

SARATOGA SPRINGS JUSTICE COURT
FOURTH JUDICIAL DISTRICT
367 S. SARATOGA RD., SARATOGA SPRINGS, UT 84045 TEL. (801) 766-6508
FAX (801) 766-9794

_____, Plaintiff	SMALL CLAIMS COVER SHEET (FORM A)
VS. _____, Defendant	Case No
AND _____, Defendant	_____

Plaintiff's Name: _____

Address: _____

Phone Number: _____

Driver License Number: _____ State: _____

Social Security Number: _____

Date of Birth: _____

Plaintiff's Agent's Name: _____

Address: _____

Phone Number: _____

Plaintiff's Name: _____

Address: _____

Phone Number: _____

Driver License Number: _____ State: _____

Social Security Number: _____

Date of Birth: _____

Plaintiff's Agent's Name: _____

Address: _____

Phone Number: _____

Defendant's Name: _____

Address: _____

Phone Number: _____

Driver License Number: _____ State: _____

Social Security Number: _____

Date of Birth: _____

Defendant's Agent's Name: _____

Address: _____

Phone Number: _____

Defendant's Name: _____

Address: _____

Phone Number: _____

Driver License Number: _____ State: _____

Social Security Number: _____

Date of Birth: _____

Defendant's Agent's Name: _____

Address: _____

Phone Number: _____

Note: A party's or agent's name, address and phone number are necessary. A party's social security number, driver license number and date of birth are not necessary, unless a party wants to perfect a judgment lien against that party. Names and addresses are public records. All other information is private unless a judgment is entered against that party.

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_____, Plaintiff Name _____ Street Address _____ City, State, Zip VS. _____, Defendant Name _____ Street Address _____ City, State, Zip AND _____, Defendant Name _____ Street Address _____ City, State, Zip	SMALL CLAIMS AFFIDAVIT AND SUMMONS (FORM B) Case No. _____
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AFFIDAVIT

I swear that the following is true:

(1) Defendant owes me \$ _____ for the claim described in paragraph (2).
 plus the court filing fee of \$ _____
 plus an estimated service fee of \$ _____
 for a total of: \$ _____

plus prejudgment interest to the date of judgment, if qualified for prejudgment interest.

(2) This claim arose on _____ for:

(3) Defendant resides or the claim arose within the jurisdiction of this court.

Plaintiff's or Agent's Signature

Subscribed and sworn to before me on _____.

Clerk's or Notary's Signature

SUMMONS

THE STATE OF UTAH TO THE DEFENDANT: You are summoned to appear at trial to answer the above claim. The trial will be held at the court address shown above.

Date of trial

Time of trial

If you fail to appear, judgment may be entered against you for the amount listed above.

Date

Clerk's Signature

NOTICE TO THE DEFENDANT: A small claims case has been filed against you. This imposes upon you certain rights and responsibilities. If you need information, you may obtain a small claims information and instruction manual from the clerk of the court for a fee or you may obtain it for free at: www.utcourts.gov.

ADA NOTICE: If you need special accommodations (including communication aids and services) during this proceeding should call (name)_____ at (phone)_____, at least three days before the proceeding.

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<hr/> <p style="text-align: right;">_____, Plaintiff</p> Name <hr/> Street Address <hr/> City, State, Zip VS. <hr/> <p style="text-align: right;">_____, Defendant</p> Name <hr/> Street Address <hr/> City, State, Zip AND <hr/> <p style="text-align: right;">_____, Defendant</p> Name <hr/> Street Address <hr/> City, State, Zip	<p style="text-align: center;">SMALL CLAIMS INTERPLEADER AFFIDAVIT AND SUMMONS (FORM C)</p> <hr/> <p style="text-align: center;">Case No.</p> <hr/>
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AFFIDAVIT

Plaintiff swears that the following is true:

- (1) Plaintiff is holding \$ _____ for the following reason:

- (2) Defendants say or may say that they should have the money.

- (3) Both defendants reside or the claim arose within the jurisdiction of this court.

- (4) Plaintiff has paid the money into the court OR will pay the money as directed by the court.

Plaintiff's or Agent's Signature

Subscribed and sworn to before me on _____.

