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**CITY OF SARATOGA SPRINGS  
CITY COUNCIL MEETING MINUTES**

Tuesday, April 19, 2016  
City of Saratoga Springs City Offices  
1307 North Commerce Drive, Suite 200, Saratoga Springs, Utah 84045

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**City Council Work Session**

9 **Call to Order:** 6:17 p.m. by Mayor Pro Tem Stephen Willden  
10 Present Council Members Bud Poduska, Shellie Baertsch, Chris Porter, and Michael McOmber.  
11 Mayor Jim Miller arrived 6:27 p.m.

12  
13 Staff City Manager Mark Christensen, City Attorney Kevin Thurman, Assistant City Manager  
14 Spencer Kyle, Planning Director Kimber Gabryszak, Fire Chief Jess Campbell, Finance  
15 Manager Chelese Rawlings, Public Relations Manager Owen Jackson, City Engineer  
16 Gordon Miner, Management Analyst Daniel Widenhouse, City Planner Kara Knighton, City  
17 Recorder Cindy LoPiccolo

18  
19 **Budget Review / Discussion – FY 2016-2021.**

20  
21 Finance Manager Chelese Rawlings referred to the draft preliminary tentative budget noting improved  
22 graphs and explanatory notations have been incorporated, and thanked Management Analyst Daniel  
23 Widenhouse for his assistance. Finance Manager Rawlings advised the budget outlines the options and  
24 general pay plan and invited Council questions.

25  
26 Council Member Willden appreciated identification of budget requests with inclusion of subtotals and  
27 explanations; good work, likes seeing the improvements each year in the budget document versus a  
28 standard template; referred to page 128 concerning setting the cost recovery percentages of the  
29 Recreation program higher. Finance Manager Rawlings referred to the notation that the overall goal is  
30 100% recovery, however, in certain sports the City knows this may not immediately be achieved and  
31 other sports will have to compensate. Council Member McOmber noted Council determined this okay  
32 if not a long term compensation and want sports to eventually self-fund themselves when established.  
33 Council Member Baertsch appreciated the sport lines in this budget so the City can keep track.  
34 Council Member Willden commented the City should make sure the policy reflects as close to practice  
35 what the City is trying to do, the percentages can be eliminated as long as the objectives are identified.  
36 Council Member Baertsch noted percentages can be internal data used by the Recreation department.  
37 Council concurred to withhold the percentages and include in the policy description of objectives

38  
39 City Manager Christensen proposed in regard to organizational chart that a section be created within  
40 the budget titled Community Services that would be comprised of Civic Events, Recreation and the  
41 Library because they have relationship to each other; this compartmentalization would show that the  
42 City provides those services; Council Member McOmber noted he liked that idea.

43  
44 Council Member McOmber referred to page 46 concerning the Series 2014 Water Bond, and requested  
45 a notation/explanation be included advising this is a refinance of 2005, 2006 and 2009 bonds for the  
46 purpose of reduced interest rates and overall bond cost, or similar language. City Manager Christensen  
47 advised that notation can also be applied to the other bond refinance.

50 Council Member McOmber noted the organizational charge on page 25 is missing the Recreation  
51 Department, and he would like to see Civic Events called out and placed under a new category  
52 Community Services instead of Public Relations/Economic Development as it is a volunteer  
53 organization and it is good to show it is an important part of our city.  
54

55 Council Member McOmber requested inclusion of a comment in regard to the trend lines on pages 48-  
56 50 that this is a four year trend and when the City expects leveling; also as a City what our forecast and  
57 plan is to address that. Council Member Baertsch recommended further note clarifying when the City  
58 had to adjust the rate to address the increase in valuation until the point the fluctuation evens out.  
59

60 Finance Manager Rawlings responded to Council Member Poduska's inquiry concerning capital  
61 projects listed on page 67 advising funding will come from the general fund and these are ongoing  
62 capital projects with exception of the street lights uniformity project; City Manager Christensen  
63 advised a future report will be presented to Council for discussion and determination concerning the  
64 Special Improvement District program. Council Member Poduska inquired concerning the additional  
65 funds for Police and Fire personnel; Finance Manager Rawlings explained this is for the new positions  
66 Council approved with budget amendment on and that is the full year cost going forward.  
67

