

**CITY OF SARATOGA SPRINGS
CITY COUNCIL WORK SESSION
Tuesday, March 29, 2016 - 6:00 P.M.**

City of Saratoga Springs City Offices
1307 North Commerce Drive, Suite 200, Saratoga Springs, Utah 84045

CITY COUNCIL WORK SESSION AGENDA

1. Budget Review / Discussion – FY 2016-2021.
2. Live Fire Training Facility Discussion.
3. ABC Great Beginning Concept Plan and Rezone Discussion.
4. Agenda Review:
 - a. City Council policy agenda items.
 - b. Future City Council policy and work session agenda items.
5. Adjourn to Policy Session.

SARATOGA SPRINGS

Councilmembers may participate in this meeting electronically via video or telephonic conferencing.
The order of the agenda items are subject to change by order of the Mayor.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City Recorder at 766-9793 at least one day prior to the meeting.

City Council Staff Report

Author: Chelese Rawlings, Finance Manager
Subject: Budget Fiscal Year 2016-2017
Date: March 29, 2016
Type of Item: Discussion



Summary Recommendation: Staff recommends review and discussion of the City Manager tentative recommended budget for fiscal year 2016-17.

Description

A. Topic

City Manager tentative recommended budget for fiscal year 2016-17.

B. Background

Budget requests were requested for fiscal year 2016-17 by all city departments by December 12, 2015. The requests were compiled and reviewed by the Finance Manager by January 5, 2016. During the months of January and February meetings were held with the department head or employee submitting the request, the City Manager, the Assistant City Manager, and the Finance Manager. At this point all budget requests were discussed in great detail to determine if it was a viable request. These requests were given to City Council on March 15, 2016 for review. The attachment of the Budget Request Summary spreadsheets show all the requests that were submitted those that are tentatively City Manager recommended with their impact on the current year going forward. Soon to follow is the Tentative Budget Document 2016-2021.

In addition to providing the Budget Request Summary spreadsheets, a Future impact for personnel growth analysis will be given. This analysis will show what the impact will be for the 5 year plan of all the departments that were discussed at the City Council Retreat January 8-9, 2016.

C. Analysis

The budget formalizes the City's resolve to remain fiscally and legally responsible.

Recommendation: Staff recommends review and discussion of the City Manager recommended budget for fiscal year 2016-17.

General Fund

Fund Balance as of 6/30/2015	\$ 2,989,076
Revenue over Expenditures as of 2/29/2016	\$ 2,821,300
Total Potential Fund Balance	\$ 5,810,376

A. Projected General Fund Balance					\$420,000	\$1,300,000	\$1,865,000	\$1,958,250	\$2,056,163	\$2,158,971	\$2,266,919	\$2,380,265	\$2,499,278
B. City Manager Recommended Departmental Requests		\$219,404	\$2,037,652	\$1,630,401	\$415,985	\$1,283,181	\$1,361,798	\$1,356,798	\$1,372,798	\$1,388,798	\$1,404,798	\$1,420,798	\$1,436,798
C. (A-B) Sub-Total Ending Fund Balance			-\$2,037,652	-\$1,630,401	\$4,015	\$16,819	\$503,202	\$601,452	\$683,365	\$770,173	\$862,121	\$959,467	\$1,062,480

Y/N	Request	FY 2016 Adjusted Budget	FY 2017 Dept Request	FY 2018 Dept Request	Recommended FY 2017 with one time 2016 Revenues	Recommended FY 2017 Ongoing	Recommended FY 2018	Projected FY 2019	Projected FY 2020	Projected FY 2021	Projected FY 2022	Projected FY 2023	Projected FY 2024
Personnel													
Y	Pay Plan					\$317,000	\$317,000	\$317,000	\$317,000	\$317,000	\$317,000	\$317,000	\$317,000
Administration													
Y	PT Front Desk/Utility Billing Clerk (0 impact on the GF, allocated to utility funds)		\$28,027	\$28,027		\$28,027	\$28,027	\$28,027	\$28,027	\$28,027	\$28,027	\$28,027	\$28,027
Y	Allocations					(\$28,027)	(\$28,027)	(\$28,027)	(\$28,027)	(\$28,027)	(\$28,027)	(\$28,027)	(\$28,027)
Public Improvements													
FY18	Third PT Administrative Assistant		\$34,126	\$32,126			\$32,126	\$32,126	\$32,126	\$32,126	\$32,126	\$32,126	\$32,126
Building													
Y	FT Plans Examiner		\$89,652	\$89,652		\$89,652	\$89,652	\$89,652	\$89,652	\$89,652	\$89,652	\$89,652	\$89,652
Y	Building Inspector II		\$100,340	\$72,340	\$28,000	\$72,340	\$72,340	\$72,340	\$72,340	\$72,340	\$72,340	\$72,340	\$72,340
Attorney													
Y	PT Legal Assistant		\$26,400	\$26,400		\$26,400	\$26,400	\$26,400	\$26,400	\$26,400	\$26,400	\$26,400	\$26,400
N	Convert Assistant City Attorney into FT position		\$66,972	\$66,972									
Planning													
Y	General Plan Update	\$25,000	\$75,000		\$75,000								
Y	Education/Training/Memberships for 4th Planner		\$1,000	\$1,000		\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
FY18	Planning Only Admin Assistant		\$13,918	\$13,918		\$13,918	\$13,918	\$13,918	\$13,918	\$13,918	\$13,918	\$13,918	\$13,918
N	Planning Intern		\$15,433	\$14,933									
Y	Planning Consulting		\$20,000	\$20,000		\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
Public Relations/Communications/Economic Development													
Y	Website Redesign		\$34,500	\$4,500	\$34,500	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500
Civic Events													
Y	Civic Events Overall Budget		\$26,089	\$26,089		\$26,089	\$26,089	\$26,089	\$26,089	\$26,089	\$26,089	\$26,089	\$26,089
Y	20 Year Celebration		\$21,400	\$1,500	\$21,400								
Y	City Float		\$20,000		\$20,000								
Y	Splash Concert (increased to 8K from 5K)		\$5,000			\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000
N	Splash Water Party		\$700	\$700									
Y	Music Rights		\$1,000	\$1,000		\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
General Govt. Building and Grounds													
Court													
Y	ACE Court Clerk - PT	\$5,000	\$8,400	\$8,400		\$8,400	\$8,400	\$8,400	\$8,400	\$8,400	\$8,400	\$8,400	\$8,400
Library													
Y	PT Library Clerk Staffing		\$84,875	\$107,658		\$30,000	\$45,000	\$60,000	\$75,000	\$90,000	\$105,000	\$120,000	\$135,000
Y	Building Maintenance, Janitorial & Carpet Cleaning	\$1,250	\$2,500	\$2,500		\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500
Y	Collection		\$16,627	\$18,459		\$10,000	\$11,000	\$12,000	\$13,000	\$14,000	\$15,000	\$16,000	\$17,000
Y	Annual Software Maintenance		\$3,000	\$3,000		\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
Y	Office Supplies, Misc		\$6,000		\$6,000								