Clerk's or Notary's Signature

SUMMONS

THE STATE OF UTAH TO THE DEFENDANTS: You are summoned to appear at trial to answer the above claim. The trial will be held at the court address shown above.

Date of trial

Time of trial

If you do not appear, judgment may be entered determining your claim to the above-described money. You may also be ordered to pay the costs of the action.

Date

Clerk's Signature

NOTICE TO THE DEFENDANT: A small claims case has been filed against you. This imposes upon you certain rights and responsibilities. If you need information, you may obtain a small claims information and instruction manual from the clerk of the court for a fee or you may obtain it for free at: www.utcourts.gov.

ADA NOTICE: If you need special accommodations (including communication aids and services) during this proceeding should call (name) _____ at (phone) _____, at least three days before the proceeding.

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_____, Plaintiff	PROOF OF SERVICE (FORM D)
VS. _____, Defendant	
AND _____, Defendant	Case No. _____

PROOF OF SERVICE OF AFFIDAVIT

I certify that I mailed the affidavit to the defendant. The original document acknowledging receipt, signed by defendant defendant's agent, whose name and title are _____, is attached to this form.

PROOF OF SERVICE OF OTHER PAPERS

I certify that I mailed a copy of _____ to plaintiff defendant on (date) _____ at the following address:

Date

Party's or Agent's Signature

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<p>_____, Plaintiff</p> <p>Name _____</p> <p>Street Address _____</p> <p>City, State, Zip _____</p> <p>VS.</p> <p>_____, Defendant</p> <p>Name _____</p> <p>Street Address _____</p> <p>City, State, Zip _____</p> <p>AND</p> <p>_____, Defendant</p> <p>Name _____</p> <p>Street Address _____</p> <p>City, State, Zip _____</p>	<p style="text-align: center;">SMALL CLAIMS COUNTER AFFIDAVIT AND SUMMONS (FORM E)</p> <p>Case No. _____</p>
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COUNTER AFFIDAVIT

I swear that the following is true:

- (1) Plaintiff owes me \$ _____ for the claim described in paragraph (2).
plus the court filing fee of \$ _____
plus an estimated service fee of \$ _____
for a total of: \$ _____

plus prejudgment interest to the date of judgment, if qualified for prejudgment interest.

- (2) This claim arose on _____ for:

Defendant's or Agent's Signature

Subscribed and sworn to before me on _____.

Clerk's or Notary's Signature

SUMMONS

THE STATE OF UTAH TO THE PLAINTIFF: You are summoned to appear at a trial to answer the above claim.

- The original trial date remains unchanged.
- The original trial date has been changed to:

Date of trial

Time of trial

If you fail to appear, judgment may be entered against you for the amount listed above.

I certify that I mailed a copy of this counter affidavit to plaintiff at the address on file with the court.

Date

Clerk's Signature

ADA NOTICE: If you need special accommodations (including communication aids and services) during this proceeding should call (name) _____ at (phone) _____, at least three days before the proceeding.

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_____, Plaintiff	MOTION TO DISMISS AND ORDER (FORM F)
VS.	
_____, Defendant	
AND	Case No.
_____, Defendant	_____

Plaintiff moves the court to dismiss this affidavit on the grounds that it has been fully settled.

Defendant moves the court to dismiss this counter affidavit on the grounds that it has been fully settled.

I certify that I mailed a copy of this motion to dismiss to plaintiff defendant on (date) _____ at the following address:

Date

Party's or Agent's Signature

ORDER OF THE COURT

It is ordered that plaintiff's defendant's claim be dismissed
 with prejudice (cannot be refiled)
 without prejudice (can be refiled).

Date

Judge's Signature

I certify that I mailed a copy of this order to plaintiff defendant at the address on file with the court.

Date

Clerk's Signature

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_____, Plaintiff	MOTION FOR CONTINUANCE AND ORDER (FORM G)
VS. _____, Defendant	
AND _____, Defendant	Case No. _____

Plaintiff Defendant moves that the trial currently scheduled for _____ be continued for the following reason:

I certify that I mailed a copy of this motion for continuance to plaintiff defendant on (date) _____ at the following address:

Date

Party's or Agent's Signature

ORDER OF THE COURT

This motion to continue the trial is
 Denied.
 Granted. The trial is scheduled for:

Date of trial

Time of trial

Date

Clerk's or Judge's Signature

If you fail to appear, judgment may be entered against you.