68 Council Member Baertsch reported she met with staff concerning the budget; noted on page 120 the  
69 Civic Events supplies fund doubled in order to support the City's 20<sup>th</sup> anniversary celebration, float  
70 and extra events, then it will go back down.  
71

72 Council Member Baertsch noted on page 82 some items did not have amounts for 2017 and would like  
73 to include what the City is proposing, the City Manager recommended amount, so it is clearer and  
74 there is consistency. Council Member Baertsch commented she appreciates the budget information,  
75 the information is clearer and each year easier to read.  
76

77 Council Member McOmber requested as Council representative on the Civic Events Committee,  
78 Council consider addition of a 4 hour/week Civic Events Coordinator for this year to ensure coverage  
79 for the Anniversary, Splash, and the extra events in addition to the volunteers, cost would be  
80 \$1300/year for 134 hours; and if that is found valuable would come back for something more long  
81 term. In response to Council Member Baertsch, Finance Manager responded funding would come  
82 from prior year fund balance. Council concurred to request staff review and bring back to Council.  
83

84 Council Member Porter advised he will also meet with staff to clarify smaller questions; in review  
85 appreciates that the budget document is easier to understand and grasp where the City stands, and  
86 appreciates staff's work. Council Member Porter noted in the Capital Improvement Fund 31 the Storm  
87 Drain capital project revenue on page 31 is the only flat line item going forward for five years, all other  
88 funds project increase; Finance Manager Rawlings responded this is one of the ones staff is unable to  
89 estimate what revenue will be collected, and City Manager Christensen noted the City will know closer  
90 to end of fiscal year.  
91

92 Council Member Porter inquired concerning incompleteness of Parks Capital Fund information on page  
93 63 and throughout the document as the City has Shay Park and is talking about the Sports Park;  
94 Finance Manager Rawlings reported until the Parks analysis is done there is no official future plan for  
95 these funds.  
96

97 Council Member Porter noted typo on page 53, 'change' should be 'changes'.  
98

99 Council Member Willden requested the policy include the setting of triggers / fiscal health indicators  
100 that would be reviewed and possibly responded to if revenue decreases a certain percent, looking at  
101 revenue projections against / in comparison to those triggers possibly after the bulk of property tax  
102 comes in and through the year with notation on the budget that the review has been done by Council.  
103 City Manager Christensen reported staff begins to regularly review all revenue in November/December  
104 following receipt of three months sales tax and at that time will begin to see those trends develop,  
105 revenue is evaluated at every budget meeting, and they will work on some language for that. Council  
106 Member Willden noted the information helps Council see how the City is doing, the timing of actions,  
107 and is a demonstration to the residents Council is doing their due diligence, knows staff does a  
108 fantastic job monitoring.

109  
110 Council Member Porter requested language defining what the x's represent on pg 29-30; Finance  
111 Manager Rawlings explained the x's are things that would be done and will include an explanation.  
112 City Manager Christensen noted this table was created in 2010 and used during the recession, would  
113 like to upgrade it with inclusion of the actual budget shortfall policy section and tie in what Council  
114 Member Willden was talking about.

115  
116 In response to Council Member McOmber's inquiry concerning Library Personnel on page 122,  
117 Management Analyst Widenhouse responded amount is for new Library personnel, and the current  
118 Library personnel will be added to that.

119  
120 Council Member McOmber requested page 145 include provision for disqualification of bidders if  
121 previous work done for the City did not meet expectations, in order to protect the City.

122  
123 City Manager Christensen noted staff is happy to meet with any Council Member or public to answer  
124 questions and walk through the budget process.

125  
126 **Commerce Drive Naming and Addressing Issues - Discussion.**

127  
128 City Manager Christensen introduced the Commerce Drive Rename and Coordinate Shift proposal for  
129 adjustment of addresses of those properties /businesses west of Redwood Road from 'Commerce Drive' to  
130 'Exchange Drive', everything east of Redwood Road would remain as Commerce Drive, as previously  
131 discussed. City Manager Christensen reported staff has identified the businesses and apartments that would be  
132 affected.