General Fund

Fund Balance as of 6/30/2015 \$ 2,989,076
 Revenue over Expenditures as of 2/29/2016 \$ 2,821,300
 Total Potential Fund Balance \$ 5,810,376

A. Projected General Fund Balance					\$420,000	\$1,300,000	\$1,865,000	\$1,958,250	\$2,056,163	\$2,158,971	\$2,266,919	\$2,380,265	\$2,499,278
B. City Manager Recommended Departmental Requests		\$219,404	\$2,037,652	\$1,630,401	\$415,985	\$1,283,181	\$1,361,798	\$1,356,798	\$1,372,798	\$1,388,798	\$1,404,798	\$1,420,798	\$1,436,798
C. (A-B) Sub-Total Ending Fund Balance			-\$2,037,652	-\$1,630,401	\$4,015	\$16,819	\$503,202	\$601,452	\$683,365	\$770,173	\$862,121	\$959,467	\$1,062,480

Y/N	Request	FY 2016 Adjusted Budget	FY 2017 Dept Request	FY 2018 Dept Request	Recommended FY 2017 with one time 2016 Revenues	Recommended FY 2017 Ongoing	Recommended FY 2018	Projected FY 2019	Projected FY 2020	Projected FY 2021	Projected FY 2022	Projected FY 2023	Projected FY 2024
Police													
N	Police Officer x3/1 Already Approved		\$421,010	\$301,161									
N	Police Sergeant		\$138,220	\$105,279									
Y	Crossing Guard		\$10,000	\$10,000		\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
PP	Crossing Guard increase in pay		\$8,300	\$8,300									
Y	Dispatch Fees - Contract Services (Determined my another entity)		\$21,000	\$21,000		\$21,000	\$21,000						
N	Police Detective (Part Time)		\$38,608	\$33,632									
Y	FY2016 Approval Partial Year (1 Sergeant, 1 POIII, 1/2 detective)	\$90,058				\$270,174	\$270,174	\$270,174	\$270,174	\$270,174	\$270,174	\$270,174	\$270,174
Police Bluffdale													
	TBD												
Fire													
N	2nd PT Admin Assistant		\$15,788	\$16,498									
N	3 FT positions - FF/Medics (offset by part-time salaries and wages) Safer Grant		\$102,077	\$102,077									
Y	New Ambulance		\$82,500		\$82,500								
Y	FY2016 Approval Partial Year (3 FT FF, offset by PT FF salaries and wages)	\$51,034				\$102,068	\$102,068	\$102,068	\$102,068	\$102,068	\$102,068	\$102,068	\$102,068
Streets													
Y	FT Streets Supervisor		\$117,533	\$237,966	\$27,500	\$85,278	\$85,278	\$85,278	\$85,278	\$85,278	\$85,278	\$85,278	\$85,278
Y	Traffic Signal maintenance training and parts inventory		\$24,085		\$24,085								
Y	ELGIN Sweeper Maintenance		\$22,000		\$22,000								
rpl	Salter Replacement		\$25,000		\$25,000								
N	Curb Gutter and Sidewalk		\$15,000	\$15,000									
Engineering													
Y	Engineer II	\$47,062	\$94,124	\$94,124		\$94,124	\$94,124	\$94,124	\$94,124	\$94,124	\$94,124	\$94,124	\$94,124
Parks													
Y	Increase in budget for Riverside Islands		\$1,425	\$1,425		\$1,425	\$1,425	\$1,425	\$1,425	\$1,425	\$1,425	\$1,425	\$1,425
Y	Increase in budget for Talus B		\$12,072	\$24,145		\$12,072	\$24,145	\$24,145	\$24,145	\$24,145	\$24,145	\$24,145	\$24,145
Y	62" Zero turn Mower		\$12,000		\$12,000								
rpl	62" Zero turn Mower replacement		\$12,000	\$12,000									
Y	Z spray ride on fertilizer and sprayer		\$13,000		\$13,000								
N	Seasonal Personnel Increase		\$36,960	\$36,960									
N	Trencher with Trailer		\$9,832										
Y	Weed Mower for Loader		\$25,000		\$25,000								
N	Self pay credit card machine for Marina		\$7,500										
Recreation													
Y	Training		\$1,100	\$1,100		\$1,100	\$1,100	\$1,100	\$1,100	\$1,100	\$1,100	\$1,100	\$1,100
Y	Expense Increase		\$70,559	\$70,559		\$70,559	\$70,559	\$70,559	\$70,559	\$70,559	\$70,559	\$70,559	\$70,559

Street Light SID

Cash Balance as of 6/30/2015	\$	327,859								
Revenue over Expenditures as of 2/29/2016	\$	23,063								
Total Potential Fund Balance	\$	<u>350,923</u>								
A. Projected Beginning Fund Balance				\$350,923	\$380,923	\$410,923	\$440,923	\$470,923	\$500,923	\$530,923
B. Projected Revenues over Operating Expenses				\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
C. City Manager Recommended Departmental Requests	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
D. (A+B-C) Sub-Total Ending Fund Balance				\$380,923	\$410,923	\$440,923	\$470,923	\$500,923	\$530,923	\$560,923

Request	FY 2016 Adjusted Budget	FY 2017 Dept Request	FY 2018 Dept Request	Recommended FY 2017	Recommended FY 2018	Projected FY 2019	Projected FY 2020	Projected FY 2021	Projected FY 2022	Projected FY 2023
City Wide										
SSD										

