

Saratoga Springs Public Library Board Meeting
Tuesday, 22 September 2015
7:30pm @ Saratoga Springs City Offices

Minutes

1. Call to Order – Chairman – 7:31pm
2. Roll Call - A Quorum was present at the meeting with (6) six voting board members in attendance. They were: Janae Wahnschaffe, Kevin Sater, Jeff Grover, Kevin McMillan, Ryan Bankhead, Karen Smart; Excused: Katie Leavitt, Bud; Guest: – Stephen, with Library Director-Melissa Grygla;
3. Minutes from meeting held on 25 August 2015 – A MOTION to APPROVE the minutes was made by Kevin S and SECONDED by Kevin M. In ROLL CALL VOTING, the MOTION PASSED with ALL voting unanimous in the affirmative.
4. Directors Report – Melissa - August 2015 Financial
 - Statistics—
 - Monthly Statistics-
 - 5,912 Unique Visitors During Open Hours
 - 224 Computer Users
 - 130 Wi-Fi Users
 - 39 Proctored Exams
 - 197 Programming Visitors 10 Programs -
 - 528 Reference Questions
 - 12,885 Items Circulated
 - Card Holders-
 - 126 New card Holders
 - 93 Adults
 - 18 Children
 - 4 Youths
 - 8 Eagle Mountain
 - 3 Lehi
 - Revenues-
 - \$1,030.49 Fines
 - \$108.00 Misc. Sales
 - \$292.49 Donations
 - North Utah County Library Cooperative By-Laws - Plan in place to adjust the state requirements that are more reasonable to the group.
 - Utah State Library Benchmarking Committee - State committee will meet again to address the State benchmarking process. Melissa will be sitting in on committee meetings representing Saratoga Springs and surrounding cities. We will need to hit 6 of the benchmarks to meet requirements.
 - Grants- RFID, LSTA, Pioneer Digital Materials-
 - RFID process will enable Library to tag books and speed up check out process. Will need volunteers to tag each book.
 - LSTA will supplement computer use terminals with Tablets for the literacy center.
 - Pioneer Digital Materials will be audio/Ebooks and other digital materials.
5. Holidays/Closures
 - Wednesday, November 11* Legal Holiday- however school is in session so the Library will remain open.
 - Thursday, November 26* Legal Holiday Closed

- Thursday, December 24th Holiday Closure
 - Saturday, December 26th Closed
 - Thursday December 31st Closing at 5:00 PM
6. Old Business -
 7. New Business -
 8. Announcements -
 - Next meeting - Tuesday, 13 October 2015 @ 7:30pm
 9. Adjourned - MOTION to Adjourn was made by Kevin S. and SECONDED by Jeff G. In roll call voting, the motion passed unanimous in the affirmative @8:15pm.

Date APPROVED by Library Board 10/20/2015.


Janae Wahnschaffe, Chairman


Ryan Bankhead, Secretary