



# MINUTES – CITY COUNCIL

**Tuesday, August 18, 2020**

City of Saratoga Springs City Offices

1307 North Commerce Drive, Suite 200, Saratoga Springs, Utah 84045

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## City Council Policy Meeting

**Call to Order:** Mayor Jim Miller called the Meeting to order at 6:00 p.m.

### **Roll Call:**

**Pursuant to the COVID-19 Federal Guidelines, this Meeting will be conducted electronically.**

**Present** Mayor Jim Miller, Council Members Christopher Carn, Chris Porter, Michael McOmber, Ryan Poduska, and Stephen Willden.

**Staff Present** City Manager Mark Christensen, Assistant City Manager Owen Jackson, City Attorney Kevin Thurman, City Engineer Gordon Miner, Planning Director David Stroud, Finance Director Chelese Rawlings Public Works Director Jeremy Lapin, Senior Planner Sarah Carroll, and Deputy City Recorder Kayla Moss.

Invocation by Council Member Michael McOmber

Pledge of Allegiance by Council Member Willden

**PUBLIC INPUT:** None Submitted

**REPORTS:** Mayor Miller advised Costco had their grand opening. There were a lot of people at the grand opening.

Council Member McOmber advised that Costa Vida in Saratoga Springs was number one worldwide in terms of numbers.

City Manager Christensen advised that with school starting they are going to be vigilant in watching traffic and any issues that may arise at intersections near schools.

### **PUBLIC HEARING:**

#### **1) FY 2020-2021 Budget Amendments; Resolution R20-41 (8-18-20).**

Finance Director Chelese Rawlings presented the budget amendments to the City Council.

City Council Member McOmber felt that some of the budget increases were not explained very well. He would have liked the explanations to be more in depth and less vague and requested staff update the budget amendment spreadsheet to provide greater explanation and detail and attach to minutes for public viewing. (Note: Updated Budget Amendment Spreadsheet attached with information included in Project Notes.)

The public hearing was opened at 6:19 pm. There were no comments so it was closed.

Motion by Council Member Poduska to approve the FY 2020-2021 Budget Amendments; Resolution R20-41 (8-18-20) was seconded by Council Member Porter.

Vote: Council Members Carn, McOmber, Poduska, Porter, and Willden– Aye.

Motion carried unanimously.

## BUSINESS ITEMS:

### 1) Wildflower Major Community Plan Amendment – Hillside Standards, Nate Shipp DAI Utah Applicant, ~Mountain View Corridor and Harvest Hills Boulevard.

Senior Planner Tippe Morlan advised that this was approved in April. They were asked to work on their hillside exceptions and this is to address the changes they have made.

Council Member Porter mentioned that since this is the first time the City has reviewed something like this he would like to have sufficient time to review the request. He has a lot of questions that need to be answered and he thinks it may take some time to get those answers.

The council agreed to continue this item to a future meeting.

Motion by Council Member Porter to continue the Wildflower Major Community Plan Amendment – Hillside Standards, Nate Shipp DAI Utah Applicant, ~Mountain View Corridor and Harvest Hills Boulevard, to the Council meeting on September 15, 2020 was seconded by Council Member McOmber.

Vote: Council Members Carn, McOmber, Poduska, Porter, and Willden– Aye.

Motion carried unanimously.

NOTE: Although the motion was for continuance to September 15, this item was placed on the September 1, 2020 meeting agenda and heard at that time.

### 2) Code Amendments Title 13 and Title 19, City Initiated; Ordinance 20-28 (8-18-20).

Planning Director David Stroud presented the changes to Title 13 and Title 19. Number seven was added to title 13.08.01 to allow for enforcement of blocking sidewalks from use.

Council Member Willden asked to extend the 48 hours stated on item 4 in 13.08.01 to 72 hours.

The Council agreed to let staff review this part of code change and have it brought back at a future meeting.

Council Member McOmber asked why there was a fifty percent reduction on 19.04.07 for the side and rear setbacks on accessory structures. He thinks that since the setback has been 5 feet for over twenty years and hasn't been a problem it should stay that way. He also thinks that it may create more issues with weeds and other things if it is only 2 feet.

Motion by Council Member Porter to approve the Code Amendments to Title 19, City Initiated; Ordinance 20-28 (8-18-20) removing Title 13 and directing staff to bring it back at a later meeting was seconded by Council Member McOmber.

Vote: Council Members Carn, McOmber, Poduska, Porter, and Willden– Aye.

Motion carried unanimously.

## MINUTES:

1. August 4, 2020.

Motion by Council Member Willden to approve the Minutes of August 4, 2020 with the submitted and posted changes, was seconded by Council Member McOmber.

Vote: Council Members McOmber, Carn, Poduska, Porter, and Willden– Aye.

Motion carried unanimously.