ROADS IMPACT FUND - FUND 33

Cash Balance as of 6/30/2015				\$ 4,806,871							
Revenue over Expenditures as of 2/29/2016				\$ (2,393,224)							
Total Potential Fund Balance				\$ 2,413,647							
Currently budgeted projects/Bond Payments				\$ 1,607,079							
A.	Projected Beginning Fund Balance				\$806,568	\$556,568	\$1,064,568	\$1,880,648	\$2,704,888	\$3,537,372	\$4,378,180
B.	Projected Revenues				\$800,000	\$808,000	\$816,080	\$824,241	\$832,483	\$840,808	\$849,216
C.	City Manager Recommended Departmental Requests	\$0	\$1,050,000	\$300,000	\$1,050,000	\$300,000	\$0	\$0	\$0	\$0	\$0
D.	(A+B-C) Sub-Total Ending Fund Balance				\$556,568	\$1,064,568	\$1,880,648	\$2,704,888	\$3,537,372	\$4,378,180	\$5,227,396
	Request	FY 2016 Adjusted Budget	FY 2017 Dept Request	FY 2018 Dept Request	Recommended FY 2017	Recommended FY 2018	Projected FY 2019	Projected FY 2020	Projected FY 2021	Projected FY 2022	Projected FY 2023
Y	400 WEST TO ASPEN HILLS BLVD - DESIGN & CONST		\$1,000,000		\$1,000,000						
Y	400 E CROSSROADS SIGNAL			\$300,000		\$300,000					
Y	FOOTHILL BLVD ALIGNMENT STUDY		\$50,000		\$50,000						

PUBLIC SAFETY IMPACT FUND - FUND 34

Cash Balance as of 6/30/2015	\$ 1,364,610										
Revenue over Expenditures as of 2/29/2016	\$ 308,542										
Total Potential Fund Balance	\$ 1,673,152										
Currently budgeted projects/Bond Payments	\$ 824,737										
Payment for Purchase of 1st Floor - Gen Fund	\$ 1,000,000										
A. Projected Beginning Fund Balance	\$ 1,824,737				\$2,824,737	\$124,737	\$427,737	\$733,767	\$1,042,857	\$1,355,039	\$1,670,342
B. Projected Revenues					\$300,000	\$303,000	\$306,030	\$309,090	\$312,181	\$315,303	\$318,456
C. City Manager Recommended Departmental Requests	\$0	\$0	\$0	\$3,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
D. (A+B-C) Sub-Total Ending Fund Balance				\$124,737	\$427,737	\$733,767	\$1,042,857	\$1,355,039	\$1,670,342	\$1,988,798	
Request	FY 2016 Adjusted Budget	FY 2017 Dept Request	FY 2018 Dept Request	Recommended FY 2017	Recommended FY 2018	Projected FY 2019	Projected FY 2020	Projected FY 2021	Projected FY 2022	Projected FY 2023	
Police Facility				\$3,000,000							

GENERAL CAPITAL FUND - FUND 35

Cash Balance as of 6/30/2015	\$ 4,566,153										
Revenue over Expenditures as of 2/29/2016	\$ (479,377)										
Total Potential Fund Balance	\$ 4,086,776										
Currently budgeted projects	\$ 3,287,547										
Transfer from General Fund (over the 25% threshold)	\$ 2,360,376										
A. Projected Beginning Fund Balance	\$ 3,159,605			\$3,159,605	\$1,021,890	\$1,063,090	\$1,129,290	\$1,884,990	\$2,002,700	\$2,146,940	\$2,318,241
B. Projected Revenues					\$1,250,000	\$1,275,000	\$1,300,500	\$1,326,510	\$1,353,040	\$1,380,101	
C. City Manager Recommended Departmental Requests		\$0	\$1,208,800	\$1,208,800	\$2,137,715	\$1,208,800	\$1,208,800	\$544,800	\$1,208,800	\$1,208,800	\$1,208,800
D. (A+B-C) Sub-Total Ending Fund Balance					\$1,021,890	\$1,063,090	\$1,129,290	\$1,884,990	\$2,002,700	\$2,146,940	\$2,318,241

Request	FY 2016 Adjusted Budget	FY 2017 Dept Request	FY 2018 Dept Request	Recommended FY 2017	Recommended FY 2018	Projected FY 2019	Projected FY 2020	Projected FY 2021	Projected FY 2022	Projected FY 2023
Y Road Projects		\$737,025	\$737,025	\$665,940	\$737,025	\$ 737,025	\$ 73,025	\$ 737,025	\$ 737,025	\$ 737,025
Y Street Light Projects		\$50,000	\$50,000	\$50,000	\$50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Y Parks Capital Projects		\$50,000	\$50,000	\$50,000	\$50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Y Vehicle Replacement		\$320,000	\$320,000	\$320,000	\$320,000	\$ 320,000	\$ 320,000	\$ 320,000	\$ 320,000	\$ 320,000
Y Equipment Replacement		\$29,653	\$29,653	\$29,653	\$29,653	\$ 29,653	\$ 29,653	\$ 29,653	\$ 29,653	\$ 29,653
Y Computer Replacement		\$22,122	\$22,122	\$22,122	\$22,122	\$ 22,122	\$ 22,122	\$ 22,122	\$ 22,122	\$ 22,122
Y 5 year CIP (1st floor public safety purchase)				\$1,000,000						

Water Fund 51

Cash Balance as of 6/30/2015	\$ 1,636,934											
Revenue over Expenditures as of 2/29/2016	\$ 328,394											
Total Potential Fund Balance	\$ 1,965,329											
Bond Funds/Already Expended waiting on reimbursement	\$0											
A. Projected Water Beginning Fund Balance	\$1,965,329			\$0	\$0	\$241,561	\$538,366	\$843,069	\$1,155,829	\$1,476,807	\$1,806,167	
B. Projected Revenues/Projected Revenues over Expenditures				\$387,191	\$387,191	\$394,935	\$402,833	\$410,890	\$419,108	\$427,490	\$436,040	
C. City Manager Recommended Departmental Requests	\$0	\$331,462	\$145,630	\$331,462	\$145,630	\$98,130	\$98,130	\$98,130	\$98,130	\$98,130	\$98,130	\$98,130
D. (A+B-C) Sub-Total Ending Fund Balance				\$55,729	\$241,561	\$538,366	\$843,069	\$1,155,829	\$1,476,807	\$1,806,167	\$2,144,077	

