



MINUTES – Library Board

Tuesday, May 14, 2019

City of Saratoga Springs City Offices

1307 North Commerce Drive, Suite 200, Saratoga Springs, Utah 84045

LIBRARY BOARD MEETING

Present:

Board Members: Katie Leavitt, Christy Jepson, Pam King, Joy Bratton, Karin Brown
Staff: Jill Gardner, Library Assistant

Excused: Brandi Meiners

1. **Call to Order – 6:42 p.m.** by Katie Leavitt, Chair.
2. **Roll Call** – A quorum was present.
3. **Approval of Minutes:**
 - a. **April 9, 2019**

Motion made by Christy Jepson to approve the minutes of April 9, 2019. Seconded by Karin Brown.
Aye: Katie Leavitt, Christy Jepson, Joy Bratton, Karin Brown
Motion passed 4-0.

4. **Rules of Conduct Policy Review.**

Motion made by Joy Bratton to approve the policy with the suggested revisions. Seconded by Karin Brown.
Aye: Katie Leavitt, Christy Jepson, Joy Bratton, Karin Brown, Pam King.
Motion passed 5-0.

5. **Library Board Member Terms.**

Discussion was had regarding a board members relocation and if a current member wished to renew her term. However, the members wasn't present to make a determination. Follow up will be determined via an in person conversation when Melissa returns.

6. **Director's Report: Melissa Grygla.**

No report was given at this meeting due to the scheduled vacation.

7. **Announcements:**

a. **Next Meeting:** Tuesday, July 9th, at 6:30 PM.

8. **Meeting Adjourned Without Objection at 6:54 p.m. by Vice-Chair.**

Motion made by Joy Bratton to adjourn the meeting. Seconded by Christy Jepson.
Aye: Katie Leavitt, Christy Jepson, Joy Bratton, Karin Brown, Pam King.
Motion passed 5-0.

8/13/19

Date of Approval

Library Board Secretary
Pam King

Library Board Chair
Katie Leavitt