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City of Saratoga Springs
City Council Retreat
January 9, 2015 and January 10, 2015
Council Retreat held at the Zermatt Resort
784 West Resort Drive, Midway, Utah 84049

Council Retreat Minutes

Present:

Mayor: Jim Miller

Council Members: Michael McOmber, Shellie Baertsch, Rebecca Call, Stephen Willden, Bud Poduska

Staff: Mark Christensen, Spencer Kyle, Kimber Gabryszak, Owen Jackson, Kevin Thurman, Jeremy Lapin,
Mark Chesley, Chelese Rawlings, Andy Burton, Jess Campbell, Lori Yates, Rick Kennington, George
Leatham, and Melissa Grygla.

Others: Barbara Poduska, Dan Griffiths

Call to Order 9:05 a.m.

Mayor Miller welcomed and thanked the Council and staff for attending the Council retreat. He then turned the time over to Mark Christensen.

Mark Christensen reviewed the City Council goals from 2014. He touched on the agenda item for today and tomorrow. He then discussed how successful the Abringer training has been since June of last year. There have a total of 126 staff members that have attended. He then reviewed the active development map and the growth impact to the City. Cityworks has been a program that the City has purchased and has started implementing this with the Public Works and Planning Departments and hope to have all the other departments using this in the near future.

Chelese Rawlings provided an update to the restructuring of the Finance department. She reviewed with the Council the 2015-2016 budget requests.

Owen Jackson went over the highlights within his department which included being able to provide an email notification to the residents. The focus is to provide communication, the economic development and improving on opportunities to bring businesses to Saratoga Springs. Saratoga Springs was featured in the October issue of the Business in Focus. In a few weeks the Communities that Care will be providing a Guiding Good Choices series to parents with children in grades 4-8. The Civic Events and the Youth Council are both doing great.

Kimber Gabryszak said that a survey is currently underway to determine the type of amenities needed for Saratoga Springs. We have been working with developers to plan meaningful parks, connecting the Lakeshore and Redwood trails, along with connecting bike lanes. My personal priority is to update the overhaul of open space within Saratoga Springs. She would like to expedite business development, create and fix processes within the City Code for Site Plan amendments, increase clarity, consistency, efficiency and effectiveness. The Planning Department has begun using Cityworks. Communication has increased with more frequent updates to the website. We have updated the City's density based on the recent Proposition 6.

Jeremy Lapin indicated that many projects that have been completed which are the roads, water, and storm drain, We have also had many studies conducted and ordinances revised. We have applied for several grants which we have received a few but there were others that were not granted. The pavement preservation and maintenance program has been completed. The secondary water metering is almost complete. The website has been updated to provide education information, ongoing/upcoming 2015 projects. There have been several settlement agreements that have been retired as well.

4 George Leatham touched on the implementation of Public Works, the installation of the water meters and
5 employee morale.
5

7 Rick Kennington spoke on how the Cityworks program is benefiting not only the employees but the residents.
3 We had another successfully year with seasonal employees. The current staff has been working hard to keep
9 all City parks maintained.
)

1 Mark Chesley indicated that we have been able to keep up with the inspection volume which is seen as a high
2 level of service. We have implemented the Cityworks to our department. The inspectors have been able to
3 keep up on their certifications needed. He reviewed the number of building permits that have been issued.
4

5 Melissa Grygla the library has provided educational support and communication to the residents. The circulation
5 of books has increased through the year. Our challenge is maintaining staffed volunteers along with the
7 needed space to operate a library.
3

9 Jess Campbell the Fire department has been busy with public outreach. There was an ICS refresher training
0 course held in September with the Departmental staff. The fire staff has completed several hours of training.
1 We are in the process of applying for a SAFER grant as well.
2

3 Andy Burton reviewed events and training that has occurred from July to December 2014. There was a
4 discussion of the body cameras. Andy then proceeded to review the total of citations, incidents and arrest
5 from the past three years.
5

7 **Lunch Break was taken at this time (1:25 p.m.)**
3

9 Dan Griffiths reviewed the responses that were received from the developers. There was positive feedback but
0 there was also negative feedback that was expressed by the developers. The feedback was reviewed and
1 discussed by Council and staff:
2

3 1) Last minute information coming from developers 2) increased decorum in meetings 3) process consistency
4 with developers which needs to be clarified and stick to process 4) Planning Commission role clarity 5)
5 change concept plan process 6) say “thank you”, close the feedback loop 7) “thorough, but fair” and
5 respectful 8) there will be some differences 9) less adversarial, clearer expectations.
7

3 **Adjourned at 5:00 p.m.**
9
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2 **January 10, 2015 Council Retreat Minutes**
3

4 **Present:**
5

5 Mayor: Jim Miller

7 Council Members: Michael McOmber, Shellie Baertsch, Rebecca Call, Stephen Willden, Bud Poduska

3 Staff: Mark Christensen, Spencer Kyle, Kimber Gabryszak, Owen Jackson, Kevin Thurman, Jeremy Lapin,
9 Mark Chesley, Chelese Rawlings, Andy Burton, Jess Campbell, Lori Yates, Rick Kennington, George
0 Leatham, and Melissa Grygla.