Request	FY 2016 Adjusted Budget	FY 2017 Dept Request	FY 2018 Dept Request	Recommended FY 2017	Recommended FY 2018	Projected FY 2019	Projected FY 2020	Projected FY 2021	Projected FY 2022	Projected FY 2023	Projected FY 2023
Culinary Water											
Y Chlorine		\$16,000	\$16,000	\$16,000	\$16,000	\$16,000	\$16,000	\$16,000	\$16,000	\$16,000	\$16,000
Y Fuel		\$4,400	\$4,400	\$4,400	\$4,400	\$4,400	\$4,400	\$4,400	\$4,400	\$4,400	\$4,400
Y Vehicle Maintenance		\$500	\$500	\$500	\$500	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
Y Bluereview (blue staking software)		\$7,000	\$5,000	\$7,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Y Full Time water Employee (meter sets and repairs)		\$71,230	\$71,230	\$71,230	\$71,230	\$71,230	\$71,230	\$71,230	\$71,230	\$71,230	\$71,230
Capital - Ongoing Operations non Impact Fee											
Y Mini Excavator		\$51,000		\$51,000							
Y F-350 Dump Truck		\$54,000		\$54,000							
Y New Drive for Culinary Well 4		\$12,000		\$12,000							
Y PLC's		\$32,000	\$24,000	\$32,000	\$24,000						
Y Trencher with trailer		\$9,832		\$9,832							
Secondary Water											
Y Fuel		\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500
Capital - Operating non Impact Fee											
Y Weed Mower		\$25,000		\$25,000							
Y VFD Drive for secondary well 4		\$16,000		\$16,000							
Y PLC's		\$32,000	\$24,000	\$32,000	\$24,000						

Sewer Fund - Fund 52

Cash Balance as of 6/30/2015		\$ 2,413,585										
Revenue over Expenditures as of 2/29/2016		\$ 763,270										
Total Potential Fund Balance		<u>\$ 3,176,855</u>										
A.	Projected Beginning Fund Balance				\$250,000	\$112,000	\$362,000	\$617,000	\$877,100	\$1,142,402	\$1,413,010	\$1,689,030
B.	Projected Revenues				\$0	\$250,000	\$255,000	\$260,100	\$265,302	\$270,608	\$276,020	\$281,541
C.	City Manager Recommended Departmental Requests	\$0	\$102,000	\$36,000	\$138,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
D.	(A+B-C) Sub-Total Ending Fund Balance				\$112,000	\$362,000	\$617,000	\$877,100	\$1,142,402	\$1,413,010	\$1,689,030	\$1,970,571
Request	FY 2016 Adjusted Budget	FY 2017 Dept Request	FY 2018 Dept Request	Recommended FY 2017	Recommended FY 2018	Projected FY 2019	Projected FY 2020	Projected FY 2021	Projected FY 2022	Projected FY 2023	Projected FY 2023	
Operating Sewer												
Capital Sewer												
Y GIS GPS Sewer Reading Equipment (building dept)		\$30,000		\$30,000								
Y Jetting Easement Machine		\$17,000		\$17,000								
Y Lift Station 3 drive		\$19,000		\$19,000								
Y PLC's		\$36,000	\$36,000	\$72,000								

Sewer Impact Fund - Fund 53

Cash Balance as of 6/30/2015	\$	327,239								
Revenue over Expenditures as of 2/29/2016	\$	174,806								
Total Potential Fund Balance	\$	502,045								
Currently budgeted projects/Bond Payments	\$	1,371,315								
Loan from Fund 52	\$	900,000								
A. Projected Beginning Fund Balance	\$	30,730		\$0	\$300,000	\$603,000	\$912,060	\$1,227,301	\$1,548,847	\$1,876,824
B. Projected Revenues				\$300,000	\$303,000	\$309,060	\$315,241	\$321,546	\$327,977	\$334,536
C. City Manager Recommended Departmental Requests	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
D. (A+B-C) Sub-Total Ending Fund Balance				\$300,000	\$603,000	\$912,060	\$1,227,301	\$1,548,847	\$1,876,824	\$2,211,361

Priority	FY 2016 Adjusted Budget	FY 2017 Dept Request	FY 2018 Dept Request	Recommended FY 2017	Recommended FY 2018	Projected FY 2019	Projected FY 2020	Projected FY 2021	Projected FY 2022	Projected FY 2023
Capital Sewer										

Storm Drain Fund - Fund 54

Cash Balance as of 6/30/2015 \$ 193,637
 Revenue over Expenditures as of 2/29/2016 \$ (86,641)
 Total Potential Fund Balance \$ 106,996

A.	Projected Beginning Fund Balance					\$106,996	\$155,496	\$204,996	\$255,516	\$307,077	\$359,698	\$413,402
B.	Projected Revenues					\$50,000	\$51,000	\$52,020	\$53,060	\$54,122	\$55,204	\$56,308
C.	City Manager Recommended Departmental Requests	\$0	\$1,500	\$1,500	\$0	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500
D.	(A+B-C) Sub-Total Ending Fund Balance				\$0	\$155,496	\$204,996	\$255,516	\$307,077	\$359,698	\$413,402	\$468,210

Request	FY 2016 Adjusted Budget	FY 2017 Dept Request	FY 2018 Dept Request	One Time	Recommended FY 2017	Recommended FY 2018	Projected FY 2019	Projected FY 2020	Projected FY 2021	Projected FY 2022	Projected FY 2023
Y training		\$1,500	\$1,500		\$1,500	\$1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500

Culinary Water Impact Fund - Fund 56

Cash Balance as of 6/30/2015						\$ (933,832)						
Revenue over Expenditures as of 2/29/2016						\$ 804,555						
Total Potential Fund Balance						\$ (129,277)						
Currently budgeted projects/Bond Payments						\$ 2,306						
Coverage from other Water Funds						\$ 135,000						
A. Projected Beginning Fund Balance						\$ 3,417	\$3,417	\$303,417	\$603,417	\$906,417	\$1,212,447	\$1,521,537
B. Projected Revenues							\$300,000	\$300,000	\$303,000	\$306,030	\$309,090	\$312,181
C. City Manager Recommended Departmental Requests	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
D. (A+B-C) Sub-Total Ending Fund Balance							\$303,417	\$603,417	\$906,417	\$1,212,447	\$1,521,537	\$1,833,718

Request	FY 2016 Adjusted Budget	FY 2017 Dept Request	FY 2018 Dept Request	Recommended FY 2017	Recommended FY 2018	Projected FY 2019	Projected FY 2020	Projected FY 2021	Projected FY 2022	Projected FY 2023
Capital Culinary Water										