133  
134 Assistant City Manager Kyle noted Walmart and some of the other businesses currently have a Crossroads  
135 address and will not be impacted, approximately a dozen businesses will be, however, if the City does not make  
136 the change there will be future confusion with similar addresses.

137  
138 City Manager Mark Christensen reported staff will bring this issue back to Council for official action, believes  
139 the timing is good with the tractor supply company coming and the naming of that street. Council Member  
140 Baertsch recommended looking at necessary Ring Road changes along with these address changes, noting the  
141 Commerce changes have the highest priority.

142  
143 Mayor Miller thanked Staff.

144  
145 **Adjournment:** The Work Session adjourned at 7:00 p.m. to the Policy Session.

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150 **Policy Meeting**

151  
152 **Call to Order:** Mayor Jim Miller called the Policy Session to order at 7:00 p.m.

153  
154 **Roll Call:**

155 Present Council Members Chris Porter, Stephen Willden, Michael McOmber, Bud Poduska, and  
156 Shellie Baertsch.

157 Staff Present City Manager Mark Christensen, City Attorney Kevin Thurman, Assistant City Manager  
158 Spencer Kyle, Police Chief Andrew Burton, Planning Director Kimber Gabryszak, Finance  
159 Manager Chelese Rawlings, Economic Development/Public Relations Manager Owen  
160 Jackson, City Engineer Gordon Miner, Recreation and Parks Director Heston Williams, City  
161 Planner Kara Knighton, Management Analyst Daniel Widenhouse, City Recorder Cindy  
162 LoPiccolo

163  
164 Invocation by Council Member Willden

165 Pledge of Allegiance led by Eagle Scout Dallas Willden, Troop 1148

166  
167 **Public Input:**

168  
169 Mayor Miller invited public input – None.

170  
171 **POLICY ITEMS:**

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173 **Reports:**

174  
175 Council Member Willden reported:

176 - the Library Board is looking for replacements for those members coming off this summer and noted it is  
177 desired applicants agree to help with and attend at least one event each year along with Board meeting  
178 attendance; and

179 - Salt Lake County Fish and Game Association is offering a limited float the river event for City staff on  
180 May 14, Senior Planner Sarah Carroll will coordinate.

181  
182 Council Member McOmber reported he attended the Civic Events meeting, noted the continuing question of the  
183 location of carnival staff lodging in the City and that they need to be advised as soon as possible. City Manager  
184 Christensen responded Public Relations Manager Jackson, Assistant City Manager Kyle and City Attorney  
185 Thurman are reviewing the City Code and options; Public Relations Manager Jackson reported the location that  
186 works best for them and the City will be advised soon.

187  
188 Council Member Baertsch reported:

189 - attendance at the Tree City Awards announcements, Saratoga Springs received the award for a second year  
190 in a row, and she joined the informational tour of the BYU campus with their Arborist and Parks  
191 Superintendent;

192 - the Utah County Shooting Facility ribbon cutting celebration is scheduled on May 9, 11 am at the Soldier  
193 Pass location;

194 - she attended the annual Police Banquet with Council Member Porter and Mayor Miller and is proud of the  
195 Department's accomplishments;

196 - she attended Harvest Elementary and Lakeview Academy 6<sup>th</sup> grade graduations that highlighted the  
197 modified Drug Abuse and Resistance Education (DARE) program that focuses on the kids on learning life skills  
198 and how to assess situations, and noted the ceremony included glowing reports of the City's officers;

199 - attended the Utah Valley University (UVU) master plan and breakfast, reported UVU is working on their  
200 40 year plan focusing on the type of campuses for outer facilities, Saratoga Springs is on their plan,  
201 recommended a partnering with local businesses to assist in making their program successful.

202  
203 Council Member Porter reported he attended the DARE Graduation at Thunder Ridge Elementary.

