46.15 |
| 3” | \$177.50 |
| 4” | \$225.43 |
| 6” | \$339.03 |
| 8” | \$468.60 |

Res. R22-16 (3-15-22)

Secondary Water Rates and Fees

| SECONDARY WATER RATES AND FEES | |
|---|------------------------|
| Single Family Residential Base Fee | \$65.00/acre |
| Base Fee for All Other Types of Account (Non-Single Family Residential) | \$65.00/irrigable acre |

UTILITIES

| | |
|--|--------------------------------|
| Single Family Residential Monthly Allotment (Thousand Gallons) | Gross lot acreage x 108.793732 |
| Monthly Allotment for Non-Single Family Residential Accounts (Thousand Gallons) | Irrigable lot area x 152.99127 |
| Secondary Water Usage Rates | |
| 0 - 75% of allotment | \$.35/1,000 gallons |
| 75 – 100% of allotment | \$ 1.00/1,000 gallons |
| 100 – 150% of allotment | \$ 1.25/1,000 gallons |
| 150 – 200% of allotment | \$ 2.00/1,000 gallons |
| 200 – 250% of allotment | \$ 3.00/1,000 gallons |
| Above 250% of allotment | \$ 3.80/1,000 gallons |

Res. R15-17 (4-21-15)

| | |
|---|--------------------------|
| Secondary Water Emergency Drought and Water Shortage Rates | |
| Water Usage | /Thousand Gallons |
| Tier 1 | \$0.35 per 1,000 gallons |
| Tier 2 | \$1.00 per 1,000 gallons |
| Tier 3 | \$2.40 per 1,000 gallons |
| Tier 4 | \$3.25 per 1,000 gallons |
| Tier 5 | \$4.00 per 1,000 gallons |
| Tier 6 | \$8.00 per 1,000 gallons |

As recommended by the Plan, the City Council hereby adopts the amended water rates attached as Exhibit B for the remainder of the 2022 calendar year and authorizes the City Manager adjust water allocations in the pressurized irrigation system to 80% of normal for subsequent billing cycles due to the City’s water supply relative to water demand dropping below 90%. The City Manager may make further reductions to allotments if the supply relative to water demand drops below 80% for an extended duration as is necessary.

Ord. 22-31 (7-19-22)

Leak Forgiveness Program

Because the cost of a leak in a residential customer’s irrigation system can be costly, the City established a leak forgiveness policy with the following guidelines:

1. Participation is only available to residential customers.
2. This policy only applies to water leaks and does not apply to customers who overwater or establish new sod.
3. Each account is eligible to request forgiveness up to once per year.
4. The City will only forgive an amount over 150% of the resident’s allotment.
5. The residents must request the forgiveness no later than 30 days after the high water bill’s due date.

UTILITIES

6. Customers must be current on their City utility account (with the exception of the month for which they are requesting to use this leak forgiveness policy).
7. Sufficient proof and/or documentation evidencing a leak may be required to be provided by the resident before the City forgives any amount.

Res. R15-17 (4-21-15)

Culinary Water Leak Forgiveness Program.

- A. This policy is applicable to all City culinary utility account types (i.e. residential, commercial, etc.)
 - B. A customer with a leak in their culinary water system is eligible for an adjustment to the culinary water and sewer portion of their monthly bill. If the leak occurred over more than one billing cycle, the customer is only eligible for an adjustment to one month's bill.
 - C. Customers must present the City with documentation of a water leak and subsequent repairs. Customers who have a high utility bill due to high water usage and not a leak are not eligible for this program.
 - D. Customers are eligible for the leak forgiveness program once every 36 months. 36 months must have passed since the last time the customer used this program.
 - E. Customers must be current on their utility account, with the exception of the month in which the leak occurred, to be eligible for this program.
 - F. Adjustments to culinary water usage will be calculated as follows. The customer will pay for the normal culinary water usage as defined hereafter. Normal culinary water usage is defined as the average usage during the same month for the previous two years. If the customer has only occupied the property for 2-23 months staff is delegated discretion to find the most accurate estimate of water used.
 - G. Adjustments to sewer usage will be calculated as follows. The customer will pay for 56% of actual culinary water used (sewer is billed based upon culinary water usage. If documentation shows that the leak occurred at a location where the water would not have entered the sewer system, the customer will only be responsible to pay their normal sewer charge as defined above. For example, if the leak occurred in the water lateral in the customer's landscaping, the water would not have entered the sewer system.
 - H. Adjustments shall not occur unless and until the Customer registers for the My Water Use Customer Portal on the City's website.
 - I. Applications for water forgiveness must be submitted within 30 days of the bill in dispute's due date to qualify for this program.
- Ord. 22-31 (7-19-22)

Secondary Water Forgiveness Program

Who is eligible?

