

INTERNET POLICY AND GUIDELINES

Public access to the internet and online services has become an integral part of the Saratoga Springs Public Library's programs and services. The Internet is provided primarily for research and educational purposes, and it is a privilege, not a right. Users are encouraged to take full advantage of the Internet while exercising good judgment and discretion in their use of this valuable resource.

A. Responsibilities- Patron/User

1. Users will follow current library policies and procedures to access public computers and the Internet in the Library, such as, registration for use, time limits, printing charges, storage or personal electronic files, etc.
 - a. **Juveniles under 18 years of age** are required to have a parent or legal guardian's (age 18 or older) signed authorization on their library card application to use the Internet. Parents and/or guardians are responsible for monitoring Internet access for their children who under 18 years of age. Any restriction placed on a child's access to the Internet, beyond those discussed in this policy, is the responsibility of the parent or legal guardian
 - b. **Free wireless connection** is governed by this policy and is available during normal business hours for users with personal wireless devices. Connectivity is not guaranteed and staff cannot provide technical assistance to patrons using privately owned wireless devices. The current password and log-in procedure is available at the front desk.
2. Users of our Internet services agree they shall not access:
 - a. Material that is "child pornography", "harmful to minors" or "obscene" in accordance in UCA 9-7-215 and 76-10-1201 and the respective definitions in Utah Code Annotated ("UCA") 76-5b-103, UCA 76-10-1201, and 20 U.S.C. Sec. 9101.
 - b. Online gambling sites as prohibited in UCA Title 76, Chapter 10, Part 11.
3. Users agree that they will not use the Internet to violate any law. Illegal acts, such as hacking and spamming, involving Library computing resources may be subject to prosecution by local, state, or federal authorities. Any responsibility for consequences arising from copyright infringement or any other illegal use lies with the user.
4. The following activities are specifically prohibited:
 - a. Installing or connecting unauthorized technical devices, changing system or software configurations, installing any software of any type, disconnecting hardware, installing hardware, or changing hardware configurations.
 - b. Engaging in any activity intended to compromise system security, interfere with the proper operation of equipment, compromise the security of other computers or network systems, compromise the privacy of other users, or obstruct the work of others.

B. Internet and Computer Restrictions

1. The Internet is an unregulated global information resource. The Library cannot guarantee the accuracy and/or authenticity of information discovered through this resource. Users shall release, waive, and hold harmless the Library and the City of Saratoga Springs from any and all liability or damage incurred because of the use of the Internet.
2. The Library staff will assist users in accessing the Internet to the extent that time or other demands allow. Library services do not include technical support.
3. The Library does not guarantee the availability or reliability of Internet service or computer hardware and software.
4. As a matter of policy, the Library will abide by all laws governing or regulating Internet use as such legislation related to library policy or service.
5. The Library cannot guarantee security of personal information over Internet connections, either direct or wireless. Patrons entering personal information (credit card number, Social Security Numbers, etc.) do so at their own risk and shall release, waive, and hold harmless the Library and the City of Saratoga Springs from any and all liability or damage incurred by entering personal information.
6. The Library does not accept responsibility for damage to any user's data storage device, personal electronic device, or for any loss of data, damage or liability that may occur from use of the Library's internet connection or malfunctioning Library hardware, software or infrastructure (i.e. power supply), and users shall release, waive, and hold harmless the Library and the City of Saratoga Springs from any and all liability or damage incurred by such use.

C. Internet and Online Access Policy

The intent of this policy is to meet the provisions of UCA Sections 9-7-213 Rulemaking, 9-7-215 Internet and online access policy required, 9-7-216 process and content standards for policy, Utah Administrative Rule R458-2, and the Children's Internet Protection Act (CIPA), as well as providing guidelines for patrons and staff regarding Internet accessibility and online computer use.

The Library has in place a policy of Internet safety for all users, including minors, including the operation of a technology protection measure (hereafter called "filtering software") on any publicly accessible computer with Internet access, which filtering software is designed to protect against materials as described in 9-7-215. The filtering software will be enforced in an effort to provide safety during any use of a computer by or around a minor.

Library policy restricts access to Internet sites that contain visual depictions that are child pornography, harmful to minors, or obscene (including nudity and pornography). However, an

authorized library representative may disable a filtering software (from a device owned by the library) at the request of an adult patron to enable Internet access for research or other lawful purpose.

This policy document will be reviewed by the Saratoga Springs Public Library at least every three years, and a copy of the new policy will be sent to the Utah State Library Division as required by Administrative Rule R458-2.

1. *Policy Enforcement:* Consequences of violating Library policies may include:
 - a. Verbal warning from staff or other users. Staff may intercede on behalf of others.
 - b. Ending a computer session or being required to leave the library.
 - c. Suspension of library privileges including access to computers or to the building.
 - d. Police intervention, including possible arrest and prosecution for trespass and other violations.

Library patrons who have questions or concerns about this or any other Library policy and enforcement of these policies may contact the Library Director or the Library Board.

A copy of this policy is posted in a conspicuous place at the library and is readily available to the public.

Adopted: April 23, 2013

Review by Library Board: February 9, 2016