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Mayor Miller reported he attended the Utah League of Cities and Towns (ULCT) conference with Council Member Poduska and staff and in a conversation with Central Utah Water Conservancy District representatives it was discussed how the City has moved ahead with metering of secondary water; noted the state is pushing that mandate, how doing that will save the City money in the long run when demand goes up cost goes up, and in regard to water conservation the term ‘zeroscaping’ has been renamed ‘localscaping’ meaning the same.

Assistant City Manager Kyle, as the City’s representative of the City on the Timpanogos Special Service District, reported concerning the recent settlement and compromise reached concerning the law suit filed by Pleasant Grove, American Fork certain business owners, over the belief of treatment facility odors; the District has agreed to phase out composting which will be distributed to landfills, and the composting site will be used for facility expansion.

City Manager Christensen advised the 911 Dispatch District construction continues, and construction change orders have been handled within current budget, contingency, and resources.

In reponse to Council Member Baertsch on behalf of citizen Ben Christensen, City Manager Christensen reported staff will be coming to Council with a budget adjustment concerning 400 West getting them started with the contract this year, however, consultants believe this will be a difficult bid as we are at the peak of construction season, following receipt of design bids staff will look at the timing of pricing, this is possibly a late project this year as likely next spring for best pricing, and it is planned to do the canal piece in the off season for irrigation.

Economics Development/Public Relations Manager Jackson reported Shay Park is tentatively scheduled for completion the end of April and the Ribbon Cutting ceremony is planned for the second week in May.

Assistant City Manager Kyle reported Regal Park sod laying is scheduled for May 7, staff is continuing to look for volunteers to lay the sod, there is a Facebook webpage with link to a sign up sheet, and the contractor portion of sod has been completed. Council Member McOmber requested thorough communication with the surrounding neighborhoods.

**Action Items:**

1. **Dallas Willden Eagle Scout Project Proposal.** Eagle Scout Willden presented his proposal and plans for construction of a memorial sign at the Jacobs Ranch park entrance adjacent the Israel Canyon Trailhead and reported this sign would memorialize the flash flood and mud slide that occurred at that site four years go on 9/1. Scout Willden reported he has worked with a local company on the design and engineering of the sign, and the site to determine where to place it; the sign is proposed to be 9’ tall from ground level and 4’ wide, the top two feet would contain the park name engraved in wood or printed on medal with protection coating. Scout Willden advised they are requesting the name Grasslands be placed at the top of the sign with inclusion of Israel Canyon Trailhead curved around the top of it, and presented a draft of the signs dedication statement that was composed by the Bishop of the Ward at the time of the flood and proposed to be written on the main part of the sign. He reported they additionally would like to print and incorporate pictures of the community coming together after the flood with the cleanup and noted both wording and pictures would be imprinted on a metal slate with a protective layer. Scout Willden advised the residents would like to name the park “Grasslands”, and he would like to place the sign at the south entrance to the park.

Mayor Miller commented he especially liked the pictures of the community coming together, likes the name “Grasslands” for the park and identification of the Israel Canyon Trailhead access also included - putting both on the sign is a great idea. Mayor Miller noted only 2% of scouts obtain Eagle status and it is great to see them give back to the community that they live in and especially in this neighborhood where this has happened in the past to put something up to remind us and acknowledge the community coming together - appreciates that.

258 Council Member McOmber concurred, stating this is a great project, it was a very impactful event and the  
259 story written here focuses on the positive which is the true story of the City. Council Member McOmber  
260 noted he would like to see official City maps and documents continue to call out the Israel Canyon  
261 Trailhead location.

262  
263 Council Member Willden also agreed and disclosed Dallas Willden is his nephew; commented this is a  
264 truly great Eagle Scout project doing something impactful and a great job; agrees in regard to the pictures  
265 especially liking the one of the chain of volunteers and the last one showing all the people; commended  
266 him for his work. Council Member McOmber agreed in regard to the pictures.