Secondary Water Impact Fund - Fund 57

Cash Balance as of 6/30/2015	\$ 85,390
Revenue over Expenditures as of 2/29/2016	\$ 1,073,870
Total Potential Fund Balance	\$ 1,159,261
Currently budgeted projects/Bond Payments	\$ 3,150,000
Bond Proceeds	\$ 2,600,000
	\$ 609,261

A. Projected Beginning Fund Balance				\$550,000	\$800,000	-\$3,312,000	-\$3,054,450	-\$2,794,325	-\$2,531,598	-\$2,266,244	-\$1,998,236
B. Projected Revenues				\$250,000	\$255,000	\$257,550	\$260,126	\$262,727	\$265,354	\$268,008	\$270,688
C. City Manager Recommended Departmental Requests	\$0	\$0	\$0	\$0	\$4,367,000	\$0	\$0	\$0	\$0	\$0	\$0
D. (A+B-C) Sub-Total Ending Fund Balance				\$800,000	-\$3,312,000	-\$3,054,450	-\$2,794,325	-\$2,531,598	-\$2,266,244	-\$1,998,236	-\$1,727,549

Priority	FY 2016 Adjusted Budget	FY 2017 Dept Request	FY 2018 Dept Request	Recommended FY 2017	Recommended FY 2018	Projected FY 2019	Projected FY 2020	Projected FY 2021	Projected FY 2022	Projected FY 2023	Projected FY 2023
Capital Secondary Water											
SW5					\$1,481,000						
SW4					\$2,886,000						

Water Rights Fund - Fund 58

Cash Balance as of 6/30/2015	\$ 2,865,587								
Revenue over Expenditures as of 2/29/2016	\$ 1,204,046								
Currently budgeted projects/Bond Payments	\$ 1,283,586								
Total Potential Fund Balance	\$ 2,786,047								
A. Projected Beginning Fund Balance		\$2,786,047	\$3,036,047	\$3,286,047	\$3,541,047	\$3,801,147	\$4,066,449	\$4,337,057	
B. Projected Revenues		\$250,000	\$250,000	\$255,000	\$260,100	\$265,302	\$270,608	\$276,020	
C. City Manager Recommended Departmental Requests	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
D. (A+B-C) Sub-Total Ending Fund Balance		\$3,036,047	\$3,286,047	\$3,541,047	\$3,801,147	\$4,066,449	\$4,337,057	\$4,613,077	

Request	FY 2016 Adjusted Budget	FY 2017 Dept Request	FY 2018 Dept Request	Recommended FY 2017	Recommended FY 2018		Projected FY 2019	Projected FY 2020	Projected FY 2021	Projected FY 2022	Projected FY 2023



Saratoga Springs Fire & Rescue



Jess L. Campbell – Fire Chief

22 March 2016

RE: Proposal and looking for feedback on a live fire training sites

Dear Mayor and Council;

I have asked some of our folks to put together a PowerPoint presentation regarding a live fire training site we are to develop. The site will allow us to at a more regular basis and at a much more reasonable rate, conduct live fire training with a significant ROI for us. It will also keep us on track for being the leader in all facets of training in the region.

We would like to develop a site either just north of the south station on our property to the north. Pros and Cons for that site will be in the presentation as well as our process for accomplishing that there. The other site is at the Public Works space, and again, Pros and Cons will be presented.

I just wanted to provide you some heads up as to what the discussion will be pertaining to, and I have once again asked our personnel to own this and they have put together the presentation and will be doing the bulk of it in the work session.

Thanks for all you do!

Jess L. Campbell – Saratoga Springs Fire & Rescue
Fire Chief / Emergency Manager

**995 West 1200 North, Saratoga Springs, Utah 84045
Station # 262 (North)
(801)766-6505
Fax (801)766-3180**



City Council Memorandum

Author: Kara Knighton, Planner I
Memo Date: Monday, March 21, 2016
Meeting Date: Thursday, March 29, 2016
Meeting Type: Work Session
Re: ABC Great Beginnings Rezone, and Concept Plan

Background & Request

The applicant is requesting approval of a Rezone to change the zone of the property from Agriculture (A) to Mixed Use (MU) to match the Land Use Plan designation of Mixed Use in the General Plan.

The applicant is requesting the MU zone for the entire 3.63 acres at the northwest corner of Redwood Road and Aspen Hills Boulevard for a development consisting of residential, retail, and office space. The proposal includes 4,200 sq. ft. of future office space, 3,800 sq. ft. for a future restaurant, and two 11,400 sq. ft. buildings each consisting of three stories. The southern 11,400 sq. ft. buildings proposes child care on the first floor with the top two floors as residential. The eastern 11,400 sq. ft. building proposes retail on the first floor with the top two floors as residential. A landscaped fenced play area is proposed on the south end of the child care building.

Density

The project proposes 41 apartments on the 3.63 acre lot, at approximately 1,112 sq. ft. per unit. Section 19.04.21 requires dwelling sizes to be a minimum of 1,000 sq. ft.; the dwelling size complies with Code.

Section 19.04.21 (1) (c) states that the residential densities in this zone shall not exceed fourteen residential Equivalent Residential Units (ERUs) per acre. The project proposes 41 units on the 3.63 acre parcel ($41 / 3.36 = 11.29$ ERUs per acre). The commercial and office densities are approximately 3 ERUs ($3 / 3.63 = 0.82$ ERUs per acre). The total requested density of 11.29 ERUs per acre, or 12.11 when combined with the non-residential density, complies with the maximums in the requested MU zone.

General Plan

The parcel is designated as MU on the Land Use Map. The General Plan states the following concerning the MU Land Use designation.

e. Mixed Use. The Mixed Use designation is designed to provide for developments that have a combination of well integrated residential, professional office and commercial uses. It is expected that developments in the Mixed Use areas will be among the most difficult in the City to design. As such, it is also expected that teams of highly sophisticated design and marketing professionals will be involved in the preparation of development plans in the Mixed Use areas.

In addition to the residential and retail based commercial uses, the Mixed Use district is intended to accommodate professional office space in the City. Office components should

be included as an integral part of developments in this district so as to capitalize on the benefits that can be enjoyed with a mixture of distinct but complimentary land-uses.

The residential component shall be designed and integrated so as to complement the surrounding commercial activity. While not required, it is anticipated that dwelling units will be located in shared residential/commercial structures so as to preserve first-floor and other prime commercial spaces for retail activities. Open spaces and recreational features shall be designed for the use and enjoyment of both the commercial patrons and the development's residents.