Residential customers may apply for the water forgiveness program. Commercial, institutional, industrial, or other non-residential customers are not eligible for this program. Customer's must be current on their City utility bill (with the exception of the month for which you are applying for an exemption) to be considered for this program.

Which utilities are eligible?

UTILITIES

This water forgiveness program only applies to secondary water. It does not apply to the culinary water, sewer, storm drain, garbage, street lighting or other City utilities.

What circumstances qualify for water forgiveness?

This program is available for residential customers who have a significant water break or leak in their irrigation system that causes their secondary water bill to be significantly higher than normal. This program is not available to customers who have a high secondary water bill due to overwatering or establishing new grass.

Documentation and/or proof of leaks and subsequent irrigation system repairs may be required to be provided to the City prior to approval.

How often will an exemption be granted?

An exemption may be granted once per irrigation season (calendar year). If an exemption is used in June, it could not be used again in August of the same year.

How much of my bill will be forgiven?

Each account has an established allotment of secondary water. Residents who qualify for this program may have any charges that exceed 150% of their allotment forgiven. The resident will still be responsible to pay the charges up to 150% of the allotment. Adjustments shall not occur unless and until the resident registers for the My Water Use Customer Portal on the City's website.

Example: A customer with a 1/4 acre lot has a significant irrigation system break. Their monthly allotment of water is 27.2 thousand gallons. If, during the month of an irrigation system break, they used 100 thousand gallons, the secondary water portion of their bill would be approximately \$236.80. If they qualified for this program, they would be eligible for a reduction of \$189.61 from their secondary water bill. Their new total would be \$47.19 for secondary water.

When do I have to apply for the exemption?

Residents must complete this form and apply for the exemption within 30 calendar days of the high water bill's due date.

What happens if I already paid my bill?

If you have already paid your bill in full for the month for which you are applying, you may still request forgiveness as long as it is requested within 30 calendar days. If you are approved, a credit of the forgiven amount will be given on your City utility account.

Ord. 22-31 (7-19-22)

Sewer Rate and Fees

| SEWER RATE AND FEES | |
|--|-----------------------------|
| Residential Minimum Monthly Charge (includes 1st 3,000 gallons) | \$31.36 |
| Residential Minimum Monthly Charge (Master Metered) (includes 1st 3,000 gallons) | \$31.36 x # of units served |

UTILITIES

| Residential Monthly Usage Rate | |
|--|----------------------|
| 3,001-7000 gallons | \$3.70/1,000 gallons |
| 7,001 – 12,000 gallons | \$3.92/1,000 gallons |
| 12,001 gallons and greater | \$4.09/1,000 gallons |
| Non-Residential Minimum Monthly Charge | |
| ¾” | \$20.16 |
| 1” | \$20.16 |
| 1.5” | \$26.21 |
| 2” | \$32.26 |
| 3” | \$52.42 |
| 4” | \$201.60 |
| 6” | \$256.03 |
| 8” | \$385.06 |
| Non-Residential Monthly Usage Rate | |
| | \$3.45/1,000 gallons |

Storm Drain Charge

| STORM DRAIN CHARGE | |
|--|----------------------------------|
| Minimum Monthly Charge Ordinance 17-9 (3-7-17) | \$6.00/ERU |
| Long Term Storm Water Management Plan Inspection Fees | \$600 Under 1 Acre |
| | \$800 1 – 5 Acres |
| | \$1,200 5 – 10 Acres |
| Res. R20-19 (4-14-20) | +\$50 Every 1 Acre Over 10 Acres |

Garbage Cans

| GARBAGE CAN CHARGE | |
|--|----------|
| First Garbage Can | \$15.15 |
| 2nd Garbage Can | \$15.15 |
| 2nd Garbage Can Return Fee (if less than 1 year) | \$120.00 |

Res. R17-107 (12-5-17); R21-77 (12-7-21); R22-16 (3-15-22)

