

1  
2  
3  
4  
5  
6  
7  
8  
9

**CITY OF SARATOGA SPRINGS  
CITY COUNCIL MEETING**

Tuesday, January 7, 2014

Meeting held at the City of Saratoga Springs City Offices  
1307 North Commerce Drive, Suite 200, Saratoga Springs, Utah 84045

---

10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23

**DRAFT CITY COUNCIL MINUTES**

24  
25  
26  
27  
28  
29  
30  
31  
32  
33  
34  
35  
36  
37  
38  
39  
40  
41  
42  
43  
44  
45  
46  
47  
48  
49  
50  
51  
52  
53  
54  
55  
56

**WORK SESSION-Commencing at 6:02 p.m.**

**Present:**

**Council Members:** Mayor Miller, Councilwoman Baertsch, Councilwoman Call, Councilman McOmber Councilman Poduska and Councilman Willden

**Staff:** Lori Yates, Spencer Kyle, Kevin Thurman, Jim McNulty, Chief Gary Hicken, Chief Jess Campbell, Jeremy Lapin, Mark Chesley

**Others:** Marilyn Sanford, Richard Sanford, Jacob Ramsey, Sharie Rowley, Sue Alexander, Barbara Poduska, David Cannon, Francis Rosado, Morgin, Scott Thompson, Nathan Shepherd, Lance Shields, Karalyn Becraft, Carolyn Krejci, Robert Krejci, Aaron Goodrich, Rob Sam, Chuck Bearce, Loma McKinnon, Stephen Sandstrom, Jeff and Caleb Mousley, Jennifer Klingonsmith, Larry Whiting, Sydney, Colby and Dylan Samuels

**1. Departmental Quarterly updates.**

George Leatham updated the City Council regarding new and ongoing project which are the monster station and lift station #2, replacement of 3 well pumps. Doug Stout the City's electrician has many ongoing and completed projects. Staff has installed security devices on the street lights. As of today we haven't had any reported copper thefts. Staff is been continuously working on replacing and installing street signs. Staff is currently involved in the Christmas tree pick up and snow plowing.

Rick Kennington communication and online sources have been a focus from our department. Staff has been working on the flow sensor which will monitor the current system. Staff is currently maintaining trees throughout the city which involved pruning, removal and replanting. A city wide playground audit is currently being conducted as is near completion.

Councilman Poduska asked if the parks have the handicapped swings and if not will those be available at each park. Rick Kennington the only park that has those swings is Harvest Hills but we can look into this for the other city parks.

Councilwoman Call thanked Rick and his department for their work. There is a popular swing in Neptune park that has had to repaired a number of times. Is this part being stocked for future repairs?

Rick Kennington believes that two extra parts have been order but will look into this.

Councilwoman Call there are a number trees that have suckers on the bottom and we have been told that we couldn't touch them because it would void the warranty. She asked staff to address this before the developer replaces those trees and we've waited too long.

Rick Kennington was unsure of the status on this topic, but would report back with an answer.

Councilwoman Call encouraged staff to be more efficient in working with existing valves and sprinklers banks. Last year there were a number of times where sprinkler banks were running constantly and even though they were not the city's sprinklers, resident think they are the city's. If we could work with your staff, on larger scale George's (Public Works) staff and even working with the police department as they are out patrolling, to make sure we shut these things down early on and do not let the water keep running. The city has missed out on some opportunities for grants to improve our parks and open space because we are not a tree city USA. There is no cost to become a tree city through the Arbor Day Foundation, we just need to meet certain standards and we are almost there. We appreciate the information you are gathering to help us to that end.

Councilman McOmber appreciates the new trees on Grandview Boulevard. There are several trees on Pioneer Crossing that have died and asked that those either be removed or replaced if possible. Pioneer Crossing is the entrance into the City.