1 Others: Barbara Poduska, Dan Griffiths
2

3 **Call to Order 8:35 a.m.**
4

5 Mark Christensen reviewed Arbinger, the Council and staff discussed being in and out of the box with
5 developers, residents and individuals that we associate with on a daily basis. The question was how to make
7 progress and how to view everything outside of the box.
3

9 Dan Griffiths reviewed with the Council and staff the survey that was conducted and included:

- 0 1) The view and neighborhood was liked the most by the residents 2) Saratoga Springs is small and rural 3)
1 to focus and make future efforts to economic development and parks 4) recreation and community center is a
2 priority of the residents 5) affordability, nature and view is why residents have moved to Saratoga Springs 6)
3 economic development and building amenities would be what the resident would want to see change in 7)
4 improvement in services,
5

5 **Motion was made by Councilman McOmber and seconded by Councilwoman Cal to enter into Closed**
7 **Session for the purpose of property purchase.**
3
9

0 **Closed Session Began at 10:50 a.m.**
1

2 **Present:**

3 Mayor: Jim Miller

4 Council Members: Michael McOmber, Shellie Baertsch, Rebecca Call, Stephen Willden, Bud Poduska

5 Staff: Mark Christensen, Kyle Spencer, Kevin Thurman, Lori Yates, Kimber Gabryszak, Jeremy Lapin,

5 Chelese Rawlings, Mark Chesley, Andy Burton, Jess Campbell, Owen Jackson.
7

3 **Closed Session Adjourned at 10:58 a.m.**
9

0 **Entered into the Retreat Session at 10:58 a.m.**
1

2 The Council and staff set the goals for 2015 which are the following:
3

4 **Economic Development**
5

- 5 1. Boyer piece- Contracts signed, starting to build
7 2. UVU classrooms
3 3. EDCU out for Pioneer Crossing
9 4. "Dawdle" drawing of S.S., more imagery of our vision
0 5. Quarterly Econ. Dev. Updates for council
1 6. Pursue a technology school to support biz park
2 7. Data centers
3 8. Continue to review code for consistency (i.e signage)
4

5 **Recreation**
5

- 7 1. Quad and inlet plan
3 2. Trail map update – make interactive (include ORV. Mtn. biking, etc.)
9 3. Address trail gaps
0 4. Trail signage, parks too, other city signage, Marina, etc.
1 5. Continue discussion about LT Rec. Center needs
2 6. Maintain/Dredge Marina
3 7. Rec. leagues
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5 **Lakefront**

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1. Mixed lakeshore planned, pictures
 2. Need to engage in comm./with land owners
 3. City visits (Park City, St. George)
 4. General Plan changes
 5. North Shore
 6. Restoration permit for canal removal
 7. Dept. of Agriculture grant
 8. DNR ongoing funding for lake projects
 9. Service projects

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Communications

1. Get more e-mail sign ups
2. Default to e-billing
3. Explore fixed network system for meters

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Staff

1. Department reports during work session
2. Career development and succession planning
3. Internal poaching
4. More social interaction between council and staff
5. 4-day work week review
6. City council nights taken as comp time? Look at PTO, squash rumors

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Civic Buildings/Infrastructure

1. Consider building/a funding reserve
2. Include major capital projects into comprehensive fiscal sustainability plan

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Development Process

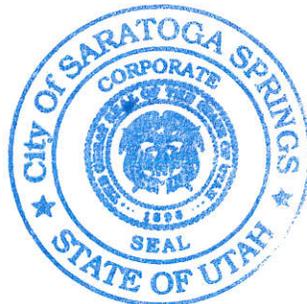
1. Perceptions will take time to change
2. Annual meeting with developers and 2 council members
3. Outreach to lenders, give them a tour
4. Improve feedback loop with residents who engage
5. Revisit general land use plan

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Adjourned at 12:00 p.m.

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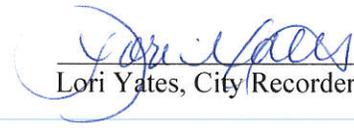
February 3, 2015
Date of Approval



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Mayor Jim Miller

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Lori Yates, City Recorder