Recycle Cans

| RECYCLE CANS | |
|---------------------|--------|
| First Recycling Can | \$0.00 |

UTILITIES

| | |
|--|----------|
| Each Additional Recycling Can | \$4.50 |
| 2 nd Recycling Can Return Fee (if less than 1 year) | \$120.00 |

Res. R17-107 (12-5-17); R21-77 (12-7-21); R22-16 (3-15-22)

Utility Delinquency Fee

| UTILITY DELINQUENCY FEE | |
|-------------------------|---|
| Fee | \$15.00 after 60 days from due date (with a minimum balance of \$25) |

Utility Paper Bill Fee

| UTILITY PAPER BILL FEE | |
|------------------------|--------|
| Per Paper Bill | \$1.00 |

Res. R22-16 (3-15-22)

Utility User Reconnect Fee

| UTILITY USER RECONNECT FEE | |
|----------------------------|----------|
| First | \$25.00 |
| Second | \$50.00 |
| Subsequent | \$100.00 |

Meter Connection Fees

| METER CONNECTION FEES | |
|------------------------------------|-----------|
| Single Family Residential Meter | \$600.00 |
| One Inch (1") Meter | \$700.00 |
| One and One-Half Inch (1 ½") Meter | \$975.00 |
| Two Inch (2") Meter | \$1875.00 |

Res. R9-10 (4-28-9)

Street Lighting Utility Fees

| STREET LIGHTING UTILITY FEES | |
|------------------------------|-----------------------|
| Single Family Residential | \$2.83/Unit EUR/Month |
| Multi-Family Residential | \$2.83/Unit EUR/Month |

UTILITIES

| | |
|------------------------------|---|
| Non-Residential | \$2.83/One Hundred Feet (100') of street frontage with a minimum of one (1)/Utility Account |
| Open Space Property | \$0.00 |
| Agricultural Property | \$2.83/Utility Account |

Res. R16-66 (11-15-16)

Street Lighting Special Improvement District (SID) Fee

| STREET LIGHTING SPECIAL IMPROVEMENT DISTRICT (SID) FEE | |
|---|--------|
| Street Lighting SID | \$0.00 |

Res. R16-67 (11-15-16)

ENGINEERING AND PERMITS

| | <u>Fee</u> | <u>Reviews/Meetings Included</u> | <u>Cost per Additional Review/Meeting</u> |
|------------------------------------|------------|--|---|
| Design Revision Review | | Preliminary Review – 1 Final Review – 1 | |
| TOTAL COST PER SHEET | \$75.00 | | |
| Off-Site Improvement Review | | Preliminary Review – 2 Final Review - 2 | |
| TOTAL COST PER SHEET | \$150.00 | | \$75.00 |

Res. R17-94 (10-3-17)

PERMITS

Grading Permit Fees

| | <u>Fee</u> | <u>Reviews/Meetings Included</u> <u>Fee Basis</u> |
|--|---|--|
| Base Administrative Fee (Regular) | \$200.00 | Fixed |
| Base Administrative Fee (Engineered) | \$325.00 | Fixed |
| SWPPP Review | \$200.00 | Fixed |
| Additional SWPPP Review | \$50.00 | Per review |
| Regular Permit Review (less than 1,000 cubic yards) | \$150.00 | Per Sheet (includes 2 Reviews) |
| Engineered Permit Review (greater than 1,000 yards) | \$150.00 | Per Sheet (includes 2 Reviews) |
| Additional Review (Regular or Engineered) | \$75.00 | Per Review Per Sheet |
| Base Inspection Fee | \$1,825.00 | Per 10 Acres |
| Additional Inspection Fee (Engineered) | As calculated under Engineering Review Fees | By percent of Bond amount |

Res. R17-94 (10-3-17)

ENGINEERING AND PERMITS

Encroachment Permit Fees

| | <u>Fee</u> | <u>Reviews/Meetings Included</u> |
|--|---|----------------------------------|
| | | <u>Fee Basis</u> |
| Base Administrative Fee (Bond not required) | \$200.00 | Fixed |
| Base Administrative Fee (Bond required *) | \$325.00 | Fixed |
| Engineering Review | \$150.00 | Per sheet (includes 2 Reviews) |
| Additional Engineering Review | \$75.00 | Per review per sheet |
| Base Inspection Fee | \$1,825.00 | Per 10 Acres |
| Additional Inspection Fee (Bond required *) | As calculated under Engineering Review Fees | By percent of Bond amount |
| <p>*Bonds required for all encroachment permits except when completed with a capital project or with a development/franchise agreement.</p> | | |