57  
58 Mark Chesley updated the Council with the yearend review which contained the number inspection, building permits,  
59 trends are an upward trend, projects have kept the inspectors very busy, based on the items coming through 2014  
60 will continue with the same pattern.  
61  
62 Councilman Poduska was pleased with the building permit numbers that have been shown.  
63  
64 Councilwoman Call asked if the graph that has been provided show the apartments and all of the multi-family.  
65 Mark Chesley indicated that there is a separate line item for the apartments and the multi-family. This gives us a  
66 more accurate numbers.  
67  
68 Councilman McOmber clarified to the residents that the graph from the building department shows a downward trend  
69 for multi-family. The chart also shows that each inspector is conducting approximately 10-15 inspections a day. What  
70 is the status on the software program that will help track those daily inspections?  
71 Mark Chesley the software program is Cityworks.  
72 Mark Christensen stated that there are a few details with Cityworks that needs to be taken care before it is brought  
73 to the Council.  
74 Councilman McOmber was glad to hear that we are moving forward with program.  
75 Mark Chelsey explained how the inspections are loaded to the computer on a daily basis.  
76  
77 Andrew Burton reviewed some of the community events that have occurred in the past few months, department  
78 training, SWAT training which included school training. He then briefed the Council on the covert electrical hidden  
79 cameras. The cellubrite UFED touch ultimate equipment, body cameras and the benefits that they provide. Upgrade  
80 to the Spillman program along with a computer station to be used for accidents and criminal scenes.  
81 Councilwoman Call asked how difficult would it be to install covert electrical box.  
82 Andrew Burton stated that it wouldn't be difficult; the main expense would be staff's time for installation.  
83 Councilwoman Call said that as she has been on ride alongs with different officers in different cars, some of the  
84 printers are not working. This requires the officers to write paper tickets which are very time consuming. Are those  
85 printers known about and is the department working to address this?  
86 Andrew Burton because of the size, there are only a few printers available for us. We will be replace them as we can,  
87 as they come up and budget allows.  
88 Councilwoman Call how will the footage from the body camera be stored.  
89 Andrew Burton stated that it can be transferred to the computer. At this time the cameras will be only used during  
90 traffic stops and possible other alarming concerns. The officers typically download the footage to a file shortly after  
91 the incident.  
92  
93 Councilman McOmber suggested cameras be installed in Neptune park.  
94  
95 Andrew Burton briefly discussed the overall incidents for the year which the city for the year.  
96  
97 Councilman McOmber would like to see the reports show the key incidents that have occurred. It tells the narrative  
98 of those incidents.  
99  
100 Councilwoman Baertsch asked what the policy is for other agencies issuing tickets within the city limits. Are they  
101 prohibited from issuing tickets within the city?  
102 Andrew Burton said there is no policy about other agencies giving tickets, all officers are sworn-in state wide.  
103 Although some agencies request that their officers not issue routine tickets in other jurisdictions.  
104  
105 Councilwoman Call was concerned with the response time and why there is a large gap with some other them.  
106 Andrew Burton stated that if an officer is busy and isn't able to response immediately they will notify dispatch. Some  
107 of the medical call the officers don't respond to those incidents. Dispatch could have also queued the arrival time  
108 later than what had actually occurred.  
109 Councilwoman Call expressed appreciation for the officers stating she has been out with most of the officers and they  
110 do a great job balancing the different needs they are responsible for. She asked that when there are some outlying  
111 response times presented and available to the public that they be addressed in the staff report to make sure we are  
112 being clear.  
113  
114  
115

116 **2. Discussion regarding updates to the City Code.**

117  
118 This item was not discussed tonight.