A mix of approximately 1/3 residential, 1/3 commercial and 1/3 professional office use in the Mixed Use designation is the goal. The City will review each proposal on an individual basis to determine an acceptable ratio for the residential, commercial and professional office components.

Developments in these areas shall contain landscaping and recreational features as per the City's Parks, Recreation, Trails, and Open Space Element of the General Plan. In this land use designation, it is estimated that a typical acre of land may contain 6 equivalent residential units (ERU's).

The proposed development is generally consistent with the General Plans vision for the MU zone. As the General plan anticipates, the project proposes “residential/ commercial structures so as to preserve first-floor and other prime commercial spaces for retail activities.” The project is currently heavy on the residential side with the overall building square footage at 59% with commercial, office, and retail taking the remaining 41%. Overall, however, the concept embodies what a mixed use development should be.

Note that Proposition 6 placed a 2% cap on the City's apartments. The City is currently exceeding the 2% cap due to projects with Vested Rights prior to the adoption of Proposition 6. As the General Plan also explicitly encourages mixed commercial/residential structures, however, this topic is up for discussion.

Landscaping

The overall project is 158,097 sq. ft. with 52,785 sq. ft. proposed as landscaping. $52,785 / 158,097 = 33.3\%$. As proposed the project meets the minimum 25% landscaping requirement in Section 19.04.21. As proposed, the recreational amenities are limited to use by the childcare facility; staff recommends that additional amenities such as a fitness room or similar for the shared use of the residential and non-residential users.

Parking

The current proposal requires 243 parking stalls to comply with Code; the applicant is requesting a 25% shared parking allotment. The site currently proposes 174 parking stalls which is only 71% of the required parking; the applicant overlooked the requirements for 0.25 guest stalls per unit. As such the applicant understands that the number of units would have to be decreased to meet the parking requirements. The breakdown is as follows:

- Dwelling, above commercial: Can comply.
 - Requirement: 1 stall per bedroom or 2 stalls per unit, whichever is lower, plus 0.25 guest stalls per unit. 41 units requiring 93 parking stalls. Can comply with reduction of units.
- Restaurant, Sit Down: Complies.

- Requirement: The project anticipates a sit down restaurant which requires 1 stall per 100 sq. ft. for a total of 38 parking stalls.
- Child Care: Can comply.
 - Requirement: Child care centers require 1 parking stall per staff member and 1 stall per every 5 children. The child care center anticipates needing 45 parking stalls which would include 15 staff members and 150 children.
- Retail: The project proposes 11,400 sq. ft. of retail space.
 - Requirement: 4 stalls per 1,000 sq. ft. for a total of 46 stalls.
- Office: Can comply.
 - Requirement: 4,200 sq. ft. of professional office/ medical office space at 5 stalls per 1,000 sq. ft. for a total of 21 stalls. Professional office space only requires 4 stalls per 1,000 sq. ft.; however, as the use is currently unknown the applicant calculated the parking based upon the higher requirement.

Traffic

The proposal includes full access from Aspen Hills Boulevard, and potential full access on Redwood Road pending UDOT approval. A traffic study will be provided with any future plat and site plan applications, and other traffic mitigation may be required.

Recommendation

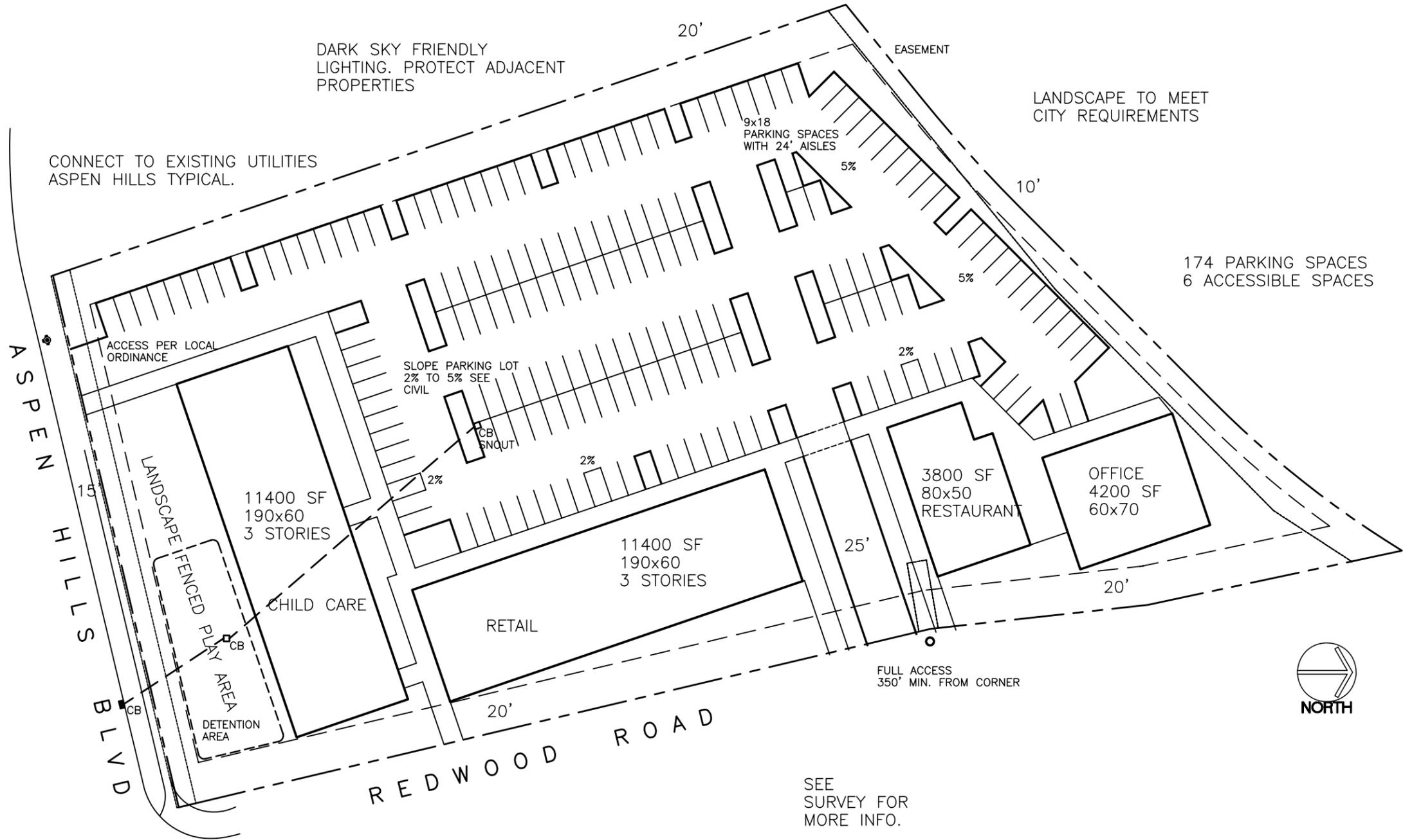
Staff recommends that the City Council review and discuss the proposal and give the applicant informal feedback on the proposed rezone and concept plan in preparation for a future public hearing. Future public hearings will be scheduled and noticed.