Res. R17-94 (10-3-17)

LIBRARY

LIBRARY

i. Card Fees.

| Type | Amount |
|---------------------------|---------|
| Non-Resident Card, 1 year | \$80.00 |
| Replacement Card | \$ 3.00 |

ii. **Material Fines.** Materials must be returned to the Library by the close of business on the date an item is due to avoid late fines. Fines will not be assessed on Sundays, holidays or days the Library is closed.

| Type | Loan Period | Fine Per Day |
|----------------------|--------------------------------------|--------------------------------------|
| Audio Books | 21 days | \$ 0.25 |
| Books | 21 days | \$ 0.25 |
| DVDs | 7 days | \$ 0.50 |
| Equipment | 14 days | \$ 0.75 |
| Inter-Library Loans | As determined by the lending Library | As determined by the Lending Library |
| Kits | 21 days | \$ 0.25 |
| Launchpad's | 14 days | \$ 0.75 |
| Library of Things | 14 days | \$ 0.75 |
| Recreation Equipment | 14 days | \$ 0.75 |
| Video Games | 7 days | \$ 0.50 |

iii. Proctoring Fee.

1. Resident: A free appointment can be scheduled 48 hours in advance and is based on availability. If an appointment is not made 48 hours in advance, residents will be required to pay a \$10.00 fee per exam.

2. Non-Residents: Proctoring is available for non-residents who register for and purchase a non-resident library card. An appointment is required 48 hours in advance and is based on availability. If an appointment is not made 48 hours in advance, non-residents will be required to pay an additional \$10.00 fee per exam for late notice.

iv. Damaged Items, Lost Items, and Processing Fees.

| Type | Amount |
|--|---|
| Damage: Audio Book Case - Multi-Disk Ringed Case | \$ 8.00 |
| Damage: Irreparable | Current replacement cost plus \$5.00 processing fee |
| Damage: Media Case – Multi-Disk | \$ 2.50 |

LIBRARY

| | |
|----------------------------------|---|
| Damage: Media Case – Single Disk | \$ 1.00 |
| Lost Item | Current replacement cost plus \$5.00 processing fee |
| Processing Fee: Barcode | \$ 2.00 |
| Processing Fee: Damaged Item | \$ 5.00 |
| Processing Fee: Lamination | \$ 3.00 |
| Processing Fee: Lost Item | \$ 5.00 |
| Processing Fee: Spine Label | \$ 1.00 |
| Processing Fee: RFID Tag | \$ 2.00 |

v. **Equipment, Kits, Launchpads, Library of Things, or Recreation Equipment Returned in Book Drop Fee.** \$5.00 for each item returned. If damage to the device is discovered by Library staff, these costs will be added to the customer’s account.

vi. **Collection Agency Fee.** This fee of \$20.00 will be charged for accounts with more than \$50.00 in lost or damaged items that are not paid within 90 days of the 30 day overdue notice being issued. The account will then be sent to a collection agency.

Payment Plans: If the cardholder works with Library staff to establish a payment plan prior to the account being sent to collections, no collection agency fee will be charged and the account will not be sent to collections, as long as the payment plan is followed. They will be unable to resume use of their library card until the balance on their account is less than \$10.00.

vii. **Inter Library Loan Postage Fee.** This fee is \$3.00 or the postage cost, whichever is greater, will be charged for items which are borrowed from other libraries and postmarked back to the originating library.

viii. **Printing.** The cost to print from public computers or our wireless printing portal is \$0.10 per page using black ink or \$0.25 per page using color ink.

Fine Waivers.

i. The Saratoga Springs Public Library Advisory Board reserves the right to authorize the Library to allow customers who make specific donations to waive outstanding fines. This may happen during designated dates, which shall not exceed 14 days in a calendar year.

ii. Fines up to \$2.00 may be waived at the discretion of the Library staff and up to \$50.00 may be waived at the discretion of the Library Director.

1. For fines above \$50.00, the City Council delegates authority to the City Manager to exercise discretion to waive fines or fees on a case-by-case basis.

iii. Customers can apply for a fine forgiveness program once every 36 months based on demonstration of a medical or financial hardship for the adult account holder or co-signer.