119  
120 **POLICY SESSION- will follow Work Session.**

121  
122 **Present:**

123 **Council Members:** Mayor Miller, Councilwoman Baertsch, Councilwoman Call, Councilman McOmber, Councilman  
124 Poduska and Councilman Willden

125 **Staff:** Lori Yates, Mark Christensen, Spencer Kyle, Kevin Thurman, Kimber Gabryzsak, Chief Andrew Burton, Scott  
126 Langford, Sarah Carroll, Jeremy Lapin, Owen Jackson

127 **Others:** Marilyn Sanford, Richard Sanford, Jacob Ramsey, Sharie Rowley, Sue Alexander, Barbara Poduska, David  
128 Cannon, Francis Rosado, Morgin, Scott Thompson, Nathan Shepherd, Lance Shields, Karalyn Becraft, Carolyn Krejci,  
129 Robert Krejci, Aaron Goodrich, Rob Sam, Chuck Bearce, Loma McKinnon, Stephen Sandstrom, Jeff and Caleb  
130 Mousley, Jennifer Klingonsmith, Larry Whiting, Sydney, Colby and Dylan Samuels

- 131  
132  
133
  - **Call to Order by Mayor Miller**
  - **Roll Call.**
  - **Invocation/Reverence was given by Councilman Poduska**
  - **Pledge of Allegiance was led by Councilwoman Call**

134  
135  
136  
137  
138  
139 **Mayor Miller opened the public input.**

140  
141 No public input at this time.

142  
143 **Mayor Miller closed the public input.**

144  
145  
146  
147 **POLICY ITEMS**

148  
149  
150 **1. Consent Calendar:**

- 151 a. **Proposed Final Plat Phasing Plan for the River Heights Development.**
- 152 b. **Removal of land from the Agriculture Protection Area for Pioneer Crossing.**
- 153 c. **Site Plan for America First Credit Union located at 180 East Commerce Drive, Nathan**
- 154 **Shepherd, applicant.**
- 155 d. **Revision to the City of Saratoga Springs Land Development Code related to Public School**
- 156 **Bus Lot Zone.**
- 157 e. **Ordinance 14-1 (1-7-14): adopting amendments to the City of Saratoga Springs Land**
- 158 **Development Code.**
- 159 f. **Resolution R14-1 (1-7-14): a resolution appointing a representative for the North Pointe**
- 160 **Solid Waste Special Service District.**
- 161 g. **Approving the 2014 meeting schedule for the City Council.**
- 162 h. **Pioneer Crossing water and sewer betterments design and construction management**
- 163 **contract.**
- 164 i. **Harvest Hills Irrigation pond expansion bid award.**
- 165 j. **Approval of minutes:**
- 166 i. **November 19, 2013.**

167  
168 **The Council has requested that consent items 1.c., 1.d., 1.e., 1.f., 1.i. be pulled off the consent calendar**

169 **for further discussion.**

170  
171 **Motion was made by Councilwoman Call and seconded by Councilman McOmber to approved Consent**

172 **items 1.a., 1.b., 1.g. removing November 4<sup>th</sup> and 1.h. with the findings and conditions listed in the staff**

173 **reports dated January 7, 2014. Removing the other items from consent for discussion. Aye:**

174 **Councilwoman Call, Councilman McOmber, Councilman Poduska, Councilwoman Baertsch and**  
175 **Councilman Willden. Motion was unanimous.**  
176

177 **Discussion of the Consent Calendar:**

178  
179 **Consent Item 1.c. (Site Plan for American First Credit Union).**  
180

181 Scott Langford presented America First Credit Union. The Planning Commission has recommended changes be made  
182 to the lighting plan and that the landscaping trees be evergreens. The applicant has been working with staff to  
183 making those changes. The north side lighting currently doesn't comply with the city's lighting standards but the  
184 applicant has provided a shield for the light which would work for the area that aren't in compliance.  
185

186 Councilman McOmber thanked the applicant for their willingness to make the requested changes. The point for the  
187 trees is for a winter appearance but there are other trees that could be used in the area which wouldn't block  
188 visibility. He recommends a variety of trees be planted.  
189

190 Councilwoman Call appreciates staff and the applicant working diligently together on this item. The tree reduction is  
191 a concern and she would not support only 9 trees on this site. Planting a variety of trees would be a feasible option.  
192 According to our code, the trees that are removed from the site need to be replaced. A total of 12 evergreen trees  
193 need to be on the parcel. The project is good but would ask that the developer place the 12 evergreen trees.  
194

