



# MINUTES – CITY COUNCIL

Tuesday, March 17, 2020

City of Saratoga Springs City Offices

1307 North Commerce Drive, Suite 200, Saratoga Springs, Utah 84045

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## City Council Work Session

### Roll Call:

Present Mayor Jim Miller, Council Members Chris Porter, Christopher Carn, and Stephen Willden.

Staff Present City Manager Mark Christensen, City Attorney Kevin Thurman, Assistant City Manager Owen Jackson, Economic Development and Public Relations Director David Johnson, City Engineer Gordon Miner, Building Director Mark Chesley, Police Chief Andrew Burton, Finance Director Chelese Rawlings, Fire Chief Jess Campbell and Deputy City Recorder Kayla Moss.

1) Public-Private Recreational Center.

## City Council Policy Meeting

Call to Order: Mayor Jim Miller called the Meeting to order at 6:00 p.m.

### Roll Call:

**Pursuant to the COVID-19 Federal Guidelines, this Meeting will be conducted electronically and Public attendance is not advised in order to meet congregation of 10 persons or less.**

Present Mayor Jim Miller, Council Members Chris Porter, Christopher Carn, and Stephen Willden.

Staff Present City Manager Mark Christensen, City Attorney Kevin Thurman, Assistant City Manager Owen Jackson, Economic Development and Public Relations Director David Johnson, City Engineer Gordon Miner, Building Director Mark Chesley, Police Chief Andrew Burton, Finance Director Chelese Rawlings, Fire Chief Jess Campbell and Deputy City Recorder Kayla Moss.

Invocation by Council Member Poduska

Pledge of Allegiance by Council Member McOmber

**PUBLIC INPUT:** None

**REPORTS:** Council Member Porter advised that he participated in the governor's call regarding the corona virus. They are encouraging people to take this opportunity to be outside in city parks and national parks, as long as you still follow the social distancing guidelines. They asked that people still patronize restaurants, via drive thru/drive up, that you normally would so that the economy remains intact as much as possible. They are also looking at relaxing some of the open meeting laws, which is something to watch for.

City Manager Christensen advised they are considering having an emergency declaration prepared. There will need to be a meeting but that can be done on short notice. The library is going to have a curbside pickup. The library is closed but checking out books can be done online for pickup. Recreation and civic event publics have been suspended. No public access in city hall right now either. A lot can still be conducted electronically.

The department reports were included in the packet and can be reviewed there.

#### BUSINESS ITEMS:

- 1) FY 2019-2020 Budget Amendments; Resolution R20-13 (3-17-20).  
Justin Sorenson advised that this is the 5<sup>th</sup> budget amendment of the year. Some things were needed for the fire department and equipment for the new police department building.

City Manager Christensen advised that because building has been going well some of the developers have paid off their Special Improvement District bonds early. This also closes out some of those bonds.

Motion by Council Member Porter made a motion to approve the FY 2019-2020 Budget Amendments; Resolution R20-13 (3-17-20) was seconded by Council Member McOmber.  
Vote: Council Members McOmber, Poduska, Porter, Carn, and Willden– Aye.  
Motion carried unanimously.

- 2) FY 2020-2021 Tentative Budget; Resolution R20-14 (3-17-20).  
Justin Sorenson recommends approval of the tentative budget. The requests in the packet are the same requests presented at the council retreat and during the budget process.

Motion by Council Member Willden made a motion to approve the FY 2020-2021 Tentative Budget; Resolution R20-14 (3-17-20) was seconded by Council Member Carn.  
Vote: Council Members McOmber, Poduska, Porter, Carn, and Willden– Aye.  
Motion carried unanimously.

#### BUSINESS ITEMS:

- 1) **2250 North Redwood Road General Plan Amendment, Rezone, Development Agreement, and Concept Plan, Jason Rickards Applicant; Ordinance 20-8 (3-17-20).**

Planning Director Dave Stroud advised this was seen by the Planning Commission in October. It changes an area currently zoned as commercial to office warehouse. The changes from that meeting have been addressed and this is the cleaned up version.

Motion by Council Member Carn made a motion to approve the 2250 North Redwood Road General Plan Amendment, Rezone, Development Agreement, and Concept Plan, Jason Rickards Applicant; Ordinance 20-8 (3-17-20) with all findings and conditions in the staff report dated March 3, 2020 was seconded by Council Member Poduska.  
Vote: Council Members McOmber, Poduska, Porter, Carn, and Willden– Aye.  
Motion carried unanimously.

- 2) **Ring Road General Plan Amendment and Rezone, City-Initiated, Ring Road and Redwood Road; Ordinance 20-10 (3-17-20).**

Planning Director Stroud advised this would change the zone from institutional and R1-10 to Neighborhood Commercial. This is a staff initiated change.

Motion by Council Member Willden to approve the Ring Road General Plan Amendment and Rezone, City-Initiated, Ring Road and Redwood Road; Ordinance 20-10 (3-17-20) was seconded by Council Member Poduska.  
Vote: Council Members McOmber, Poduska, Porter, Carn, and Willden– Aye.  
Motion carried unanimously.

3) **Award of Engineering Services Contract for Well #7 Equipping to Hansen, Allen & Luce (HAL); Resolution R20-15 (3-17-20).**

Public Works Director Jeremy Lapin advised that this is for the design and construction administration to construct well 7. This is at Saratoga Road and Pioneer Crossing. This is needed for water to the construction happening in the area. This is for secondary water access.

Motion by Council Member Poduska to approve the Award of Engineering Services Contract for Well #7 Equipping to Hansen, Allen & Luce (HAL); Resolution R20-15 (3-17-20) in the amount of \$213,500 was seconded by Council Member McOmber.

Vote: Council Members McOmber, Poduska, Porter, Carn, and Willden— Aye.

Motion carried unanimously.

4) **Award of Engineering Services Contract for Pony Express Parkway Extension to PEPG Engineering; Resolution R20-16 (3-17-20).**

City Engineer Lapin advised that this is a MAG funded project. They were able to move up the funding by a year to get started early. They were the second lowest in overall pricing. There were some questions on the information given by the lowest bidder as well as some previous issues with projects done by them.

Motion by Council Member Porter to approve Award of Engineering Services Contract for Pony Express Parkway Extension to PEPG Engineering; Resolution R20-16 (3-17-20) in the amount of \$348,776, was seconded by Council Member Poduska.

Vote: Council Members McOmber, Poduska, Porter, Carn, and Willden— Aye.

Motion carried unanimously.

**MINUTES:**

1. March 3, 2020.

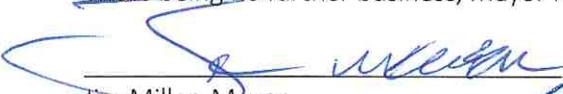
Motion by Council Member Porter to approve the Minutes of March 3, 2020, with the submitted and posted changes, was seconded by Council Member Willden.

Vote: Council Members Poduska, Porter, McOmber, Willden, and Carn – Aye

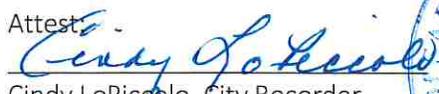
Motion carried unanimously.

**ADJOURNMENT:**

There being no further business, Mayor Miller adjourned the meeting at 6:35 p.m.

  
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Jim Miller, Mayor

Attest:

  
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Cindy LoPiccolo, City Recorder

Approved: 4-14-20