LIBRARY

1. This program can allow for the forgiveness of a portion of the overdue fines. All items must be returned or replacement cost and processing fees must be paid.
 - a. Items that are returned more than 60 days overdue or that the Library has repurchased, are ineligible to have the replacement cost removed from the account and will be treated as donations to the Library following the Collection Development Policy.
 2. Customers will fill out an application for fine forgiveness within 120 days of the 30 day overdue notice being issued or within 120 of the fine's accrual date, whichever occurs first, to qualify for the program.
 3. Adjustments will be calculated as follows: customers will pay for 50% of total of overdue fines. For example, if the customer owes \$200.00, they will be responsible for \$100.00.
 4. Customers can make payments until the amount has been paid in full with the minimum monthly payment of either 10% of the adjusted fine or \$5.00, whichever is greater. They will be unable to resume use of their library card until the balance on their account is less than \$10.00.
- iv. Fees for Lost or Damaged Items can be paid, or Library users may request permission to purchase the exact same item to replace the damaged item. Replacement items will only be accepted with prior approval from the Library Director or designee, if they are new and constructed with the same binding as the original item owned by the Library. If the item is a paperback, there will be an additional processing fee to cover the cost of re-laminating the item.

Refunds.

If lost items are paid for and then found by the customer and returned to the Library within 60 days of their due date, the Library will refund the cost of the item, but not the charge for fines. After a 60 day period, no refunds will be granted and any returned items will be considered donations to the Library.

Collections.

In the case of customer failure to return materials, the Library may disclose circulation information to a collection agency hired to secure the return of, or payment for, Library materials. A fee of \$20.00 will be charged for accounts with more than \$50.00 in lost or damaged items that are not paid within 120 days. The collection agency considers all information confidential and does not sell or share any customer information. In the case of Library materials obtained by means of theft or fraud, the Library may disclose information to law enforcement officials.

Res. R18-9 (2-6-18); R19-67 (12-3-19); R21-8 (2-2-21); R22-29 (5-17-22)

SPECIAL EVENTS

SPECIAL EVENTS

The Event Application is a non-refundable fee that will be credited toward the Permit Fee, if the event is approved. Application due dates vary based on the level of an event. Although City Staff make the final determination of an event level, applicants should meet that deadline that best fits both the size and scope of the event (see event level descriptions below). Failure to adhere to the proper due dates, based on both size and scope of the event, may result in denial of an application and/or the event. If an applicant fails to meet the proper due date, the application will incur an additional non-refundable Late Fee on top of the Permit Fee.

A. Application/Permit Fee & Due Dates.

| Type | Processing Fee |
|---|----------------|
| Application/Permit – Event Level 1 | \$150.00 |
| 500 or more in attendance, including participants, bystanders, staff, volunteers, and others, as well as staff determination of size and scope of requested and/or required City resources. | |
| Application/Permit – Event Level 2 | \$75.00 |
| 300 – 499 in attendance, including participants, bystanders, staff, volunteers, and others. | |
| Application/Permit – Event Level 3 | \$25.00 |
| 200 – 299 in attendance, including participants, bystanders, staff, volunteers, and others. | |
| Late Fee | \$25.00 |

B. City Service Fees.

| Type | Fee |
|--|-----|
| All Permit Fees and City Service Fees are due before issuance of the event permit from the City at least 15 days before the event. If an event requires use of City Park, the event is required to pay all pavilion rental fees. This fee schedule is not exhaustive as other costs could be incurred not included in this fee schedule. | |

Public Works

- 1 Seasonal Parks Employee is required for every 300 attendees.
- 1 Full Time Parks Employee is required for every 500 attendees.

| | |
|--------------------------|--------------|
| Seasonal Parks Employee | \$23.00/hour |
| Full Time Parks Employee | \$47.00/hour |
| Truck Use | \$50.00/hour |
| Electrician | \$47.00/hour |
| Dumpster Use | \$35.00/day |

Police Department

- 2 Police Officers are required for the first 1,000 patrons/attendees.
- 1 additional Police Officer is required for every additional 500 attendees.
- 1 Supervisor Police Officer is required for every 4 Police Officers.