267  
268 Council Member Porter concurred noting those are the two pictures that stood out to him also, agrees with  
269 the name Grasslands Park especially as it has meaning to the people in the neighborhood and it is good to  
270 create that sense of ownership in the community; congratulated Scout Willden for his taking on and doing  
271 the work for this project – a very good job.

272  
273 Council Member Baertsch commented this is a great project and she is in agreement with the Mayor and  
274 other Council concerning the two specific pictures. In response to Council Member Baertsch, Scout  
275 Willden clarified they are planning on printing the main wording and pictures onto a metal slate, he is  
276 working with a company that helped him with the design to make this, they will then put a protective layer  
277 on it to keep it from fading and weather. Council Member Baertsch requested as with all park signs, the  
278 City name and logo be included, and inquired concerning the sign meeting the height limits. City Manager  
279 Christensen responded staff will review and answer for that question.

280  
281 Council Member Poduska concurred with Council Member Baertsch and clarified treated wood and  
282 materials would be used; Scout Willden affirmed all of it would be treated

283  
284 Motion by Council Member Baertsch to approve the Dallas Willden Eagle Scout Project proposal including  
285 changing the park name to Grasslands Park with inclusion/identification of the Israel Canyon Trailhead;  
286 and have Scout Willden work with staff on some of the details discussed, was seconded by Council  
287 Member Willden

288 Roll Call Vote: Council Members Porter, Willden, McOmber, Poduska and Baertsch – Aye  
289 Motion carried unanimously.

290  
291 2. **Tickville Wash Facilities Reimbursement Agreement. Resolution R16-22 (4-19-16)**

292  
293 City Manager Christensen introduced the Tickville Wash Facilities Reimbursement Agreement providing  
294 for reimbursement of a portion of the costs of the Tickville Wash natural drainage running through property  
295 owned by Suburban Land Reserve, Inc. (SLR) and D.R. Horton, Inc. (DRH) for Council consideration.

296  
297 City Attorney Thurman reported the parties are working through which fees are attributable to the Tickville  
298 Wash pipeline, the reimbursement amounts presented in the agreement exhibit are complete with exception  
299 of the engineering fees section which was added to this Agreement and those fees are eligible for  
300 reimbursement under the Impact Fees Act, this project is the bulk of the storm drain system improvements  
301 in this area, storm water impact fee credits in the amount not to exceed \$1,969,000 will come from the  
302 Storm Water Impact Fee Fund. City Attorney Thurman recommended approval with authority for staff to  
303 complete the agreement with the appropriate engineering fees in the amount of \$180,000 or less upon  
304 review of those fees.

305  
306 City Manager Christensen responded to inquiry from Council Member McOmber that the construction  
307 costs have been audited and reviewed, additional savings on behalf of the City have been found, the parties  
308 are working through review to finalize this, and reported the costs for this project to be tunneled as opposed  
309 to construction of a surface canal was fairly close. Council Members McOmber and Baertsch concurred  
310 this resulted in an increase in value to the developer due to the result of their being able to use the land for  
311 park and additional houses. City Attorney Thurman reported the Utah Impact Fee Act requires this

312 reimbursement even if the construction/system improvement benefits the developer as it is a reimbursable  
313 expense and the City cannot reduce that cost, it is all based on location; he further noted staff reviewed  
314 what are project improvements as opposed to system improvements resulting to a 10.5 % reduction in  
315 reimbursement costs. City Manager Christensen stated the City is making sure it complies with state law  
316 and reimbursement costs are justified.

317  
318 Council Member McOmber expressed strong concern that this will detrimentally change the City's Impact  
319 Fee study across this area, the added value to the developer appears to be more than 10.5% as this  
320 improvement was to eliminate the gully on their side of the property allowing them to build more homes;  
321 noted an additional concern in regard to sinking homes constructed on or near the covered gully and  
322 additionally the fact the developer will be able to develop all the wetland area.

323  
324 City Manager Christensen advised one of the challenges is the early Tickville Wash Agreement that was  
325 entered into in the late 90's , the area of influence is actually 75 miles upstream , we cannot charge impact  
326 fees to those other entities , met with the county to try to get a northern Utah county study going but not a  
327 priority. Council Member McOmber noted this is water coming out of Cedar Fork and Eagle Mountain  
328 flooding into the City and expressed concern the City must carry the full burden.