I certify that I mailed a copy of this order to plaintiff defendant at the address on file with the court.

Date

Clerk's Signature

ADA NOTICE: If you need special accommodations (including communication aids and services) during this proceeding should call (name)_____ at (phone)_____, at least three days before the proceeding.

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_____, Plaintiff VS. _____, Defendant AND _____, Defendant	SMALL CLAIMS JUDGMENT (FORM H) Case No. _____
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DATE OF TRIAL: _____

PARTIES APPEARING: Plaintiff
 Defendant _____
 Defendant _____

THE COURT ORDERS JUDGMENT AS FOLLOWS:

1. ON THE PLAINTIFF'S CLAIM:

A. FOR PLAINTIFF

\$ _____	Principal (including pre-judgment interest if qualified)
\$ _____	Court Costs
\$ _____	Total Judgment

at _____ percent per year interest (the current state post-judgment rate) OR
 at _____ percent per year interest (pursuant to the contract between the parties).

B. FOR DEFENDANT

2. ON THE DEFENDANT'S COUNTERCLAIM:

A. FOR DEFENDANT

\$ _____	Principal (including pre-judgment interest if qualified)
\$ _____	Court Costs
\$ _____	Total Judgment

at _____ percent per year interest (the current state post-judgment rate) OR
 at _____ percent per year interest (pursuant to the contract between the parties).

B. FOR PLAINTIFF

3. THE COURT FURTHER ORDERS:

Date

Judge's Signature

NOTICE OF JUDGMENT

I certify that I mailed delivered a copy of this judgment to plaintiff defendant at the address on file with the court.

Date

Clerk's Signature

I certify that I mailed a copy of this judgment to plaintiff defendant on (date) _____ at the following address:

Date

Party's or Agent's Signature

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_____, Plaintiff	NOTICE OF DEFAULT JUDGMENT (FORM J)
VS. _____, Defendant	
AND _____, Defendant	Case No. _____

NOTICE: A default judgment has been entered against the [] plaintiff [] defendant in this case. A copy of the judgment is enclosed. You may appeal this default judgment by filing a notice of appeal with this court within 30 days after the date the judgment was entered.. You may seek to set aside this judgment by filing a motion to set aside with this court within 15 days after the date the judgment was entered.

I certify that I mailed a copy of this notice of judgment to [] plaintiff [] defendant on (date) _____ at the following address:

Date

Party's or Agent's Signature

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_____, Plaintiff VS. _____, Defendant AND _____, Defendant	MOTION TO SET ASIDE AND ORDER (FORM K) Case No. _____ _____
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Plaintiff Defendant moves that the dismissal default judgment entered on _____ be set aside. The reason I did not appear at trial is:

I certify that I mailed a copy of this motion to set aside to plaintiff defendant on (date) _____ at the following address:

 Date _____
Party's or Agent's Signature

ORDER OF THE COURT

This motion to set aside is
 Denied.
 Granted. The trial is scheduled for:

 Date of trial _____
Time of trial

Moving party to pay other party's proven costs associated with the motion to set aside.

 Date _____
Judge's Signature

I certify that I mailed a copy of this order to plaintiff and defendant at the address on file with the court.

 Date _____
Clerk's Signature

ADA NOTICE: If you need special accommodations (including communication aids and services) during this proceeding should call (name)_____ at (phone)_____, at least three days before the proceeding.

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_____, Plaintiff	NOTICE OF APPEAL (FORM L)
VS. _____, Defendant	
AND _____, Defendant	Case No. _____

Plaintiff Defendant appeals to the District Court the final judgment entered in this case.

I certify that I mailed a copy of this notice of appeal to plaintiff defendant on (date)
_____ at the following address:

Date

Party's or Agent's Signature

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_____, Plaintiff	SATISFACTION OF SMALL CLAIMS JUDGMENT (FORM M)
VS. _____, Defendant	
AND _____, Defendant	Case No. _____

Plaintiff Defendant moves that the court show as satisfied the judgment entered in favor of the plaintiff defendant on _____ in the amount of \$_____ on the grounds that full and complete satisfaction of the judgment has been made.