195 Councilman Poduska likes the project. He feels that artistic trees could be used which would meets the Code  
196 requirements. He appreciates the applicant's efforts.  
197

198 Councilman Willden supports the project but would like to see that the customers and employees are protected. If  
199 there is a way to do that he would support that.  
200

201 Councilwoman Baertsch agrees that staff could work with the applicant on the replacement of trees. Is it possible to  
202 have the light poles located on the north end of the property be 12 feet which would be consist with the other light  
203 poles?

204 Scott Langford recommended lighting poles stay as requested this could cause loss of light coverage to that area.

205 Councilwoman Baertsch asked if auto sales would take place on site.

206 Scott Thompson and Aaron Goodrich stated that no auto sales will be conducted on site. The parking will be for staff,  
207 customers and members.

208 Councilwoman Baertsch asked why the wrought iron fence is being installed on the east side of the property.

209 Scott Thompson stated that the fence will provide security to the site.  
210

211 Mayor Miller concerned with the larger trees this could potentially create a security risk.  
212

213 Councilwoman Call feels that there is a middle ground that could be met which would address code requirements,  
214 security issue and architectural design standards.  
215

216 Councilwoman Baertsch asked if the tree in the northwest corner would be one of the trees removed. Looking at the  
217 site plan the tree poses to be in the visibility triangle.

218 Scott Langford thought that the tree was to be removed but will work with the applicant regarding the concern.

219 Councilwoman Baertsch ask why is there additional signs being shown.

220 Scott Langford the additional signs are vinyl window signs.  
221

222 Councilwoman Call, Councilman McOmber, Councilman Poduska, Councilman Willden, and Councilwoman Baertsch  
223 mentioned that they are fine with the third sign request.  
224

225 Councilman Poduska it makes sense that security to the citizens and employees take precedence and an exception  
226 regarding security should be taken.  
227

228 Scott Langford the Code allows the Council to authority and make exceptions.  
229

230 **A motion was made by Councilwoman Baertsch and seconded by Councilman Poduska to approve the**  
231 **America First Credit Union Site Plan located at 180 East Commerce Drive, Nathan Shepherd, applicant**

232 **based on the findings and conditions, all 9 conditions, listed in the staff report dated January 7, 2014.**  
233 **Aye: Councilwoman Baertsch, Councilman McOmber, Councilman Willden and Councilwoman Call.**

234  
235 **Subject to:**

- 236 1. That staff is directed to work with the applicant regarding the safety and that there be a  
237 minimum of 9 evergreen trees on the site and that the 3 trees that are removed be replaced if  
238 security permits. And that condition 4 be amended to reflect these changes.  
239 2. That the three approved wall signs are permitted.

240  
241 **Consent item 1.d. (Revisions to the City of Saratoga Springs Land Development Code)**

242 **Consent item 1.e. (Ordinance 14-1 (1-7-14): adopting amendments to the City of Saratoga Springs**  
243 **Land Development Code).**

244  
245 Kevin Thurman stated this item has been brought back to the changes that staff has revised.

246  
247 **Motion was made by Councilman Poduska and seconded by Councilman McOmber to approve**  
248 **Ordinance 14-1 (1-7-14): adopting amendments to the City of Saratoga Springs Land Development**  
249 **Code. Aye: Councilman Poduska, Councilman McOmber, Councilwoman Baertsch, Councilman Willden**  
250 **and Councilwoman Call. Motion was unanimous.**

251  
252  
253 **Consent item 1.f. (Proposed resolution R14-1 (1-7-14): a resolution appointing a representative for the**  
254 **North Pointe Solid Waste Special Service District).**

255  
256 **Motion was made by Councilwoman Call and seconded by Councilwoman Baertsch to approve**  
257 **Resolution R14-1 appointing Mayor Jim Miller as the North Pointe Solid Waste Special Service District.**  
258 **Aye: Councilwoman Call, Councilwoman Baertsch, Councilman Willden, Councilman Poduska and**  
259 **Councilman McOmber. Motion was unanimous.**

260  
261 **Consent item 1.i. (Harvest Hills Irrigation Pond Expansion bid award)**

262  
263 Councilwoman Baertsch wanted to discuss the fencing. We have the option to use either the chain link or wrought  
264 iron. The understanding is that the mow strip will be fenced chain link. Is that correct?