Attachments

A. Related Exhibits

PROJECT SUMMARY	
GROSS LAND AREA	158,097 SF 3.63 ACRES
GROSS BUILDING AREA FOOTPRINT	30,800 SF
LAND TO BUILDING RATIO	5.13
NO. OF PARKING SPACES	174
BUILDING TO PARKING RATIO FOOT PRINT	174
NO. OF PARKING SPACES PER 1000 SF.	5.65
NO. OF PARKING FOR OFFICE 4,200 SF	21
NO. OF PARKING RESTAURANT 3,800 SF	38
NO. OF PARKING RETAIL 11,400 SF	46
NO. OF PARKING CHILDCARE 150C/15S	45
NO. OF PARKING MULTIFAMILY 41 UNITS 2ND AND 3RD FLOORS	82
TOTAL PARKING REQ. 25% SHARED PARKING PROVIDED	232 174 174
COMMERCIAL/CHILDCARE MULTIFAMILY 44 UNITS TOTAL GROSS SF	30,800 SF 45,600 SF 76,400 SF
LANDSCAPE RATIO (IN PROPERTY)	52,785 SF 33.3%

Exhibit 1



Fred C. Cox, Architect

4466 Early Duke St.
West Valley City,
Utah 84120-5723

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THIS DOCUMENT IS FOR CITY APPROVAL OF THE PROJECT NOTED AND IS ALSO FOR CONSTRUCTION. ACTUAL SITE DIMENSIONS COULD VARY. USE OF THIS DOCUMENT FOR ANY OTHER PROJECT IS NOT PERMITTED.

174 PARKING SPACES
6 ACCESSIBLE SPACES

ABC GREAT BEGINNINGS

UTAH COUNTY PARCEL
580230168

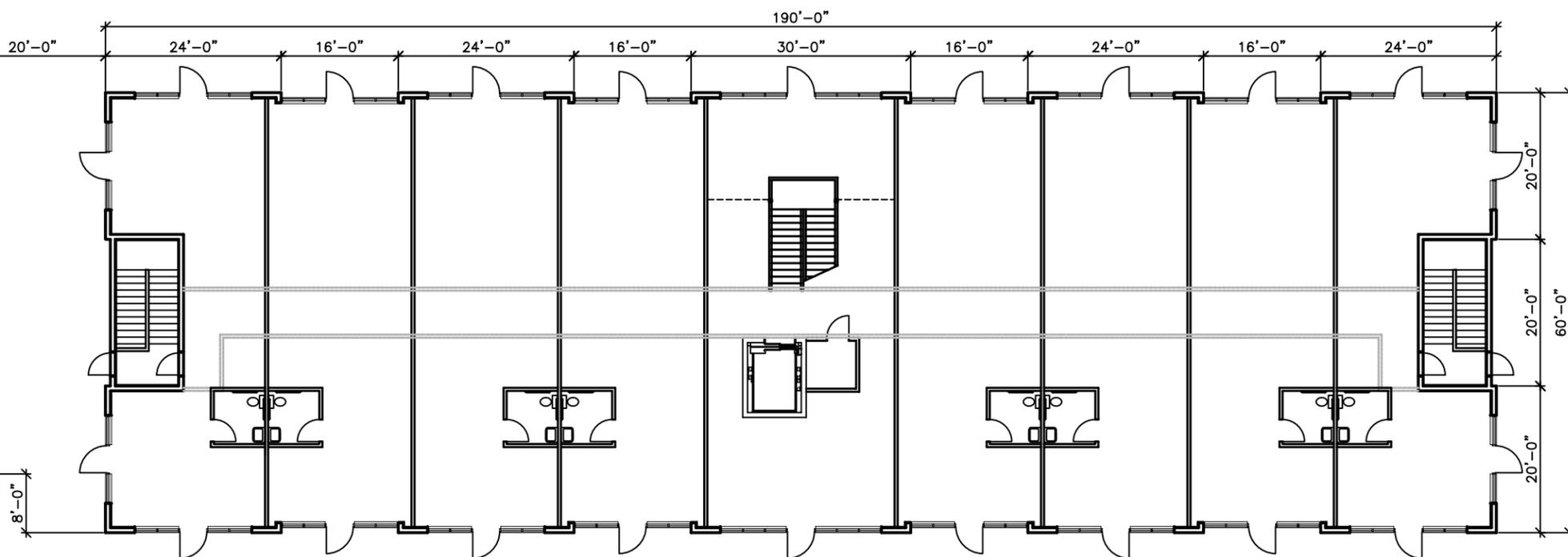
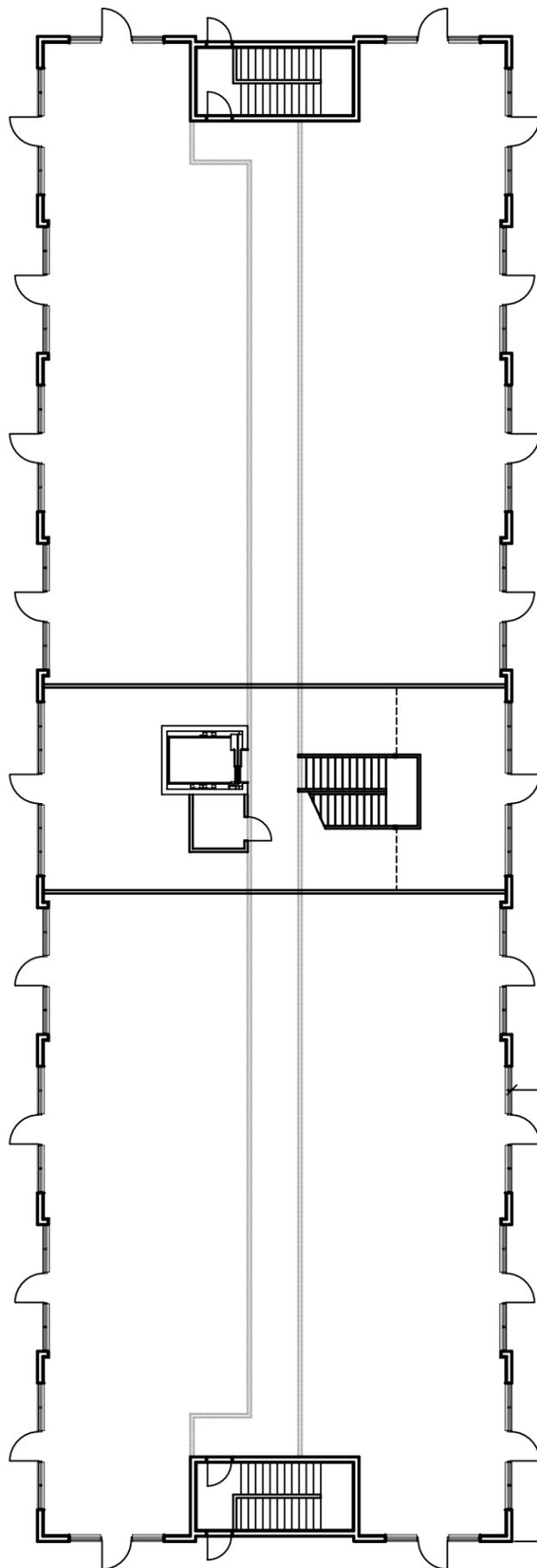
ASPEN HILLS BLVD AND
REDWOOD ROAD
SARATOGA SPRINGS, UTAH

