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3 **CITY OF SARATOGA SPRINGS**  
4 **JOINT CITY COUNCIL & FINANCE COMMITTEE WORKSESSION MEETING**  
5 **Tuesday, April 21, 2009**  
6 **Meeting held at the City Offices**  
7 **1307 North Commerce Drive, Suite 200, Saratoga Springs, Utah 84045**

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9 **WORK SESSION MINUTES**

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12 **Work Session – Commencing at 7:32 p.m.**

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14 **Present:**

15 **Council Members:** Mayor Parker, C Kelly, C Moss, C Call, C Poduska, C Love

16 **Absent Council Members:**

17 **Staff:** Lori Yates, Ken Leetham, Spencer Kyle, Mark Chesley, Mark Edwards, George Leatham, Chris Pavia, Chief Hay, Chief Hicken, Jim  
18 McNulty, Jeff Randall Finance Committee member, Kory Farrer Finance Committee member, David Funk Finance Committee member,  
19 Stephen Wilden Finance Committee member

20 **Others:** Lance Madigan

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24 **1. Presentation of Quarterly Financial Status Reports by Department.**

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27 Ken Leetham introduced this item; time has been set aside to have each department head review their department  
28 financial status.

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30 Mark Chesley Building Department Official briefly went through his revenue and spending from the previous quarter.

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32 Police Chief Gary Hicken reviewed the revenue and expenses for the police department from the previous financial  
33 quarter.

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35 Jim McNulty Planning Director presented his department's revenue and expenditure from the previous quarter.

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37 George Leatham Public Works Supervisor briefed the City Council with the expenditure from the previous quarter. General  
38 questions were asked by the Council regarding George's budget and expenditures.

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40 Fire Chief Tim Hay presented his department's revenue and expenditures from the past financial quarter. Council asked  
41 general question regarding Tim's expenditures and budget.

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43 Mark Edwards Capital Facilities Project Manager presented his engineering departments budget expenditures from the  
44 previous quarter.

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46 With each department they have been able to keep their budget either even or under budget from the quarter.

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48 Ken Leetham took a moment to thank the department head and their departments for the work they have done to keep  
49 the budget under control.

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53 **2. Presentation of the draft budget for FY 2009-2010.**

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56 Ken Leetham gave an overview of the projected budget for Fiscal Year 2009-2010 which included the shortfall of revenue,  
57 reduction in expenditures; there will be no increase to property tax for this upcoming year. The budget will consist of  
58 conservative revenue projections and frugal expenditures. The general fund has a reduction of 8 percent of expenditures  
59 for the upcoming budget year. Ken Leetham proposed highlights to the general funds. Ken Leetham then proposed  
60 highlights to the enterprise funds which included the water, sewer and garbage fund. Ken Leetham is not recommending  
61 any reduction to the City's current staff.

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63 Spencer Kyle presented the proposed revenue projections for the upcoming budget year.

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Adjournment.

Motion to adjourn at 9:08 p.m. was unanimous.

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Date of Approval

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Lori Yates, Recorder