



SARATOGA
SPRINGS
LIBRARY

AGENDA – Library Board Meeting

Library Board Member Katie Leavitt, Chair
Library Board Member Christy Jepson, Vice-Chair
Library Board Member Pam King, Secretary
Library Board Member Brandi Meiners
Library Board Member Joy Bratton
Library Board Member Karin Brown

CITY OF SARATOGA SPRINGS

Tuesday July 9, 2019 at 6:30 pm

City of Saratoga Springs Council Chambers

1307 North Commerce Drive, Suite 200, Saratoga Springs, UT 84045

1. Call to Order.
2. Roll Call.
3. Minutes from meeting held on May 14, 2019.
4. Library Board Members Terms.
5. 2019 Holiday Scheduled Revision.
6. Directors Report – Melissa Grygla.
 - a. Financial Statement.
7. Annual Update.
8. Announcements.
 - a. Next meeting - Tuesday, July 9, 2019 @ 6:30pm.
9. Adjourned.



MINUTES – Library Board

Tuesday, May 14, 2019

City of Saratoga Springs City Offices

1307 North Commerce Drive, Suite 200, Saratoga Springs, Utah 84045

LIBRARY BOARD MEETING

Present:

Board Members: Katie Leavitt, Christy Jepson, Pam King, Joy Bratton, Karin Brown

Staff: Jill Gardner, Library Assistant

Excused: Brandi Meiners

1. **Call to Order – 6:42 p.m.** by Katie Leavitt, Chair.

2. **Roll Call** – A quorum was present.

3. **Approval of Minutes:**
a. **April 9, 2019**

Motion made by Christy Jepson to approve the minutes of April 9, 2019. Seconded by Karin Brown.

Aye: Katie Leavitt, Christy Jepson, Joy Bratton, Karin Brown

Motion passed 4-0.

4. **Rules of Conduct Policy Review.**

Motion made by Joy Bratton to approve the policy with the suggested revisions. Seconded by Karin Brown.

Aye: Katie Leavitt, Christy Jepson, Joy Bratton, Karin Brown, Pam King.

Motion passed 5-0.

5. **Library Board Member Terms.**

Discussion was had regarding a board members relocation and if a current member wished to renew her term. However, the members wasn't present to make a determination. Follow up will be determined via an in person conversation when Melissa returns.

6. **Director's Report: Melissa Grygla.**

No report was given at this meeting due to the scheduled vacation.

7. **Announcements:**

a. **Next Meeting:** Tuesday, July 9th, at 6:30 PM.

8. **Meeting Adjourned Without Objection at 6:54 p.m. by Vice-Chair.**

Motion made by Joy Bratton to adjourn the meeting. Seconded by Christy Jepson.

Aye: Katie Leavitt, Christy Jepson, Joy Bratton, Karin Brown, Pam King.

Motion passed 5-0.

Date of Approval

Library Board Chair
Katie Leavitt

Library Board Secretary
Pam King



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Library Holiday Schedule

The 2019 original holiday schedule was approved by the City of Saratoga Springs Library Board on Tuesday, November 13, 2018. The 2019 holiday schedule revision correcting the dates of November holidays was approved by the City of Saratoga Springs Library Board on Tuesday, July XX, 2019.

Tuesday, January 1, 2019	New Year's Day
Monday, January 21, 2019	Martin Luther King Day
Monday, February 18, 2019	Presidents' Day
Monday, May 27, 2019	Memorial Day
Thursday, July 4, 2019	Independence Day
Wednesday, July 24, 2019	Pioneer Day
Monday, September 2, 2019	Labor Day
Friday, October 4, 2019	Close at 5:00 PM
Monday, October 14, 2019	Columbus Day
Thursday, October 31, 2019	Close at 5:00 PM
Wednesday, November 27, 2019	Close at 5:00 PM
Thursday, November 28, 2019	Thanksgiving Day
Friday, November 29, 2019	Day after Thanksgiving
Tuesday, December 24, 2019	Christmas Eve
Wednesday, December 25, 2019	Christmas Day
Tuesday, December 31, 2019	Close at 5:00 PM

Katie Leavitt, Chair

Pam King, Secretary