SITE PLAN

SCALE: 1" = 30'-0"

MARCH 8, 2016
152401-A01-C605a

A0.1



WALL TYPES

- 
 8" SPLIT/SMOOTH-FACED COLORED CMU/BRICK
 W/ R-7.5 MIN INSULATION AND 5/8" GYP.
 BD. WITH METAL FURRING, CONT. TO DECK
 USE DRY-BLOCK OR CLEAR SEAL CMU -
 INCLUDING BACK OF PARAPET. PROVIDE
 PERLITE TYPE INSULATION IN EMPTY CELLS.
 R-10 FOUNDATION INSULATION WITH
 1/2" R-3 THERMAL BREAK AT SLAB
 R-30 ABOVE DECK INSULATION AT ROOF
- 
 NEW 3-5/8" METAL STUDS @ 24" O.C.
 W/ 5/8" 'X' GYPSUM BOARD EACH SIDE
 STUDS @ 16" O.C. WHERE FULL HT.
 6" STUDS WHERE PLUMBING AND/OR SHOWN.

NOTE
 BUILD ALL INTERIOR WALLS JUST ABOVE
 THE NEW CEILING (EXCEPT STAIR WALLS) U.N.O.
 CEILING HT. CAN BE LOWERED UP TO 2".

GENERAL CONTRACTOR SHALL CHALK-LINE ALL
 NEW WALLS FOR ARCHITECT'S APPROVAL, PRIOR
 TO ANY NEW CONSTRUCTION, TO INSURE THAT
 SPACE BUILD-OUT MEETS TENANT REQUIREMENTS.



**Fred C. Cox⁵
 Architect**
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 West Valley City,
 Utah 84120-5723

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 Fax: 801-966-3778
 Email: fcc@fredccox.com

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ABC GREAT BEGINNINGS

UTAH COUNTY PARCEL
 580230168

ASPEN HILLS BLVD AND
 REDWOOD ROAD
 SARATOGA SPRINGS, UTAH

MAIN FLOOR PLAN
 OVERALL

SCALE: 1" = 10'-0"

MARCH 5, 2016
 152401-A11-C605

**Fred C. Cox,
Architect**

4466 Early Duke St.
West Valley City,
Utah 84120-5723

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SEE GRADING. FOOTINGS TO BE BELOW FROST DEPTH
STEP FOOTINGS AND/OR FOUNDATION WHERE REQUIRED

E A S T / W E S T / N O R T H / S O U T H E L E V A T I O N S

6' TALL
MATCHING
DUMPSTER
SCREEN
WHERE
OCCURS

DARK BRONZE ANOD. ALUMINUM
1" INSULATED LOW-E STOREFRONT
SYSTEM WITH MED. STYLE DOORS.
TEMPER DOORS AND ANY WINDOW
WITHIN 24" TO THE SIDE OF A
CLOSED DOOR OR 18" OFF FLOOR
SINGLE HUNG WINDOWS TO MATCH

BLADE AND PAINTED SHOP ENTRANCE
TRADITIONAL SIGNAGE

PREFINISHED METAL
BALCONIES/RAILING/FLOWER BOXES

PREFINISHED PAINTED
SINGLE HUNG WINDOWS

"SUNBRELLA" CANVAS TYPE
AWNINGS

ANTIQUE STYLE ACCENT
LIGHTING (DARK SKY)

E.I.F.S. CORNICE TO MATCH
PALE YELLOW SPLIT-FACED CMU
MOUNTAIN RED ATLAS BRICK OR
SIERRA MIST BLOCK AT ENDS
AND MIDDLE BAYS

PALE YELLOW SPLIT-FACED
CONCRETE BLOCK WAINSCOT

ALTERNATE COLORED SCORED
WALL MATERIAL AT 2, 4, 6, AND 8
BAYS WITH ACCENT BASE BELOW.

ALTERNATE COLORED SPLIT-FACED
WALL MATERIAL AT 3 AND 7
BAYS WITH ACCENT BASE BELOW.

DARK BRONZE STORE FRONT
SYSTEM WITH LOW-E GLASS

PALE YELLOW SPLIT-FACED
CONCRETE BLOCK WAINSCOT
BASE ACCENT MATERIAL WITH
BEVELED SMOOTH CAP

ABC GREAT BEGINNINGS

**UTAH COUNTY PARCEL
580230168**

**ASPEN HILLS BLVD AND
REDWOOD ROAD
SARATOGA SPRINGS, UTAH**

**ELEVATIONS
OVERALL**

SCALE: 1" = 10'-0"

MARCH 5, 2016
152401-A31-C605

A3.1