



SARATOGA
SPRINGS
LIBRARY

AGENDA – Library Board Minutes

Library Board Member Katie Leavitt, Chair
Library Board Member Christy Jepson, Vice-Chair
Library Board Member Pam King, Secretary
Library Board Member Brandi Meiners
Library Board Member Joy Bratton
Library Board Member Karin Brown
Library Board Member Term Unfilled

CITY OF SARATOGA SPRINGS

Tuesday May 12 2020 at 6:30 pm

Pursuant to State and Federal Guidelines concerning COVID19, this Meeting will be conducted electronically.

Meetings are streamlined live electronically at

<https://www.youtube.com/c/CityofSaratogaSprings>

Questions and comments to staff and/or Library Board may be submitted to library@saratogaspringscity.com

Present:

Board Members: Katie Leavitt, Christy Jepson, Brandi Meiners, Joy Bratton.
Staff: David Johnson and Melissa Grygla.

Excused: Melissa Grygla.

1. Call to Order at 6:40 PM.
2. Roll Call. A quorum was present.
 - a. Present: Katie Leavitt, Joy Bratton, Christy Jepson, Brandi Meiners.
 - b. Guests: David Johnson and Melissa Grygla
3. Public Comment. None received via the email address listed.
4. Approval of Minutes:
 - a. Motion made by Christy Jepson to approve the minutes of March 12, 2020.. Seconded by Joy Bratton.
Aye: Katie Leavitt, Christy Jepson, Brandi Meiners, Joy Bratton.
Motion passed 4-0.
5. Library Board Expiring Terms. Discussion of Katie's term expiring, extending Joy Bratton's term by 1 year, and Christy Jepson is signing up for a second term.
6. Food for Fines 2020
 - a. April 13th to April 25th
 - b. New dates discussion, determined that the Board would wait until level green to determine dates.
7. Director's Report – Melissa Grygla
 - a. Financial Statement.
 - i. Salary savings of 40% because the City budgets to a midpoint, and we fill at the base salary. Software expenditures was very high since we migrated

software, however we can expect our return on our investment within 18 months.

- ii. Grant from Utah State Library we've started purchasing board games and a library of things so that residents have access to additional materials.
 - iii. New software has improved search ability for customers.
- b. COVID-19 Impacts
- i. Drive Up Service: During all of our regular library hours. We've added craft kits on Monday, STEAM kits on Thursday.
 - 1. Drive up service is not the most effective method of service, however we're open and giving customers the opportunity to use services.
 - ii. SPLASH was delayed this year and they were tentatively looking at something in August.
 - iii. Summer Reading Program is ready to post on June 1st. There will be printed versions in the lobby of the building, on the website, or via Drive up Service. Taffi had everything planned, however it may be August before we're able to hand prizes out. Discussion of the statistics reported to the Utah State Library.
8. Announcements
- a. Next Meeting: Tuesday, July 14, 2020
9. Adjourn. Motion made by Joy Bratton to approve adjourn at 6:54 PM seconded by Brandi Meiners. Aye: Katie Leavitt, Christy Jepson, Brandi Meiners, Joy Bratton. Motion passed 4-0.

Date of Approval

Library Board Secretary
Joy Bratton



Library Board Chair
Christy Jepson

Board Members may participate in this meeting electronically via video or telephonic conferencing. The order of the agenda items are subject to change by the Chair. Citizens may address the Library Board during Public Input which has been set aside to express ideas, concerns, and comments on issues not listed on the agenda as a Public Comment. All comments must be recognized by the Chair and addressed through the microphone. Final action may be taken concerning any topic listed on the agenda.