**CLOSED SESSION:**

Motion by Council Member Willden to enter into closed session for the purchase, exchange, or lease of property, discussion regarding deployment of security personnel, devices, or systems; pending or reasonably imminent litigation, the character, professional competence, or physical or mental health of an individual, was seconded by Council Member Porter.

Motion Carried Council Members Unanimously in Favor

The meeting moved to closed session at 6:58 p.m.

Present: Mayor Miller, Council Members Willden, Carn, Porter, Poduska, McOmber, City Manager Mark Christensen, City Attorney Kevin Thurman, Assistant City Manager Owen Jackson, Deputy City Recorder Kayla Moss.

Closed Session adjourned at 7:33 p.m.

**ADJOURNMENT:**

There being no further business, Mayor Miller adjourned the meeting at 7:34 p.m.

  
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Jim Miller, Mayor

Attest:   
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Cindy LoPiccolo, City Recorder

Approved: *9-1-20*



**2020-2021 Budget Amendment Supplemental #1**

| G/L Account                     | Department           | Description                            | Current FY 2021 Budget | New Budget Amount | Debit/Credit        | Notes/Comments   |
|---------------------------------|----------------------|--|------------------------|-------------------|---------------------|--|
| <b>General Fund</b>             |                      |  |                        |                   |                     |  |
| <u>Expenditures</u>             |                      |  |                        |                   |                     |  |
| 10-4510-500                     | Parks and Open Space | Infield Maintenance Contract           | 111,463                | 151,463           | 40,000              | DuraEdge Contract, funded with general fund balance  |
| 10-4610-400                     | Library              | Book Purchases                         | 39,959                 | 29,959            | (10,000)            | same level adjustment  |
| 10-4610-410                     | Library              | Digital Collection                     | -                      | 10,000            | 10,000              | same level adjustment  |
| <b>General Fund Total</b>       |                      |  |                        |                   | <b>\$ 40,000</b>    |  |
| <b>General Capital</b>          |                      |  |                        |                   |                     |  |
| <u>Expenditures</u>             |                      |  |                        |                   |                     |  |
| 35-4000-402                     | General Capital      | Public Works Parking Lot Exp and Fence | -                      | 370,000           | 370,000             | PW parking lot and perimeter fence, funded with transfer from general fund   |
| <b>General Capital Total</b>    |                      |  |                        |                   | <b>\$ 370,000</b>   |  |
| <b>Water Operations</b>         |                      |  |                        |                   |                     |  |
| <u>Expenditures</u>             |                      |  |                        |                   |                     |  |
| 51-5100-405                     | Water Operations     | Distribution                           | 35,000                 | 185,000           | 150,000             | Meters for crossovers, funded with water operations fund balance   |
| <b>Water Operations Total</b>   |                      |  |                        |                   | <b>\$ 150,000</b>   |  |
| <b>Storm Drain Impact</b>       |                      |  |                        |                   |                     |  |
| <u>Expenditures</u>             |                      |  |                        |                   |                     |  |
| new                             | Storm Drain Impact   | Pony Express Extension Outfall         | \$ -                   | \$ 450,000        | \$ 450,000          | To be Built with Pony extension, funded with storm drain impact fund balance   |
| <b>Storm Drain Impact Total</b> |                      |  |                        |                   | <b>\$ 450,000</b>   |  |
| <b>Parks Impact Fund</b>        |                      |  |                        |                   |                     |  |
| <u>Revenue</u>                  |                      |  |                        |                   |                     |  |
| 32-3310-100                     | Grant Revenue        | Grant                                  | \$ -                   | \$ (1,216,781)    | \$ (1,216,781)      | Grant for South Marina   |
| <u>Expenditures</u>             |                      |  |                        |                   |                     |  |
| 32-4000-720                     | Parks Impact         | South Marina Capital                   | \$ -                   | \$ 2,200,000      | \$ 2,200,000        | South Marina Beach and landscaping funded with grants and fund balance   |
| new                             | Parks Impact         | Ongoing Wetland Mitigation Trail Proj  | \$ -                   | \$ 20,000         | \$ 20,000           | funded with fund balance   |
| new                             | Parks Impact         | Redwood Road missing trail segments    | \$ -                   | \$ 718,080        | \$ 718,080          | funded with fund balance   |
| new                             | Parks Impact         | Sunrise Meadows Park                   | \$ -                   | \$ 300,000        | \$ 300,000          | funded with fund balance   |
| new                             | Parks Impact         | North Marina Dredge Phase 1            | \$ -                   | \$ 500,000        | \$ 500,000          | This is funding for a phase 1 dredging project at the new North Marina Property that the City acquired as part of the Northshore development agreement. As part of the development of a City Marina on this property, extensive dredging and expanding of the current marina is required. This allocation will fund an estimated removal of 20,000 cubic yards of material. The City will need to complete additional master planning and engineering to determine the total amount of material that will need to be removed to fully develop the facility. This cost to develop a second marina is currently in the City's Parks IFFP |
| <b>Parks Impact Total</b>       |                      |  |                        |                   | <b>\$ 2,521,299</b> |  |
| <b>Roads Impact Fund</b>        |                      |  |                        |                   |                     |  |
| <u>Revenue</u>                  |                      |  |                        |                   |                     |  |
| 33-3310-100                     | Grant Revenue        | Grant                                  | \$ -                   | \$ (3,628,135)    | \$ (3,628,135)      | MAG Funded with 6.77% match  |
| <u>Expenditures</u>             |                      |  |                        |                   |                     |  |
| 33-4000-710                     | Roads Impact         | Transportation Planning                | \$ 17,078              | \$ 57,078         | \$ 40,000           | Continued studies  |