329  
330 City Manager Christensen advised there are future reimbursement opportunities built into the contract  
331 relative to future development. City Attorney Thurman reported this reimbursement is limited to areas that  
332 drain into Tickville Wash as the City's impact fees are city-wide and not specified to districts or service  
333 areas, there is the 10.5% reduction plus a limitation that these credits must be used by the parties to this  
334 agreement, this was negotiated and all parties made concessions

335  
336 Council Member Poduska commented this matter has been vetted with engineering fees remaining as the  
337 only issue and with that modification has no problem with the agreement.

338  
339 Council Member Baertsch inquired concerning the high cost of re-seeding the area adjacent Redwood Road  
340 and noted it should not be a cost to the City.

341  
342 Krisel Travis, representing D.R. Horton, commented the seeding will be done covering the areas of  
343 disturbance from the west side of Redwood to the existing Tickville Wash, the open channel will be re-  
344 seeded on both sides of the banks approximately 700 sq. ft. by 85 sq. ft wide, the re-seeding at Legacy  
345 Farms is a code requirement and this is an estimate, it will be actual cost.

346  
347 Council Member Baertsch requested clarification of section 3b, noting this paragraph is unclear. City  
348 Manager Christensen advised this is a three party agreement, when the church sold the property to D.R.  
349 Horton it was agreed the church was going to be responsible for the 2.2 and D.R. Horton responsible for  
350 anything above the 2.2 and that paragraph is trying to stipulate the church's 89.5% and D.R. Horton's  
351 89.5%, that paragraph is trying to come to that, however, it is confusing. Council Member McOmber  
352 noted two areas in the agreement differ, one says 89.5% of 2.2 and the other 89.5% of 3.2.

353  
354 Paxton Guymon, Legal Counsel for D.R. Horton, clarified pursuant to the exhibit the total project cost is  
355 approximately 3.5 million, per an agreement between Suburban Land Reserve, Inc. (SLR) and D.R. Horton,  
356 SLR does not have to advance the payment of more than 2.2 million so 2.2 million is the amount the church  
357 will contribute, D.R. Horton pays above that, both sides, however, only get reimbursed 89.5 percent - it is  
358 supposed to say that.

359  
360 City Attorney Thurman noted Section 2 references the exhibit that specifies those amounts, however, it  
361 would be helpful to state the total amount and show the split between the parties and reimbursable amounts  
362 in the body of the agreement.

365 Motion by Council Member Poduska to approve the Tickville Wash Facilities Reimbursement Agreement  
366 and Resolution R16-22 (4-19-16) with appropriate modification to Engineering fees reimbursement section  
367 with maximum amount \$180,000, and the language concerning disbursement of funds to the parties  
368 clarified in the contract as discussed, was seconded by Council Member Willden  
369 Roll Call Vote: Council Members Baertsch, Porter, Willden, McOmber, Poduska – Aye  
370 Motion carried unanimously.  
371

372 4. **Murphy Express Site Plan.**  
373

374 Planning Director Kimber Gabryszak presented the staff report and recommendation for Murphy Express  
375 Site Plan. Director Gabryszak reported Applicant Greenberg Farrow, Murphy Express, on behalf of owner  
376 Stations West Saratoga LLC, is requesting approval of a Site plan and Conditional Use Permit for a  
377 Murphy Express automobile refueling station on Lot 3 of the Saratoga Town Center Plat 2 located across  
378 the street from Autozone on Commerce Drive.  
379

380 Council Member Baertsch noted the City has very heavy early commute time and there should be restricted  
381 delivery hours; expressed concern with probable damage to curb and gutter on the south side across the  
382 street from the project from the delivery trucks and that the City would bear the cost of curb replacement.  
383 City Engineer Miner reported his review is on the plans as presented and the design does not anticipate  
384 them driving over that curb. Council Member McOmber noted the City Engineer cannot review a  
385 hypothetical and if they did not follow the CUP the City can remove it and go after them damages.  
386