Defendant has attached proof of payment.

I certify that I mailed a copy of this satisfaction of judgment to plaintiff defendant on (date) _____ at the following address:

Date

Party's or Agent's Signature

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_____, Plaintiff	JUDGMENT INFORMATION SHEET (FORM N)
VS.	
_____, Defendant	Case No
AND	
_____, Defendant	_____

1. The [Plaintiff] [Defendant] in this action, as judgment creditor, provides the following information in compliance with Section 78-22-1.5.
2. The correct name of the judgment debtor is _____.
3. The correct last known address of the judgment debtor is _____
_____.
4. The address at which the judgment debtor received service of process is _____
_____.
5. The judgment debtor is [not] a natural person [and]
 - a. the social security number of the judgment debtor is _____,
 - b. the date of birth of the judgment debtor is _____, and
 - c. the driver's license number of the judgment debtor is _____.
6. The name of the judgment creditor is _____.
7. The address of the judgment creditor is _____
_____.
8. The amount of the judgment is \$_____. The judgment has not been satisfied.
9. [The judgment has not been stayed.] [The judgment has been stayed, and the stay expires on _____.]
10. This judgment information statement was recorded in the office of the recorder of _____ county on _____.
11. The county recorder's entry number is _____.

12. The judgment creditor has reviewed its own records, the records of its attorney and the records of the court in which the judgment was entered. Any information required by Section 78-22-1.5 but not provided in this statement is unknown and unavailable.

[Attorney for] Judgment Creditor

Party Name: _____

Party Address: _____

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_____, Plaintiff	ABSTRACT OF JUDGMENT (FORM O)
VS. _____, Defendant	Case No _____
AND _____, Defendant	_____

Judgment was entered in this action on (date) _____ for
_____ and against _____ in the amount of:

\$ _____ Principal

\$ _____ Accrued interest to the date of judgment

\$ _____ Accrued costs to the date of judgment

\$ _____ Attorney fees

\$ _____ Total judgment

with interest on the total at the rate of _____% per year from the date of judgment until paid, plus after-accruing costs.

The foregoing is a correct abstract of the judgment rendered in this court.

Date

Clerk's Signature

SARATOGA SPRINGS JUSTICE COURT
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_____, Plaintiff	MILITARY SERVICE AFFIDAVIT (FORM P)
VS.	
_____, Defendant	Case No
AND	
_____, Defendant	_____

I am the plaintiff in this case. To support my application for a default judgment and to comply with the Servicemembers Civil Relief Act, I swear or affirm that:

[Check One]

the Defendant is in military service.

the Defendant is not in military service.

I am unable to determine defendant's military service status.

I have done the following research to support the above conclusion:

_____.

I have mailed a copy of this affidavit to the defendant at the following address

Date

Plaintiff's Signature

_____, plaintiff, is personally known to me or presented satisfactory proof of identity to me. After being sworn and while under oath, plaintiff stated that he or she was acting voluntarily, had read and understood the preceding document, and that the contents were true. Plaintiff then signed the document in my presence.

Date

Clerk/Notary Signature
Seal

<p>_____, Plaintiff</p> <p>VS.</p> <p>_____, Defendant</p> <p>AND</p> <p>_____, Defendant</p>	<p>MILITARY SERVICE ORDER (FORM Q)</p> <p>Case No</p> <p>_____</p>
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[Instructions to the Judge: Check 1 or 2 if you are going to enter a default judgment and the plaintiff's affidavit shows that the plaintiff is unable to determine the defendant's military service status. Check 3 if the plaintiff's affidavit shows that the defendant is in military service. (You may not enter a default judgment until after appointing an attorney. Once appointed, the attorney may request a stay, which must be granted.) If the plaintiff's affidavit shows that the defendant is not in military service, you may enter a default judgment without entering this order.]

Pursuant to the above affidavit and the Servicemembers Civil Relief Act, the Court ORDERS that:

G 1. The plaintiff does not need to file a bond.

G 2. The plaintiff must file a bond in the amount of \$_____.

G 3. The Court appoints _____ as attorney to represent the Defendant.

Date

Judge