265  
266 Jeremy Lapin no there is no mow strip so the base bid includes what is existing.

267  
268 Councilwoman Baertsch stated that the city code doesn't allow for chain link fencing and that is why this change  
269 order has been recommended.

270 Jeremy Lapin that is correct.

271  
272 **Motion was made by Councilwoman Baertsch and seconded by Councilwoman McOmber to approve the**  
273 **Harvest Hills Irrigation Pond Expansion bid award to Perco Rock Company in the amount of**  
274 **\$370,569.00 along with the purposed security upgrading 139,400.00 and to remove the item for chain**  
275 **link fencing. Aye: Councilwoman Baertsch, Councilman McOmber, Councilman Willden, Councilman**  
276 **Poduska and Councilwoman Call. Motion was unanimous.**

277  
278 Councilman Willden we need to revisit the Code addressing our fencing requirements.

279  
280 **Motion was made by Councilwoman Baertsch and seconded by Councilwoman Call to table consent**  
281 **item 1.i.i. until the January 21, 2014 Council meeting. Aye: Councilwoman Baertsch Councilwoman**  
282 **Call, Councilman McOmber, Councilman Willden and Councilman Poduska. Motion was unanimous.**

283  
284 **2. Rezone and Concept Plan for West Saratoga Transportation Hub located at approximately 200**  
285 **West 400 North, Alpine School District, applicant.**

286  
287 Sarah Carroll presented the rezone and presented the proposed concept plan for west Saratoga transportation hub.

288  
289 Rob Smith with Alpine School District is pleased with the progress and would recommend approval from the City  
290 Council.

291 Councilman Poduska would like to see this project approved and begin building.

292  
293 Councilman Willden finds that the school district has complied with the City's requests.

294  
295 Councilwoman Baertsch thanked the applicant for working with the City.

296  
297 Councilman McOmber the final plans look great. There is a need to have a bus lot here in the area. The applicant has  
298 complied with what has been requested.

299  
300 Councilwoman Call appreciates seeing this project that was what hoped to have seen. Our job as City Council is to  
301 protect the rights of the property owners that surround this area. Appreciate the applicant meeting the requirements  
302 asked of by the Council.

303  
304  
305 **2.a. Ordinance 14-2 (1-7-14): amending the City of Saratoga Springs official zoning map.**

306  
307 **Motion was made by Councilman Poduska and seconded by Councilwoman Baertsch to approve**  
308 **Ordinance 14-2 (1-7-14): amending the City of Saratoga Springs official zoning map (West Saratoga**  
309 **Transportation Hub). Aye: Councilman Poduska, Councilwoman Baertsch, Councilman Willden,**  
310 **Councilman McOmber and Councilwoman Call. Motion was unanimous.**

311  
312  
313 **3. Proposed Resolution R14-2 (1-7-14): approval of the Interlocal agreement with North Pointe Solid**  
314 **Waste Special Service District and the City of Saratoga Springs.**

315  
316 Mark Christensen before you is an updated agreement which is a request for a two year extension. After two years  
317 the city would have the option to opt out if we choice to.

318  
319 Mayor Miller this has been an issue that has been ongoing for 15 years. This is in an effort to make the capital  
320 improvements that are necessary. This is a service that is needed by the City's.