SPECIAL EVENTS

| | |
|---------------------------|-------------------------------|
| Police Officer | \$50.00/hour (2 hour minimum) |
| Supervisor Police Officer | \$65.00/hour |
| Police Equipment | \$10.00/Officer |

Fire Department

Other EMS providers will need to be certified with the Saratoga Springs Fire Department prior to the event to ensure provider meets State requirements. The majority of the time it is not necessary for the Fire Department to be on site.

| | |
|---------------|---|
| EMS Personnel | \$40.00/hour/person (2 person/2 hour minimum) |
|---------------|---|

Civic Events

| | |
|------------------------------------|--------------|
| Civic Events Coordinator | \$45.00/hour |
| Civic Events Assistant Coordinator | \$35.00/hour |

City Facilities

| | |
|---------------------------------------|-------------------------------------|
| Resident Park Pavilion Rental | \$25.00/half day - \$50.00/full day |
| Non-Resident Park Pavilion Rental | \$50.00/half day - \$75.00/full day |
| Stage – Neptune Park | \$50.00/day |
| Electricity for State, Small System | \$15.00/hour |
| Electricity for Stage, Medium System | \$25.00/hour |
| Electricity for Stage, Large System | \$35.00/hour |
| Basketball Court – Neptune Park | \$10.00/hour |
| Sand Volleyball Court – Lakewood Park | \$10.00/hour |
| Water Access | \$20.00/day |

Water access is only permitted for water coolers, cooking, etc. Water access is not permitted for water activities such as water balloons, slip-n-slides, pools, etc.

Res. R18-23 (4-17-18)

RECREATION / PARKS

| PATRIOT PARK FEE SCHEDULE | |
|----------------------------------|---|
| Baseball Field Rental | \$150.00/day for a baseball field (includes initial field preparation) \$30.00/hour per field (does NOT include field preparation) \$90.00/4-hour block per field (includes initial field preparation) |
| Additional Field Prep | \$45.00/diamond |
| Pickleball Court Rental | \$125.00/day for 4 courts \$50.00/4-hour block per court |
| Deposit | \$125.00 for full day field rental \$75.00/field for 4 hour block field rental \$25.00/field for hourly field rental \$100.00 for full day 4 court pickleball court rental \$35.00/4 hour block 4 court pickleball court rental |

| RECREATION PROGRAM NON-RESIDENT FEES | |
|---|-------------------------------------|
| Low Participation Program | Resident Fee + 15% Non-Resident Fee |
| Normal Participation Program | Resident Fee + 25% Non-Resident Fee |
| High Participation Program | Resident Fee + 35% Non-Resident Fee |

Res. R18-63 (12-4-18); R19-7 (2-5-19); R21-71 (12-7-21)

POLICY

1. **PAYMENT OF CHARGES, REIMBURSEMENT OF PROFESSIONAL FEES, AND COLLECTION OF PAST DUE ACCOUNTS**

This section amends, enacts new provisions, and restates and consolidates prior resolutions of the Government Body of the City of Saratoga Springs and clarifies the requirements for collection of facilities, construction payments, past due accounts and other remedies to collect past due accounts from development applicants and others.

As additional fees for development review and approval, each development applicant shall be responsible to reimburse the City of Saratoga Springs for all excess fees and charges plus 10% administrative costs incurred by the City of Saratoga Springs in the review and processing of the development applications for subdivision, site-plan review, building permit, master development plan (original or amended) or other development review. Existing application fees stated above payable by applicants include reasonable monetary charges for professional services required to the City to review and process the developers application, however, if the project or development review requires more professional or other third party services than anticipated and provided for in the original application fee, the developer shall be responsible to reimburse the City for the excess reasonable fees and charges incurred in the review, processing and compliance assurance required by the City to complete consideration of the developers application. Such fees and charges shall accrue to, and are payable by, the development entity which executes the development application, or enters into a development agreement with the City of Saratoga Springs as required under the City Development Code.

The City shall bill developers for excess reimbursable fees accruing under paragraph A above and all other charges on a regular basis within forty-five (45) days of the payment of such reimbursable fees and/or accrual of other charges to the developer by the City. The billing by the City shall be in reasonable detail to permit the developer applicant to determine the reason for the expenditure, the project for which the fees or charges were incurred, and the rate or other basis for the reimbursement or other charge. Billings for reimbursable fees are due upon receipt and if the balance due is not paid within thirty (30) days of mailing, the developer applicant account is delinquent and the developer applicant is in default on its reimbursement fee obligations to the City. Every billing statement from the City to a developer shall be deemed correct, accurate, undisputed and due in full unless the City Treasurer is notified in writing of a disputed bill in reasonable detail to ascertain the exact question or matter in dispute which thirty (30) days of the postmarked date on the mailed statement or the date of hand-delivery if the statement is not delivered through the U.S. Mail.