387 City Attorney Thurman advised the driveway approach is for the benefit of the property owner and they  
388 will be required to maintain that area, the actual curb is the City's responsibility, however, if they damage it  
389 that is something the City can have them repair; recommended Council make this a condition of approval,  
390 with a conditional use Council may impose reasonable conditions to mitigate detrimental impact to the City  
391 and it is perfectly reasonable if they round that curb and damage it they must replace it  
392

393 Council Member Baertsch checked with Chief Burton if he has any concerns in the event his officers are  
394 unable to see into the building from the street and would have to enter business site. Chief Burton  
395 responded it would not be unlike other businesses in the City, there are a fair number with that situation  
396 where patrol must enter the parking lot to see into the store on occasion.  
397

398 Council Member McOmber commented he is okay with delivery 11pm to 5am because the road is very  
399 busy, noted this is a good location for the business, believes the business will be successful and is right use  
400 for that location, okay with the conditions of approval as outlined, and appreciates staff's work.  
401

402 Council Member Porter commented he believes the use will be successful, his issues and concerns have  
403 been addressed.  
404

405 Council Member Poduska clarified UDOT did not approve Redwood Road access as the location was too  
406 close to stop sign/intersection and did not meet standards for that access.  
407

408 Rob Walker, Legal Counsel representing Applicant Murphy Express, noted the original proposal for  
409 delivery hours was 9pm to 5 am consistent with their other stations, the Planning Commission  
410 recommendation was initially 11 pm to 5 am, however, agreed to 9pm to 6 am; requested approval of that  
411 delivery time to assist with coordinating schedules.  
412

413 Motion by Council Member Baertsch to approve the Murphy Express site plan with all Findings and  
414 Conditions, adding condition if there is any damage to the adjacent curb and gutter from their truck traffic  
415 that will be replaced or repaired, and delivery truck hours shall be between 9pm and 5am, was seconded by  
416 Council Member McOmber  
417 Roll Call Vote: Council Members Baertsch, Poduska, Porter, Willden, McComber – Aye  
418 Motion carried unanimously.

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5. **Denny's Site Plan.**

Planning Director Gabryszak presented the Denny's Site Plan staff report and recommendation for Denny's Site plan. Planning Director Gabryszak reported Applicant Food Service Concepts, Inc., on behalf of the owner Phillips Edison Company, is requesting approval of a Site Plan for a 4,503 sq. ft. sit-down restaurant on a 0.944 acre parcel at 1516 North Redwood Road.

Applicant representatives were present for questions.

Council Member Willden commented he reviewed the Planning Commission minutes and supports the application with recommended conditions; welcomed them to the City.

Council Member McOmber also welcomed the business and thanked them for code compliance and willingness to work with the City.

Council Member Poduska commented in review he found nothing to object to - it is a grand slam.

Council Member Baertsch thanked the applicant for compliance. In response to Council Member Baertsch's inquiry concerning the south elevation meeting design guidelines, Planning Director Gabryszak affirmed the major material is wrapping all sides of the building, there is glass missing on those sides, however, it is technically meeting the material standards.

Council Member Baertsch noted placement of the monument sign appears to be at parking level, if they have the room they might want to place it near the sidewalk on the hill for visibility, as is typically done by businesses in this area.

Council Member Porter commented he is in support of the application with the conditions and welcomes the business to the City

Mayor Miller clarified the opening is anticipated for late August and requested the City be advised the timeline and date for public information, noting a ribbon cutting ceremony and the Chamber would be involved.

Motion by Council Member Baertsch to approve the Denny's Site Plan application with the Findings and Conditions, was seconded by Council Member Porter

Roll Call Vote: Council Members Porter, Willden, McOmber, Poduska, Baertsch – Aye  
Motion carried unanimously.

