



**MINUTES – Library Board**

Tuesday, March 12<sup>th</sup>, 2019

City of Saratoga Springs City Offices

1307 North Commerce Drive, Suite 200, Saratoga Springs, Utah 84045

**LIBRARY BOARD MEETING**

**Present:**

Board Members: Brock Jackson, Christy Jepson, Pam King, Joy Bratton, Brandi Meiners

Staff: Melissa Grygla, Library Director

**Excused:** Katie Leavitt & Karin Brown

1. **Call to Order – 6:34 p.m.** by Christy Jepson, Vice-Chair
2. **Roll Call** – A quorum was present.
3. **Approval of Minutes:**
  - a. **February 12, 2019**

Motion made by Joy Bratton to approve the minutes of February 12, 2019. Seconded by Brock Jackson.

Aye: Brock Jackson, Christy Jepson, Pam King, Joy Bratton, Brandi Meiners

Motion passed 5-0.

4. **Food for Fines.**

Discussion regarding the annual Food for Fines with proposed dates of March 25<sup>th</sup> to April 6<sup>th</sup> which includes the week of Alpine School Districts spring break.

Motion was made by Joy Bratton to approve the dates of Food for Fines. Seconded by Brandi Meiners.

Aye: Brock Jackson, Christy Jepson, Pam King, Joy Bratton, Brandi Meiners

Motion passed 5-0.

5. **Director’s Report: Melissa Grygla.**
  - a. **Financial Statement.**

Discussion amongst the members regarding the library budget including revenues and expenditures to date.

**b. Statistics**

	18-Feb	19-Feb	% Difference
Visitors	6,170	7,505	121.64%
Programs	35	37	105.71%
Programming Attendees	600	583	97.17%
Reference Questions	956	907	94.87%
New Card Holders	110	128	116.36%
Removed Card Holders	149	105	70.47%
Circulation	12,369	14,957	120.92%
Computer Users	159	267	167.92%
Wi-Fi Users	90	1436	1595.56%

Proctored Exams	15	11	73.33%
Volunteer Hours	96	105.25	109.64%
Number of Volunteers	22	28	127.27%
No Shows for Volunteer Shifts	5	10	200.00%
Scheduled Absences	8	10	125.00%

**6. Announcements:**

a. **Next Meeting:** Tuesday, April 9, 2019 at 6:30 PM.

**7. Meeting Adjourned Without Objection at 6:59 p.m. by Vice-Chair.**

Motion made by Brock Jackson to adjourn the meeting. Seconded by Joy Bratton.

Aye: Brock Jackson, Christy Jepson, Pam King, Joy Bratton, Brandi Meiners

Motion passed 5-0.

4-9-19

Date of Approval

Christy Jepson  
Library Board Vice-Chair

Christy Jepson

Pam King

Library Board Secretary

Pam King