Developer/applicant, or their representatives, may informally confer with City staff to obtain further information, ask questions, and receive clarification of charges included on the billings. An informal conference may result in changes to the invoice from the City to the developer applicant.

If the developer applicant does not dispute the billing, request information and engage in an informal conference with staff concerning the billing, the invoice shall be due thirty (30) days from the date of the invoice. Billed invoices shall be due and payable to the City thirty (30) days from the date of the invoice in the case of undisputed invoices and fifteen (15) days after receipt of a corrected invoice in

POLICY

the case of an invoice corrected after an informal conference or corrected after a decision by the City Council.

Developer/applicants must remain in good standing with all amounts due and payable to the City paid as such amounts become due. Developer/applicants who are delinquent in payment of reimbursable fees and charges to the City, or other charges to the City, are deemed to be in default and the processing of all applications before the City staff, Planning Commission or City Council may be tabled until the developer applicant's default is cured by the timely payment of all fees and charges or the execution of an agreement for the payment of all fees and charges acceptable to the City Treasurer or Administrator. Except as provided below, City staff are specifically instructed to verify that each developer/applicant is in good standing with respect to all fees and charges owed to the City before presenting development applications to the Planning Commission agenda or to the City Council agenda, and specifically before recordation of plats or final signing and approval of site-plans, building permits, or other development approval applications.

Utility customer's accounts are due and payable within thirty (30) days of the date of the utility billing. Utility customers, who do not pay the full amount of the utility billing invoice within thirty (30) days, are in default and are subject to disconnection of utilities and collection of the delinquent amounts. This section describes the process for notice to utility customers of billing delinquency, terminating service, collection of reconnection fees, and provisions for deferred payments schedule contracts.

In the event payment in full is not received within the seven (7) day delinquent account notice period, a termination of service/shutoff notice will be issued stating the date service will be discontinued for nonpayment if delinquent payments are not received by the City. Utility customers are invited to contact City staff during the seven (7) day delinquent account notice period to arrange a deferred payment schedule, which may be approved by the City as provided below.

Services terminated for non-payment of delinquent accounts shall not be reinstated until payment of the delinquent account is received or an acceptable deferred payment contract is approved by the City and the initial payment required under the deferred payment schedule is received by the City together with the reconnect fee to reimburse the City for the services necessary to reinstate the utility service.

A deferred payment schedule contract may be entered with a delinquent customer, provided that the deferred payment schedule does not extend for a period of more than one (1) year, provides for a specific amount to be paid each month together with interest as provided below. Utility customers who do not comply with the terms of an executed deferred payment schedule contract are subject to termination of service after the City provides the delinquent account notice and the shutoff notices provided above. Service terminated after default on a deferred payment contract form shall not be reinstated until the entire past due amount is paid in full and a deposit as collateral for all future service is received by the City in an amount equal to three (3) times the average monthly billing for the service in consideration.

POLICY

All bills for utility service, invoices for reimbursable fees or other charges owned to the City of every kind and nature except for returned checks, shall bear interest at the rate of 1.5% per month on the unpaid balance due.

Each check or other instrument tendered to the City for payment of an obligation to the City and returned to the City as a dishonored instrument shall accrue the maximum penalty, service charges and other allowable fees for recovery of the amount due allowed by Utah law.

The City will establish a utility deposit of \$120.00 for all new utility customers. The deposit will be applied to the account after 12 months of continuous non-delinquent history. In the event of a non-payment shut off, the deposit will be applied to the account and a new deposit will be required before service is reestablished.

2. OTHER

It is not intended by this Resolution to repeal, abrogate, annul, or in any way impair or interfere with existing provisions of other resolutions, ordinances, or laws except to effect modification of the fees reflected above. The fees listed in the Consolidated Fee Schedule supersede present fees for services specified, but all fees not listed remain in effect. Where this Resolution imposes a higher fee than is imposed or required by existing provisions, resolution, ordinance, or law, the provisions of this Resolution shall control.

Resolution R14-7 2-4-14