6. **2016 Municipal Recreation Grant Proposal.**

Recreation Director Heston Williams presented a 2016 Municipal Recreation Grant Proposal for \$13,154.91 from the Utah County Commission for purchase and installation of recreation equipment for new programs (youth volleyball, track & field, machine pitch baseball, urban fishing, tennis lessons, tennis league, golf lessons, adult 3v3 basketball tournament, 6v6 volleyball tournament, and additional age groups for existing programs in soccer, flag football, and Jr. Jazz basketball) and storage, for consideration of approval.

Motion by Council Member Willden to approve the 2016 Municipal Recreation Grant Proposal, was seconded by Council Member McOmber

Roll Call Vote: Council Members Porter, Willden McOmber, Poduska, Baertsch – Aye  
Motion carried unanimously.

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3. **Administrative Vehicle Purchase.**

Finance Manager Rawlings presented the report for request to purchase two additional administrative vehicles due to increased staffing and cargo, noted the City has sustained increased liability and cost in mileage reimbursements from staff using their personal vehicles, reviewed the analysis for four vehicle options, and recommended purchase of one vehicle this fiscal year and the other the following fiscal year.

Council Member McOmber inquired concerning the purpose for two larger vehicles, recommended selection and use of the hybrid for better gas mileage and noted the Honda Fit retains its value.

Council Member Baertsch commented in review of the use of the vehicles she supports purchase of one of the cars smaller with better gas mileage.

Council Member Porter concurred noting the City already has a Ford Escape and 12 passenger van, he is more comfortable with the hybrid approach for the second vehicle.

City Manager Christensen reported he has evaluated this and sees the need for the additional vehicles; agreed the City should be able to work well with the hybrid approach.

In response to Council Member Willden inquiry concerning mileage reimbursement, Finance Manager Rawlings reported it is \$.53/mile if no City car is available and the meeting is required, or \$.23/mile if there is a car available, however, the employee decides to take their personal vehicle. Council Member Willden noted use by Civic Events for hauling items to events, he is fine with both Escapes or with splitting it.

Council Member Willden inquired concerning possible price increase if one vehicle is purchased next year. Finance Manager Rawlings clarified it is state contract amount; Assistant City Attorney Spencer advised state contract is a good deal, however, low priority and can take four to nine months to receive the vehicle.

Motion by Council Member McOmber to approve the administrative vehicle purchase of one Honda Fit LX for final price of \$17,422, and one Ford Escape S for final price of \$18,708, was seconded by Council Member Baertsch

Roll Call Vote: Council Members Baertsch, Poduska, McBaertsch, Willden, Porter – Aye  
Motion carried unanimously.

7-8. **City Street Lighting Special Improvement District (SID) – Tanner Lane Church (Saratoga Springs Church 4), R16-24 (4-19-16).**

**City Street Lighting Special Improvement District (SID) – Ring Road Church (Jacobs Ranch 1 Church), R16-25 (4-19-16).**

Motion by Council Member Baertsch to approve the City Street Lighting Special Improvement Districts (SID) for Tanner Lane Church and Resolution R16-24 (4-19-16), and Ring Road Church and Resolution R16-25 (4-19-16), was seconded by Council Member Porter

Roll Call Vote: Council Members Poduska, McOmber, Willden, Porter, Baertsch – Aye  
Motion carried unanimously.

**APPROVAL OF MINUTES:**

**March 29, 2016.**

Motion by Council Member McOmber to approve the minutes for March 29, 2016 with corrections as submitted and posted, was seconded by Council Member Baertsch

Roll Call Vote: Council Members Porter, Willden, McOmber, Poduska, Baertsch – Aye

527 Motion carried unanimously.

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529 **REPORT:**

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531 City Manager Christensen reported an email sent to Council over the weekend was received from an individual  
532 requesting to meet with Council Members, and staff will be reaching out to coordinate and set up those  
533 meetings.

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535 Council Member Willden reported he received a communication from a different individual concerning the  
536 same matter and will send that information to staff.

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538 **ADJOURNMENT:**

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540 There being no further business, Mayor Miller adjourned the Policy Meeting at 8:50 p.m.

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Attest:

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Jim Miller, Mayor  
Cindy LoPiccolo, City Recorder