



# MINUTES – CITY COUNCIL

**Tuesday, May 5, 2020**

City of Saratoga Springs City Offices

1307 North Commerce Drive, Suite 200, Saratoga Springs, Utah 84045

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Pursuant to the COVID-19 Federal and State Guidelines, this Meeting was conducted electronically.

## City Council Policy Meeting

**Call to Order:** Mayor Jim Miller called the Meeting to order at 6:02 p.m.

### **Roll Call:**

**Present** Mayor Jim Miller, Council Members Stephen Willden, Chris Porter, Michael McOmber, Ryan Poduska, and Christopher Carn.

**Staff Present** City Manager Mark Christensen, City Attorney Kevin Thurman, Assistant City Manager Owen Jackson, Economic Development and Communications Director David Johnson, City Engineer Gordon Miner, Public Works Director Jeremy Lapin, Finance Manager Chelese Rawlings, Planning Director Dave Stroud, Budget Administrator Justin Sorenson, and City Recorder Cindy LoPiccolo.

Invocation by Council Member Willden.

Pledge of Allegiance by Council Member McOmber.

**PUBLIC INPUT:** None

### **REPORTS:**

City Manager Christensen advised staff has been responding to COVID19 regulations, there have been no issues, staff is waiting to see how Utah County will disperse the funds given to the County, hopefully they will forward those to the cities, and staff will give another update at the next meeting if there is one.

Assistant City Manager Jackson reported following last meeting's work session staff has advised Community Development Partners (CDP) the City does not wish to enter into a public-private partnership to build a recreation facility due to financial and other reasons. He reported staff expressed the City would still like to have them and happy to work with them if they choose to move forward with an application, however, it sounds like they want to do a public-private partnership instead of go on their own and believes they are looking at some other cities. Staff did not close the door completely and will still talk with them, however, this is not the time for the City to move forward.

### **PUBLIC HEARINGS:**

1. **Fiscal Year 2020-2021 Budget:** Resolution R20-. Budget Administrator Justin Sorenson requested this matter be opened tonight for public hearing and then continue the hearing and formal action to June 16, 2020 to allow for any further budget adjustments addressing COVID19 impacts.

Mayor Miller opened the public hearing and invited public comment. There being no public comment, Mayor Miller closed the public hearing.

It was Council consensus to continue the hearing and formal action to the meeting of June 16, 2020.

2. **6<sup>th</sup> Budget Amendments for Fiscal Year 2019-2020; Resolution R20-20 (5-5-20).** Budget Administrator Sorenson reviewed proposed budget amendments for FY 2019-2020.

Mayor Miller opened the public hearing and invited public comment. There being no public comment, Mayor Miller closed the public hearing.

Motion by Council Member Carn to approve the 6<sup>th</sup> Budget Amendments for Fiscal Year 2019-2020 and Resolution R20-20 (5-5-20), was seconded by Council Member McOmber

Vote: Council Members Porter, McOmber, Willden, Carn, and Poduska - Aye

Motion carried unanimously.

#### **BUSINESS ITEMS:**

6. **Saratoga Springs Commercial Plat E Preliminary Plat**, Daniel Schmidt Applicant, South of 1303 North Exchange Drive. Mayor Miller reported Business item 6 is postponed to a later date at the Applicant's request.

1. **FY 2019-2020 Third Quarter Financial Update.** Finance Manager Rawlings presented the Third Quarter Financial Statements for FY 2019-2020 through March 31, 2020, showing actuals in comparison to the current budget.

Council Member Willden noted in his review he is grateful to staff and everything being done to be in such a good financial condition, with the potential for a large state reduction in sales tax it has been beneficial the City has been very conservative for approximately the last twelve years and he feels the City is in a very good position and can absorb what it is doing well for quite a while. Being in the financial industry he knows the State is pretty strong and in a good place, and he appreciates what staff has done.

2. **2020 Drinking Water AMI Customer Engagement Contract Award to Langdon Group; Resolution R20-21 (5-5-20).** Economic Development and Public Relations Director Johnson presented the staff report and recommendation to approve the 2020 Drinking Water Advanced Metering Infrastructure (AMI) Customer Engagement contract to The Langdon Group based on the evaluation criteria identified in the RFP and City review committee recommendation. The Central Utah Water Conservancy District (CUWCD) grant for this project comprises \$50,000 of the total cost, and is dedicated to promoting customer engagement.

Motion by Council Member Porter to award the 2020 Drinking Water AMI Customer Engagement contract to The Langdon Group, Resolution R20-21 (5-5-20), was seconded by Council Member Willden

Vote: Council Members Carn, McOmber, Porter, Poduska, and Willden – Aye.

