



MINUTES – Library Board

Tuesday, September 8, 2020

City of Saratoga Springs City Offices

1307 North Commerce Drive, Suite 200, Saratoga Springs, Utah 84045

LIBRARY BOARD MEETING

Present:

Board Members: Brandi Meiners, Christy Jepson, Joy Bratton, Karin Brown

Staff: Melissa Grygla, Library Director; Dave Johnson, Economic Development Director; Maren Barker, Assistant City Attorney.

Excused: Pam King

1. **Call to Order – 6:40 p.m.** by Chairwoman Jepson. Chairwoman Jepson read the following statement:
I, Christy Jepson, the Chair of the City of Saratoga Springs Library Board, hereby determine that conducting the City Council meeting at an anchor location presents a substantial risk to the health and safety of those who may be present at the anchor location. The World Health Organization, the President of the United States, the Governor of Utah, and the County Health Department have all recognized a global pandemic exists related to the new strain of the coronavirus, SARS-CoV-2 (COVID-19). Due to the State of emergency caused by the global pandemic, I find that conducting a meeting at an anchor location under the current state of public health emergency constitutes a substantial risk to the health and safety of those who may be present at the location. This written declaration expires 30 days from the date signed.

Christy Jepson, Saratoga Springs Library Board Chair

Expiration: September 30, 2020

2. **Roll Call** – A quorum was present
3. **Public Comment** – No comment was given.
4. **Approval of Minutes:**
 - a. **August 11, 2020**

Motion made by Joy Bratton to approve the minutes of August 11, 2020. Seconded by Karin Brown. Aye: Brandi Meiners, Christy Jepson, Joy Bratton, Karin Brown. Motion passed 5-0.

5. **Open Public Meeting Act Training**
Assistant City Attorney Maren Barker presented the training and answered questions as needed from the board.
6. **Director's Report:**
 - a. **Financial Statement**
Director Grygla shared the monthly financial statement, their revenues are low during COVID. The expenditures are on track. The computers and maintenance were up due to contract and renewals at the beginning of the fiscal year. Digital purchases may be a concern as the year progresses, the content is popular and gets many requests.
 - b. **COVID-19 Impacts**
 - i. **Drive Up Service**
 - ii. **Grab and Go**
Check outs by week have continued to grow as well as registered card holders. Drive up services are declining as people are allowed more into the library. Grab and go services are gradually growing as well.

Joy noted her appreciation of the service the Library is offering to the community.

Brandi Meiners asked if there were ever crowds waiting to get into the library. Director Grygla advised that there are times; when that happens it is usually only 4 or 5 that are waiting.

7. **Announcements:**

- a. **Next Meeting:** Tuesday, October 13, 2020
 - i. Service and Circulation Policy

8. **Meeting Adjourned at 7:05 p.m. by motion from Brandi Meiners, seconded by Joy Bratton. Motion approved unanimously without objection.**

10/13/20
Date of Approval

Melissa Gryla
Library Director
Melissa Gryla

Library Board Chair
Christy Jepson