321  
322 **A motion was made by Councilman McOmber and seconded by Councilman Poduska to approve**  
323 **Resolution R14-2 (1-7-14): approval of the Interlocal agreement with North Pointe Solid Waste Special**  
324 **Service District and the City of Saratoga Springs. Aye: Councilman McOmber, Councilman Poduska,**  
325 **Councilman Willden, Councilwoman Baertsch and Councilwoman Call. Motion was unanimous.**

326  
327 **4. Proposed Resolution R14-3 (1-7-14): a resolution appointing a member to the City of Saratoga**  
328 **Springs Planning Commission.**

329  
330 Mayor Miller has reviewed several applicants and is pleased with Kirk Wilkins resume. He feels that Kirk will bring  
331 great attributes to the Planning Commission.

332  
333 Kirk Wilkins introduced himself along with his background and experiences. He is excited to be a part of the Planning  
334 Commission.

335  
336 Councilman Poduska, Councilwoman Call, Councilman Willden, Councilman McOmber and Councilwoman Baertsch are  
337 fine with the choice.

338  
339 Mayor Miller feels he will provide the needs necessary for this position.

340  
341 **Motion was made by Councilwoman Baertsch and seconded by Councilwoman Call to approve**  
342 **Resolution R14-3 (1-7-14) appointing Kirk Wilkins as a member of the City of Saratoga Springs**  
343 **Planning Commission. Aye: Councilwoman Baertsch, Councilwoman Call, Councilman Willden,**  
344 **Councilman Poduska and Councilman McOmber. Motion was unanimous.**

345  
346 **5. Reports.**

347  
348 Councilwoman Baertsch a MAG meeting on will be held on Thursday night.

350 Councilwoman Call reported that the Utah Valley Chamber will be holding a meeting possibly next week. A  
351 preliminary draft of the Economic plans is currently being worked on and hopes to have this item to the Council soon.  
352 Mark Edwards has asked that a subcommittee be created which would consist of possibly two Council members. I am  
353 looking for a recommendation as to appointing those members.  
354

355 Councilwoman Call reported that the city is in the final stages of joining the Utah Valley Chamber.  
356

357 Councilman McOmber requested to serve on this committee.  
358

359 Mayor Miller then suggested that Councilwoman Call and Councilman McOmber serve on this committee.  
360

361 Councilman Miller asked that the appointment of the parks subcommittee be placed on the Council retreat agenda for  
362 further discussion.  
363

364 Councilwoman Call clarified that the subcommittee is needed soon to not slow down the parks projects. Even though  
365 she would like to be on the parks subcommittee, she suggested that Shellie Baertsch and Michael McOmber serve as  
366 the members of this committee and she would communicate with Councilwoman Baertsch off line.

367 Mayor Miller then stated that the code committee will be Council member McOmber and Council member Baertsch  
368 until the retreat. We will then appoint the members to serve for the rest of the year.  
369

370 Mayor Miller the Police department has asked the City Council to participate with the upcoming Polar Plunge. We  
371 have been asked to see if the Mayors from Eagle Mountain City and Lehi City will participate in this event. He asked if  
372 Mark Christensen could reach out to the surrounding City Council as well for their involvement as well.  
373

374 **Motion was made by Councilwoman Call and seconded by Councilman Poduska to enter into closed**  
375 **session at 8:05 p.m. for the purchase, exchange, or lease of property, pending or reasonably imminent**  
376 **litigation, the character, professional competence, or physical or mental health of an individual.**  
377

378 **Closed session adjourned at 9:36 p.m.**  
379

380 **Policy session recommenced at 9:36 p.m.**  
381

382 The City Council and staff discussed potential option for the purchase of new equipment whether it be a tablet or a  
383 laptop. The Council agreed that a \$800.00 allowance would be given to the Council to purchase their type of  
384 equipment and allowing a \$500.00 allowance for the Planning Commission members.  
385

386 **Motion to adjourn the policy session at 9:47 p.m. was unanimous.**  
387

388  
389  
390  
391  
392  
393  

---

*April 15, 2014*  
Date of Approval

*Lori Yates*  
Lori Yates, Recorder