Motion carried unanimously.

3. **Second Amended Interlocal Agreement for Joint and Cooperative Action of Central Utah 911; Resolution R20-22 (5-5-20).** City Manager Christensen reported the purpose of the second amendment is to include the City of Pleasant Grove as a member of the agency and modifying how new members in Utah and Juab Counties may be added.

Motion by Council Member Willden to approve the Second Amended Interlocal Agreement for Joint and Cooperative Action of Central Utah 911; Resolution R20-22 (5-5-20), was seconded by Council Member Poduska

Vote: Council Members Porter, Willden, Poduska, Carn, and McOmber – Aye.

Motion carried unanimously.

4. **Amendment to Utah County Communities That Care Interlocal Agreement 2019-457; Resolution 20-23 (5-5-20).** Economic Development and Public Relations Director Johnson presented the staff report and recommendation to approve the proposed amendment to the current 2019-457 Communities That Care Interlocal Agreement with Utah County concerning award of an additional \$10,000 to the City to provide for substance abuse prevention services. Council Member Poduska clarified the future renewal contract coming next month certain criteria and expectations will be built into the contract in order to determine the effectiveness of the program.

Motion by Council Member Poduska to approve the amendment to Utah County Communities That Care Interlocal Agreement 2019-457; Resolution 20-23 (5-5-20), was seconded by Council Member Porter

Vote: Council Members Carn, McOmber, Poduska, Willden, and Porter – Aye.

Motion carried unanimously.

5. **2020 Update to Parks, Trails, Recreation, and Open Space Master Plan; Ordinance 20-17 (5-5-20).** Landmark Design Consultants Lisa Benson and Mark Vlasic presented a review of the proposed 2020 update to the Parks, Trails, Recreation, and Open Space Master Plan. This plan aligns with the priorities of the City Council and residents, and is provided as a guide for the future parks and recreational development.

Council and Staff comment/requests as follows:

- the public survey response was approximately ten percent of population,
- the City has so far maintained a fairly consistent Park Area Ratio (PAR) over time,
- lake area, north Marina, Inlet, and BLM recreational lands were not included in the plan,
- the PAR is based on acreage not quality of amenities,
- other future park lands parks, trails, and other recreational open space acres will be added to fill gaps as development happens,
- request for staff to track and advise Council in regard to future additions to the list including acreage, distribution, and developer created parks and areas, in order to measure progress and filling gaps,
- request to update page 53 to include the Lake Mountain/Lakewood Park sand volleyball court,
- the Equestrian/Motorized class trail is intended to be one or the other,
- request addition of a notation applied to the estimated annual maintenance cost projection identifying the formula used or a statement this is part of the City's asset management program and funds are set aside in the Parks Operating Budget, and
- request to include new Council Member Carn in the Acknowledgments City Council listing in place of past-Council Member Baertsch as the plan is a 2020 Master Plan adopted in 2020.

Council expressed appreciation for the work and effort on the plan.

Motion by Council Member Poduska to approve the 2020 Parks, Trails, Recreation, and Open Space Master Plan with the changes discussed and annual maintenance notation, and Ordinance 20-17 (5-5-20), was seconded by Council Member McOmber

Vote: Council Members Willden, McOmber, Poduska, Carn, and Porter – Aye

Motion carried unanimously.

MINUTES:

1) April 14, 2020.

Motion by Council Member Willden to approve the Minutes of April 14, 2020, was seconded by Council Member Carn

Vote: All - Aye

Motion carried unanimously in Favor.

CLOSED SESSION:

Motion by Council Member McOmber to enter into closed session for the purchase, exchange, or lease of property, discussion regarding deployment of security personnel, devices, or systems; pending or reasonably imminent litigation, the character, professional competence, or physical or mental health of an individual, was seconded by Council Member Poduska.

Vote: All - Aye

Motion carried unanimously In Favor

The meeting moved to closed session at 7:10 p.m.

Present: Mayor Miller, Council Members McOmber, Willden, Porter, Poduska, and Carn, City Attorney Kevin Thurman, Assistant City Manager Owen Jackson, and City Recorder Cindy LoPiccolo.

Closed Session adjourned at 7:34 p.m.

City Council Policy Meeting (Continued):

ADJOURNMENT:

There being no further business, Mayor Miller adjourned the meeting at 7:36 p.m.



Jim Miller, Mayor

Attest:



Cindy LoPiccolo, City Recorder

Approved: 5-19-20