|  |                        |  |            |              |              |   |
|--|------------------------|--|------------|--------------|--------------|---|
| 33-4000-759                                | Roads Impact           | Pony Express Extension                 | \$ -       | \$ 4,180,870 | \$ 4,180,870 | MAG Funded with 6.77% match from Redwood to Jordan River, 650K Jordan River to Saratoga Road, remainder funded with fund balance  |
|  |                        |  |            |              |              | The City has received approval from the MAG technical committee for the Foothill Boulevard Extension Project in the amount of \$10M as part of the 2020 TIP funding process. This project will provide an roadway from Pony Express to Lariat Blvd following the proposed Mountain View Corridor alignment. MAG funding for the project will not be available until 2025-26 however the City intends to enter into an advanced funding agreement so that the project can be fast tracked. The agreement would allow the City to fund some or all of the project in advance and get reimbursed when the funding is programmed by MAG. This proposed allocation would cover the cost of design and engineering services for the project. This project is in the City's current Transportation IFPP (project 26) |
| new  | Roads Impact           | Foothill from Pony to Lariat           |            | \$ 700,000   | \$ 700,000   |   |
| <b>Roads Impact Total</b>                  |                        |  |            |              | \$ 1,292,735 |   |
| <b>Sewer Impact Fund Expenditures</b>      |                        |  |            |              |              |   |
| 53-4000-793                                | Sewer Impact           | Wetland Mitigation for Sewer Bid SCH 3 | \$ -       | \$ 51,000    | \$ 51,000    | mitigation for wetland, funded with sewer fund balance  |
| 53-4000-600                                | Sewer Impact           | Master Plan Studies                    | \$ -       | \$ 40,000    | \$ 40,000    | Continued studies   |
| <b>Sewer Impact Fund Total</b>             |                        |  |            |              | \$ 91,000    |   |
| <b>Culinary Water Impact Expenditures</b>  |                        |  |            |              |              |   |
| 56-4000-600                                | Culinary Water impact  | Culinary Water Master Plan             | \$ -       | \$ 20,000    | \$ 20,000    | mitigation for wetland, funded with sewer fund balance  |
| new  | Culinary Water Impact  | 2300 West CUWCD connection and Pipe    | \$ -       | \$ 83,200    | \$ 83,200    | funded with fund balance  |
| 56-4000-835                                | Culinary Water impact  | Northgate Culinary Water Line          | \$ 237,978 | \$ 437,978   | \$ 200,000   | 2000 ft 10 inch, funded with culinary impact fee fund balance   |
| <b>Culinary Water Impact Total</b>         |                        |  |            |              | \$ 303,200   |   |
| <b>Secondary Water Impact Expenditures</b> |                        |  |            |              |              |   |
| 57-4000-715                                | Secondary Water Impact | Equip Well #7                          | \$ 871,960 | \$ 1,514,674 | \$ 642,714   | equip well per capital facilities plan, funded with 2016 water bonds  |
| new  | Secondary Water impact | Northgate Secondary Waterlines         | \$ -       | \$ 350,000   | \$ 350,000   | In June of 2018 the City entered into a Joint Development and Reimbursement agreement with BB Land Opps LLC (Boyd Brown) and agreed to provide Zone 2 Drinking and Secondary Waterlines to their property. The closest point of connection to existing Zone 2 waterlines is at Fall Harvest Drive on the west side of Redwood Road. This amendment will provide funding for the secondary waterline portion of this project, the culinary portion was funded in the FY20 budget. While these are not in the current drinking water or secondary water IFPP's, those documents are currently in the process of being updated and will include these projects.  |
| new  | Secondary Water impact | Crossroads Pipeline to Commerce Dr     | \$ 237,978 | \$ 437,978   | \$ 200,000   | with MAG crossroads blvd widening project, funded with 2016 water bonds   |
| <b>Secondary Water Impact Total</b>        |                        |  |            |              | \$ 1,192,714 |   |
| <b>Total Funding Impact</b>                |                        |  |            |              | \$ 6,410,949 |   |